

**UNIVERSIDAD CARLOS III DE MADRID ANNOUNCEMENT CALL EXTENSION
FOR APPLICATIONS OF UNIVERSITY MASTER'S DEGREE FULL
SCHOLARSHIPS PROGRAM FOR THE ACADEMIC YEAR 2020/2021- June 11th,
2020
(M02-2021)**

Resolution of the Vice-Rector for at the Universidad Carlos III de Madrid publishing the extension of full scholarships for university master's degree studies during the 2020/2021 academic year, announced on 17 April 2020 (M01-2021).

The grants are listed in APPENDIX I.

In accordance with Article 33 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations, which allows for the ex officio agreement, when reasons of public interest so advise, of the application of the urgent procedure to administrative procedures, whereby the time limits established for the ordinary procedure are reduced by half, except for those relating to the presentation of applications and appeals. Thus, in accordance with this precept, the Carlos III University of Madrid calls for this extension through the urgent procedure.

Article 1

Applicants

1.1. Those who hold a university degree of Graduate, Bachelor, Engineer, Architect or equivalent, or last year program degree students and are able to obtain the degree before the time of awarding the grants may apply for the scholarships regulated in this call.

1.2. In addition to the previous requirement, those who apply for scholarship must certify their admission or submit an application for admission to a University Master's programme the successful completion of which, will allow access to a Doctorate programme attached to one of the fields of knowledge of any of the Departments listed in Annex I of this Resolution.

Article 2

Scholarship duration

2.1. The duration of the scholarship will cover the 2020/2021 academic year. However, it may be renewed for six-month periods in those University Master's programmes that last two academic years (90 or 120 ECTS).

In general, the total duration of the scholarship, including renewals, may not exceed the duration of the Master's degree to which it is linked, except in exceptional and justified

cases for the strictly necessary completion period of the final master's work, which in no case may exceed six months.

The continuity of the grant and the resolution of renewal will be subject, in any case, to the budget availability of the Department, to the accredited performance of the student who is the beneficiary of the grant and, where appropriate, to the actual enrolment in the following academic year.

For the above purposes, it will be understood that achievement exists if the student meets the criteria established by the Department in each term (such as minimum grade or maximum number of possible suspensions). Otherwise, the scholarship linked to academic performance will be revoked, but not the registration taxes.

2.2. At any giving moment during the student's scholarship period, the University may carry out the necessary verifications to confirm the fulfilment of the above-mentioned points as well as other determining conditions to grant of the scholarship.

If, as a result of these actions, it is found that the student does not continue to be enrolled or is in any of the other causes set out in Article 12 of this Resolution, the grant of the scholarship will be revoked and the amounts unduly received will be reimbursed in accordance with the General Law on Subsidies.

Article 3

Scholarship amount

3.1. The grants covered by this call for proposals, which in any case will require the applicant to attend the course of study on a full-time basis, will consist of a tuition aid and an academic performance aid.

3.2. The amount of the registration aid will cover the amount of credits for which the student has registered for the first time in the 2020/2021 academic year, up to a maximum of 60 credits, excluding those for second and subsequent registrations, and will be paid by exempting the student from the corresponding amount. The registration aid for subsequent courses will be subjected to the extension of itself in accordance with Article 3 of this call and it will always be aimed at first enrolments in the same Master's programme as the previous year.

3.3. The annual scholarship amount linked to academic performance will be 11,500 euros. The Departments may determine the minimum average grade of the beneficiary's academic achievement required in each four-month period, otherwise it will be 5 out of 10 points.

Article 4

Dedication and conditions

4.1. The students receiving these grants must take the Master's course with the appropriate level of achievement and must collaborate with the Department that announced the grants. The collaboration tasks must be designed to contribute to their future professional or research orientation. In this collaboration with the Department, the beneficiaries will never be responsible for the activities they carry out and must always act under the supervision of a teacher from the Department. This collaboration with the Department may not exceed 450 hours in a year, including a maximum of 45 hours in the classroom/laboratory with students.

4.2. This scholarship is not compatible with any contractual relationship, as well as with other aid, scholarships or grants financed with public or private funds, Spanish or foreign, with a single exception in relation to the participation of beneficiary students in research projects signed by UC3M IMPs under the protection of article 83 of the Organic Law on Universities

Article 5

Application and deadline

5.1. Application, and documentation to be attached with it, shall be submitted through the application:

<https://aplicaciones.uc3m.es/convoca/sol/login.do?env=RRHH>

5.2. The required documentation attached to the application is:

- a) Copy of the DNI or passport or NIE (Foreigner's Identity Number)
- b) Copy of the official certificate of studies which expressly states the average grade of the academic record, the subjects that make up the complete program of the corresponding degree, the grades and the dates on which it was obtained.
- c) Curriculum vitae.
- d) Resolution of admission to the corresponding UC3M university Master's programme or, in its absence, application for admission, in which case the applicant must provide proof of admission before the grant is awarded

http://www.uc3m.es/ss/Satellite/Postgrado/es/TextoMixta/1371208864693/Solicitud_de_admision

Article 6

Admission of applications

6.1. After the deadline for submission of applications, the provisional list of admitted and excluded candidates will be published on the UC3M website, indicating the reasons for their exclusion and the deadline for them to rectify the situation.

6.2. Documents used for this amendment must be submitted through the following application:

<https://aplicaciones.uc3m.es/convoca/sol/login.do?env=RRHH>

Only documentation presented in Spanish or English will be accepted.

Article 7

Evaluation of applications

7.1. The evaluation will be carried out by a Selection Committee formed by the Vice-Rectorate with competence in the area of Postgraduate Studies or the person delegated by him, who will chair it, the Management of the corresponding Department and the Management of the Master's Degree for which the grants are being called.

7.2. For the evaluation and subsequent preparation of the corresponding award proposal, the Commission will consider the criteria and scale listed below:

- a) Official academic marks in university curricula (up to 9 points).
- b) Curriculum vitae of the applicant (up to 1 point).

7.3. In the event of equality in the total score, priority will be given to the person with the highest score in the paragraph (a) mentioned above.

If, once the above rule has been applied, the tie has not been solved, it will be decided based on the following criteria:

- a) Time for the completion of the bachelor's degree.
- b) Number of honour distinctions.
- c) Number of A+
- d) In case of equal score, positive discrimination against women will be considered when the Department to which the university master's degree is assigned does not exceed 40 per cent of permanent female IDPs.
- e) In those Departments where there is no gender inequality in the percentage set by the above criteria or when, even still a tie exists, the order of the candidates shall be decided by drawing lots, which shall be conducted by the Human Resources and Organization Service.

Article 8

Resolution and notification

8.1 The present call will end by a resolution of the Vice-Rector's Office with competence in the field of Teaching Staff, in view of the proposal prepared by the Selection Committee.

8.2. This resolution, which will put an end to the administrative procedure, will be notified individually to the applicants who are awarded the scholarships, stating the duration and amount of these scholarship, as well as any other mandatory conditions that may be established.

8.3 The decision to grant the scholarship, with the final list of the successful applicants, will be published on the application call's website.

8.4. Where applicable, partial awards may be granted, by University Master's.

Article 9

Acceptance of scholarship

9.1. Successful applicants must accept the scholarship within the maximum time period indicated in this scholarship's grant resolution, which may be extended by up to three months for duly justified reasons.

9.2. For the scholarship granted to be effectively implemented, the following documentation must be provided at the time of acceptance:

- a) A copy of the graduate's diploma or certificate of application
- b) Document certifying full-time enrolment in the University Master's Degree for which the aid was granted.
- c) If necessary, depending on the nationality, the corresponding study visa that allows the incorporation to the University in the terms established by the prevailing legislation.

Article 10

Loss of support

The causes of losing the Master's Degree scholarship are as follow:

- a) Compliance with the total duration of the scholarship
- b) Resignation
- c) The beneficiary does not pass the Master's studies with positive results.
- d) The awarded student did not pay the Master tuition fees.
- e) Negligent inhibition in the fulfilment of their activities.
- f) The beneficiary is involved in a disciplinary offence.

- g) Failure to meet the minimum grade criteria established by the Department.
- h) In general, loss of student status in the Master's programme for which the scholarship was granted.

ANNEX I

DEPARTMENT	REF. NUMBER	SCHOLARSHIP NUMBER	MASTER DEGREE	CREDITS	MASTER'S PERFORMANCE CRITERIA
MATERIALS SCIENCE AND ENGINEERING AND CHEMICAL ENGINEERING	492	4	MATERIALS SCIENCE & ENGINEERING	60	Minimum mark 5 points
SOCIAL SCIENCES	493	3	SOCIAL SCIENCES RESEARCH	120	Quarter average mark greater than or equal 6.0 in the quarter
ECONOMICS	494	15	ECONOMICS ANALYSIS	60	Minimum mark 5 points
BUSINESS ADMINISTRATION	495	7	BUSINESS AND FINANCE	120	Scholarship will be withdrawn in case of fail two subjects
HUMANITIES: PHILOSOPHY, LANGUAGE AND LITERATURE	496	3	CONTEMPORARY SPANISH LANGUAGE AND LITERATURE	60	1) Passing all subjects of the master's degree. 2) Obtaining a grade equal or higher than remarkable (notable) at the TFM 3) Carrying out the tasks assigned to it
HUMANITIES: PHILOSOPHY, LANGUAGE AND LITERATURE	497	3	CULTURAL THEORY AND CRITICISM	60	1) Passing all subjects of the master's degree. 2) Obtaining in the TFM a grade equal to or higher than Remarkable. 3) Carrying out the tasks in support of research and organization of seminars on request
MECHANICAL ENGINEERING	498	2	INDUSTRIAL ENGINEERING	90	Minimum mark 5 points
MECHANICAL ENGINEERING	499	1	COMPUTER ENGINEERING	90	Minimum mark 5 points
GREGORIO MILLAN BARBANY INSTITUTE	500	1	INTERUNIVERSITY IN INDUSTRIAL MATHEMATICS	90	Quarter average mark greater than 6.5 out of 10 and number of subjects failed or not presented will be a maximum of one.