

“REGÍSTRAME”

NEW USER:
CREATE YOUR ACCOUNT

This guide helps you to obtain your **user number** and a **password** to be able to apply for admission to official university master's degree studies at the uc3m.

STEP 1

Student registration form

i Please enter your nationality and your ID national number.
 If you have Spanish nationality please enter your NIF/DNI as document of identification.
 If you have another nationality please enter your passport or Spanish residence card number. If you do not have any ID number, the university will provide you with a provisional ID number.

Country of origin

Do you have any personal identification document? Yes No

Document number * Type of Document

PERSONAL DETAILS

i All fields are compulsory except the second family name.

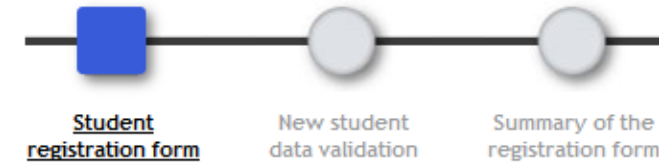
Name *

Surname *

Second Surname

Date of Birth (dd/mm/yyyy) *

Gender Male Female



ID Number

- Spanish: DNI – include zeros and letter at the end (no dashes or spaces)
- Other nationality: preferably passport or Spanish residence card number (no dashes or spaces)

If you have no personal identify document, request a provisional number by clicking “No”. If you are accepted, you should change the provisional number during the registration process.

Include your personal details (Note that all of them are mandatory; except for the second surname for non-Spanish students) telephone number included.

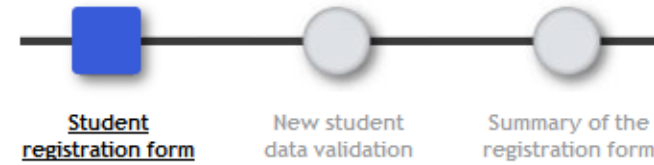
- Name and surname: Use capitals letters and avoid written accents



STEP 1 (Continue)

Student registration form

- **IMPORTANT:**
- You only need to register **once**
- You do not need to register if you are already a student at UC3M or have been a student at UC3M
- You do not need to register if you did register yourself in previous years.
- If you do not remember your password check it through Personal Password



CONTACT DETAILS

Please enter your contact details. All e-mails concerning your online application will be sent to this address.

Personal e-mail

Confirm your personal e-mail

Contact Telephone Number

- Email (your **user number** and your **password** will be sent to this address).
- Contact telephone number

LEGAL AND PRIVACY INFORMATION

INFORMACIÓN BÁSICA SOBRE PROTECCIÓN DE DATOS.

RESPONSABLE DEL TRATAMIENTO. Universidad Carlos III de Madrid.

IDENTIFICACIÓN DEL TRATAMIENTO. Regístrate.

FINALIDAD. Obtener un usuario y contraseña para poder realizar los procesos de solicitud de admisión a estudios a través de las aplicaciones corporativas.

EJERCICIO DE DERECHOS. Podrá ejercer sus derechos de acceso, rectificación, supresión, limitación, portabilidad y oposición a su tratamiento, mediante el envío de un correo a la siguiente dirección: docs@uc3m.es

INFORMACIÓN ADICIONAL. Puede consultar la información adicional y detallada sobre nuestra Política de Privacidad en <https://www.uc3m.es/protecciondedatos>

Check to indicate that you have read it

Basic Information on protection of personal data

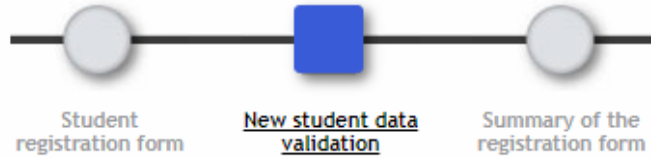
Check to verify that you have read it.



When you have finished click on "Continue"

STEP 2

New student data validation



Check the information entered

Information

i Please, verify that your personal data are correct.

Country of origin	Alemana
Document number	4698562556
Type of Document	Identity document in other countries
Name	NOMBREPRUEBA
Surname	APELLIDOPRUEBA
Second Surname	APELLIDOPRUEBA
Date of Birth	21/05/1999 (dd/mm/yyyy)
Gender	Female
Personal e-mail	pruebacorreo@yahoo.es
Contact Telephone Number	658178006

Once checked, click on this box to verify that your personal details are correct

REGISTER

i If the information submitted is correct, please continue with the registration process by clicking on "Register"; if you wish to make any changes, please click on "Back" to access the previous screen and change any of your data.

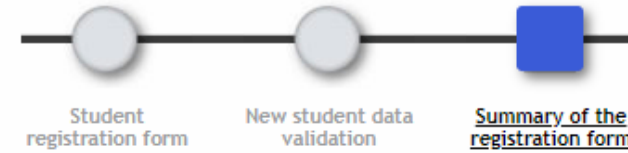
verify that my personal details are correct

[Back](#) [Register](#)

If the information displayed is correct, click "**Register**". If it is not, you may return to the previous screen by clicking on "**Back**".

STEP 3

Summary of the registration form



Please write down the **USER** (which is your ID) and the **password** you will receive by email to your personal address (the email given in Step 1)

Check the inbox of your email (including spam)

Once you have your password, write it down. You can continue the application process by clicking on "**Continue**".

If you have any doubts please contact us at admission@postgrado.uc3m.es or by our contract form.

Information

i You should take note of the indicated user code or print the page

Your user code (DNI) is: [REDACTED]

Reference number (this is not a password): 00078886

Name and surnames	NOMBREPRUEBA APELLIDOPRUEBA APELLIDOPRUEBA	Type of Document	Identity document in other countries
Document number	[REDACTED]	Gender	Female
Date of Birth	21/05/1999 (dd/mm/yyyy)	Contact Telephone Number	[REDACTED]
Personal e-mail	[REDACTED]@yahoo.es		

Remarks

i You will receive your password by email shortly

Once successfully registered and username and password provided, please go to the inscription of Official Masters: [Here](#)

If there has been any problem during your registration process or you do not receive an e-mail with your password within 24 hours, please contact the secretary's office of Official Masters personally or go to: admission@postgrado.uc3m.es

Print **Continue**

EMAIL RECEPTION– PASSWORD

You will receive 2 different emails (both of them with the same sender: admission@postgrado.uc3m.es)

From the second one, you can directly access to the application process by clicking on the provided link)

"Admission in Official Master. Password Notification" - Confidential.

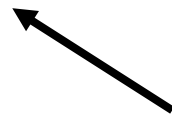
admission@postgrado.uc3m.es

para luismanuel.alonso ▾

Further to our previous e-mail your password to access on-line is: 7594

Please complete your application using the link below.

[this link](#)



You can access the application for admission by clicking on "this link".

**YOU HAVE NOW CREATED YOUR ACCOUNT PLEASE CONTINUE WITH
THE ADMISSION PROCESS**