

Resolution of the Vice-President for Science Policy issuing instructions on the organization of face-to-face services in the laboratories of the University and in the “Parque Científico”.

The resolution of the Rector of the Universidad Carlos III de Madrid, dated March 14, 2020, on the health situation caused by COVID-19, according to the declaration of the state of alarm decreed by the “Consejo de Ministros”, transfers this Vice-President's Office the organization of the necessary maintenance, surveillance and security services in the university laboratories and in the “Parque Científico”.

Consequently, the following instructions are established:

1. All activities in the University laboratories and in the “Parque Científico” must have ceased before midnight on March 16, 2020, with the exceptions indicated in point 2.
2. For those activities or experiments that due to their nature and cost cannot be stopped, the researcher in charge may request an exceptional permit that allows the maintenance of the activity or experiment. To do this, you must send to this Vice-President's Office a letter indicating:
 - a. Nature of the activity and justification of why it cannot be interrupted.
 - b. Action plan for the maintenance of the activity indicating the frequency of the necessary intervention, duration of said intervention, schedule in which it will be carried out, areas or laboratories in which it will be carried out, and university personnel responsible for the intervention.
 - c. Security measures and registration method to be adopted in order to monitor the performance of the activity.

Once the application is approved, it will be communicated to the interested party, as well as to the security services of the University in the corresponding facilities.

3. Given the uncertainty of the duration of the current conditions, the investigators in charge should adopt, whenever feasible, the suspension of all laboratory activities in the shortest possible time.

Depending on the development of events, these instructions may be modified, as necessary, and will remain in effect until otherwise provided.

In Getafe, 15th March 2020

Vice-President for Science Policy
Universidad Carlos III de Madrid