

Academic Year 2020-21

About UCL

UCL was established in 1826 to open up education in England for the first time to students of any race, class or religion. UCL was also the first university to welcome female students on equal terms with men.

UCL's history, reputation and academic standing are a guarantee of quality. Assessed as one of the top universities in the world, a period of study at UCL will enhance any CV or résumé.

Our dedicated humanities and sciences libraries boast two million books and subscriptions to 12,000 journals. UCL's mission to create and disseminate new knowledge is supported by the latest scientific and IT facilities, creative learning spaces and diverse [museums and collections](#) – all underpinned by the UK's greatest concentration of professors. UCL is one of the top two universities in the UK for the number of professors, which means that our students are taught by the most highly qualified experts in their field.

UCL attracts students from 150 countries and has active exchange and research links with nearly 300 overseas universities. 25% of undergraduate students spend time studying abroad as part of their degree.

Incoming Erasmus and Exchange students are called '**Affiliates**' at UCL.

About SELCS

The School of European Languages, Culture and Society (SELCS) is a UCL department and a cosmopolitan and exciting environment for Affiliate students from abroad. Study abroad is at the heart of academic study in SELCS, providing a welcoming environment for all new international students who will be joining a diverse and international staff and student body. Students are able to choose from a wide range of modules (courses) covering literature, linguistics, history, sociology, philosophy, art, film and other aspects of the cultures associated with the languages taught in the School.

Affiliate students will:

- Study alongside regular UCL and international students, benefiting from UCL's world-class teaching system and renowned academics.
- Have the flexibility to take modules across a range of UCL subjects and departments, tailoring your course to your own particular interests in this area.
- Have access to your academic Personal Tutor (known as an 'Affiliate Tutor').
- Be encouraged to integrate into UCL student life, with access to events, societies and clubs both within your department and across UCL as a whole.

UCL Structure

Erasmus Code:	LONDON029
Country / Country Code:	United Kingdom / UK
Institution:	University College London (UCL)
Faculty:	Arts and Humanities
Department:	School of European Languages, Culture and Society (SELCS)

Main contacts

- **Departmental Coordinator** (nominations, incoming & outgoing students, agreements):

Teaching & Student Support Team,
School of European Languages, Culture and Society (SELCS),
Room 131, Foster Court,
University College London,
Gower Street, London, WC1E 6BT
E-mail: selcs.studyabroad@ucl.ac.uk
Tel.: +44 (0)20 7679 4339

- **Applications** (incl. visa advice):

All applications are processed centrally by the UCL Admissions Office. To check your application status or ask questions about the process, please e-mail the UCL Admissions Office via affiliatestudents@ucl.ac.uk or call +44 (0) 20 3108 4400.

- **Transcripts:**

UCL Registry,
Assessment & Student Records,
University College London,
Gower Street,
London, WC1E 6BT
E-mail: transcripts@ucl.ac.uk
Tel. +44 (0)020 7679 4126

- **Student Status Confirmation / Certificates of Attendance** (Arrival/Departure forms):

Students should take their attendance certificates (Arrival or Departure form) [to the UCL Student Enquiries Desk](#), which is located on 1st floor of the UCL Student Centre, for signature.

If a student has already left UCL, confirmation of attendance can be requested from UCL Student Enquiries Desk via studentstatus@ucl.ac.uk.

UCL Student Centre,
University College London,
Gower Street, London, WC1E 6BT
E-mail: studentstatus@ucl.ac.uk

- **Institutional Coordinator:**

Frankie Gall,
Erasmus+ Institutional Coordinator,
UCL Study Abroad Team,
Student & Registry Services,
University College London,
Gower Street, London, WC1E 6BT
E-mail: studyabroad@ucl.ac.uk
Tel.: +44 (0)20 3108 7773

Quick Links - General Information

- [How to Apply](#)
- [Visas](#)
- [Pre-arrival Information](#)
- [Orientation Programme](#) (incl. start date)
- [Accommodation](#)

UCL Application Deadlines

- **31st March** for September start
- **30th September** for January start

There is some degree of flexibility with these deadlines, and SELCS department would still accept completed applications **until 31st May for September starters** and **until 31st October for January starters**. However, we strongly advise students meet the main UCL deadlines to avoid disappointment with admission and accommodation.

Application Process

NOMINATIONS

- Student nominations should be e-mailed to SELCS department via selcs.studyabroad@ucl.ac.uk. Students will then receive helpful application instructions from our department.

APPLYING

- Affiliate applications must be submitted [online](#), directly to the central **UCL Admissions Office**.
- **UCL Admissions Office** is the only contact for all application-related queries (incl. checking application status):
Email: affiliatestudents@ucl.ac.uk
Tel.: +44 (0)20 3108 4400

Start Date

All incoming students are expected to arrive at UCL approx. **1 week before the official academic year begins**, to attend the [Orientation Programme](#) (which includes final module registration).

Term Dates

For information on UCL term dates, please click [here](#).

- Semester 1 = **autumn term** (teaching and assessment), slightly shorter than 3 months.
- Semester 2 = **both spring term** (teaching) **and summer term** (assessment), approx. 5 months in total.

Important information for Erasmus students spending only autumn semester at UCL:

- Please note that **UCL semester 1 (autumn term)** is **shorter than 3 months / 90 days**.
- Although UCL autumn term is less than 90 days, it should be acceptable by the home institutions as a full academic term for the purpose of Erasmus mobility for studies. These rules are specified

by individual national agencies in each country and application of this rule seems to vary, however, please note [the Erasmus+ Programme Guide](#) which explains that “**Minimum duration of a study period is 3 months, or 1 academic term or trimester**” (please see the small print for point 24 at the bottom of page 35).

- If students are required by their home institution to spend at least 3 months (90 days) at UCL, we recommend that they apply for semester 2 instead, which consists of term 2 and term 3 respectively and lasts 5 months (from early January to early June).

Undergraduate (BA) Modules (Courses)

Students must take a minimum of 50% of their modules (credits per semester) in SELCS. They can take the remaining 50% in SELCS or in [other UCL departments](#), subject to the availability of places and provided they meet the prerequisites for modules they wish to attend.

All students are expected to take modules worth **60 UCL credits per semester** (equivalent to 30 ECTS credits / 16 US credits). For example, 4 modules worth 15 UCL credits (7.5 ECTS / 4 US credits) each. If approved by home university, students may take a **reduced number of credits**.

- A list of all available SELCS modules for the upcoming academic year will be available by late spring. A list of modules available in the current year (including links to module descriptions) can be found here: <http://www.ucl.ac.uk/selcs/study/modules>.
- For answers to frequently asked questions: <http://www.ucl.ac.uk/selcs/affiliates/undergraduate>.
- **Provisional** registration (pre-registration) on SELCS modules begins in late spring (for September starters) or in November (for January starters).
- **Final** module registration takes place after students arrive at UCL, during [Orientation Programme](#).

IMPORTANT: SELCS department can pre-register students only on SELCS modules. Registration for modules in other UCL departments usually takes place after students arrive at UCL, during Orientation. Places on modules in other UCL departments are usually available, but cannot be guaranteed.

Erasmus Learning Agreements

Our up-to-date contact details (which should be used when preparing Erasmus Learning Agreements) can be found [here](#).

Transcripts (Exam Results)

All transcripts are produced centrally by **UCL Registry** (not SELCS department) and posted directly to the students' home universities (Erasmus/Exchange Coordinator) by **late-March** (for affiliates studying at UCL in autumn term only) and by **late-August** (for affiliates studying at UCL for the whole year or in spring semester only).

- If your transcript is not received by the end of March/August, it should be reported directly to central UCL Registry via transcripts@ucl.ac.uk.

More information about receiving your **assessment results** can be found on our website: <http://www.ucl.ac.uk/selcs/affiliates/assessment>.

Postgraduate (MA / PhD) Students

IMPORTANT:

- It is currently **not** possible for Postgraduate (MA) students to apply as Undergraduate (BA) students.
- We currently do **not** offer any MA courses or research placements via our Undergraduate student exchange schemes.