**To the attention of**:

CONEX-Plus Programme Selection Committee

Universidad Carlos III de Madrid

[Date: Up-to date, may not be dated prior to the call publication: December 1st, 2019 to February 29th, 2020]

**Letter of Commitment**

**CONEX-Plus Second Call for Fellowship Proposals**

Hereby, [Name of the institutional representative] on behalf of [Institution’s official name], located in [Country of the host organisation where the secondment will take place], accepts to be a secondment organization to the proposal named [Acronym: Full research proposal title] submitted by [Applicant’s name] to the first call of “CONEX-Plus: CONcentrating EXcellence in UC3M - Postdoc Programme” with GA-Nº801538, cofounded by the European Commission, Universidad Carlos III de Madrid and Banco Santander.

[Institution official name] is a leading company in the fields of [main fields of activity], with a relevant research activity in these fields, supported by a group of [xx] researchers, with a R&D budget of [xx], having participated in [H2020, FP7, others] projects.

The main role of [Institution official name] within the [Project’s Acronym] is to [Describe main role].

The commitment of [Institution’s official name] to [Project’s Acronym], supporting the career development of the researchers in CONEX-Plus, would include performing the following tasks:

* To host [Applicant’s name] in our organization, with a contract funded through this programme, during a secondment period of in between [X and X months]
* To offer [Applicant’s name] the opportunity to work on [topic related to their individual project and the organization’s research interests], jointly with researchers and employees from the organization.
* To provide the fellow with a hands-on training in areas related to the research interests of [Project’s Acronym], and oriented to the successful transfer of knowledge in these areas.
* To provide other training or career development opportunities that may arise during the secondment and to enable networking activities.
* To ensure adequate supervision for these activities.

Through this commitment, we hope to support the interdisciplinary, intersectorality and internationalisation focus of the [Proposal’s Acronym], within the “CONEX-Plus: CONcentrating EXcellence in UC3M - Postdoc Programme”.

Sincerely yours,

[Signature of the representative, position, institution and date of signing]