UC3M REGISTRATION GUIDE

CREATE YOUR ACCOUNT
FOR ADMISSION TO Ph.D. STUDIES
HOW TO GET YOUR USER NUMBER AND PASSWORD

STEP 1: ENTER PERSONAL DATA

Enter your personal data (First Name and First Surname fields must not be left blank).
- Name: write your full name in capitals.
- Date of birth
- Gender
- E-mail (your user number and password will be sent to this address).
- Telephone number

PLEASE NOTE the required fields:

ID Number:
- Spanish students: DNI (Full number plus letter). Complete with zeros on the left if necessary. No dashes or spaces.
- International students: Passport (preferably) or Spanish Residence Card number. No dashes or spaces.

If you have none of these documents, you must request a provisional number by clicking “No”. Once your application for UC3M is officially approved, you will have to change this number during the enrollment process.
STEP 2: DATA VALIDATION

Once your data is verified, read and check the legal disclaimer and data verification boxes.

Click on Register to confirm the information submitted is correct. Otherwise, you may click on Back to modify your data.
STEP 3: GET YOUR USER NUMBER AND PASSWORD

Write down the username supplied by our system. A message with your password will be sent to your e-mail. If you cannot find this message in your regular e-mail inbox, please check all of them, including spam.

The e-mail sent must look like this (sender: info.postgrado@uc3m.es)

You may access the application straight from your e-mail account by clicking on the link received.

YOU HAVE NOW CREATED YOUR ACCOUNT AND MAY PROCEED TO THE ADMISSION PROCESS. Feel free to contact información@doctorado.uc3m.es for inquiries.