

Welcome to the University of Louisville!

INTERNATIONAL STUDENT & SCHOLAR ARRIVAL GUIDE

Congratulations! We are pleased to learn that you have been admitted to the University of Louisville (UofL). To help make your application for a visa and your arrival and transition to UofL successful, please read the following information carefully.

When you arrive, you must visit the International Student and Scholar Services (ISSS) within the first 5 days of your program start date to check in as a part of immigration regulations. You will receive information and meet our staff. We are dedicated to helping you maintain status and orientate you to life at the UofL. We are available to you during your entire time here on campus.

Please regularly visit our website, [International Student & Scholar Services](#) for additional information and for a calendar of events. You are joining over 700 international students from more than 80 countries from around the world. We are excited to welcome you and look forward to meeting you! **GO CARDS!**

Regards,

Sharolyn Pepper
Barbara Jones
Thomas Beard
International Student & Scholar Coordinators



International Student and Scholar Services



CONTACT INFORMATION

University of Louisville Belknap Campus

2301 S. Third St.
Louisville, KY 40208
1-800-334-UofL (8635)
1-502-852-5555

International Student & Scholar Services (ISSS)

Belknap Campus,
International Center, Brodschi Hall, 2nd Floor
University of Louisville
Monday – Friday, 9:00 am – 4:30 pm
502-852-6604
502-852-7216 (fax)
intcent@louisville.edu

*Include your full name & student ID

Health Sciences Center (HSC)

ISSS Office IPIBS/Graduate Affairs Office
HSC Instructional Building, Room 120
502-852-7124
Tuesdays only, 10 am – 4 pm

International Student & Scholar Coordinators:

Sharolyn Pepper, Associate Director
pepper@louisville.edu
Barbara Jones barbara.jones@louisville.edu
Thomas Beard, thomas.beard@louisville.edu
Connie Martinez, mcmart01@louisville.edu

Senior Program Assistant:

Beverly Cooper, blcoop01@louisville.edu

Campus Emergencies

Dial 911 or Campus Police at 1-502-852-6111

Visit here for [Campus Maps](#)

PRE-ARRIVAL CHECKLIST

After I-20 or DS-2019 Arrives:

- Review your UofL I-20 or DS-2019 for accuracy (information must be identical to your passport)
- Pay the [SEVIS I-901 Fee](#) (\$200 for F-1 Students or \$180 for J-1 Students and Scholars)
 - **Due to the prevalence of fraudulent I-901 fee charge-back practices in certain countries, SEVP is currently unable to accept credit card payments made on behalf of students or exchange visitors from Ghana, Nigeria, Cameroon and Kenya: The I-901 fee must be paid by cashier's check, money order or Western Union Transfer.**
- Ensure your passport validity, passport should be valid at all times (six months into the future)
- Make a [Visa Appointment](#) Students from some countries are not required to obtain a visa; however the [SEVIS](#) fee must be paid and must travel with an I-20, I-901 SEVIS receipt and proof of financials)
- Prepare for the Student Visa Interview, Go to visa interview

After the Visa Interview:

- Review your visa for accuracy (information must be identical to your passport and I-20 or DS-2019)
- [Mark your calendar for International Student Orientation & other Department Orientations](#)
- Make airline reservations and travel arrangements-plan to arrive a week earlier than what is listed on your I-20 or DS-2019 in order to attend orientation and find suitable housing (You may arrive in the U.S. no earlier than 30 days before the program start date on your I-20 or DS-2019)
- Make [Housing](#) arrangements (This can be challenging, so be proactive!)
- Make airport pick up arrangements
- Get prescription medications you may need with a copy of your doctor's prescription
- Put your I-20 or DS-2019, I-901 SEVIS receipt fee, financial documents, passport and UofL pre-arrival guide in your carry-on luggage
- Log in to UL email
- Contact your advisor
- Register for classes

Always Hand-Carry Your Important Documents!

Keep the following documents on your person at all times during travel to the US: passport, I-20 or DS-2019. Keep copies of your documents in a separate location. You should also pack a change of clothes in a carry-on in case your luggage is misplaced or even lost by the airlines.

Upon Arrival:

- Check in at the International and Student Scholar Services between 10am and 2pm! Bring your I-20 or DS-2019, passport with visa, current local address & telephone number
- Print your I-94 Admission Number by going to <https://i94.cbp.dhs.gov/i94/consent.html;jsessionid=WBpTWl4W1n7XHsqSCwNfZ4QjhvldvCYKpT8DGctWsR4s1fkTjbLL!-765699484>
- Update your mailing address in the ULink. Do NOT change your home address-your home address should remain your home address in your foreign country.
- Contact your advisor in your Department for an advising appointment
- Register for classes through ULink and visit the [Registrar's Office](#) for advising information

- Get your UofL ID card: [Cardinal Card](#)
- Pay tuition and health insurance fee: [Bursar's Office](#)
- Maintain all your immigration documents, **DO NOT** discard them
- Attend mandatory International Student Orientation and Resource Fair

VISA ISSUES

1. **What if my visa is denied?**

Please notify [International Student & Scholar Services](#) if your visa is denied or you have decided not to attend UofL. Regretably, we are unable to reverse a visa denial. If you wish to defer admission, you must first get permission from your department.

2. **What if my visa arrives after my start date listed on my I-20 or DS-2019?**

You must first receive permission from your department to arrive after the start of your program. Please contact [International Student & Scholar Services](#) for an updated DS-2019 or I-20.

3. **What if my visa expires after I enter the United States?**

A visa is only permission to enter the United States. When you enter the United States on a student visa, you will usually be admitted for the duration of your student status. That means you may stay as long as you are a full time student, even if the visa in your passport expires while you are in the United States. An F-1 student must depart within 60 days of their program completion and a J-1 scholar must depart within 30 days of their program completion regardless of what is listed on your I-20. Please maintain contact with the [International Student and Scholar Services](#) for questions or concerns.

PRE DEPARTURE TIPS

Immunizations

It is recommended before departing for the United States, please obtain your immunization records for BCG (if applicable), small pox, tetanus/diphtheria, typhoid, measles, mumps, rubella, oral polio, and a history of any positive TB skin testing. This will help you if you need medical care while in the United States. You may also wish to bring copies of your medical records with you in case you are hospitalized or need medical treatment while you are in the United States. If you are on medication, be sure to bring an adequate supply with you. In order to provide a safe and healthy environment for your academic success, UofL has implemented a vaccination requirement for first time freshman. **You can find more information at:** <http://louisville.edu/campushealth/information/immunizations/freshmen>

Pack for Warm and Cold Weather

Louisville has a four season climate. Bring appropriate winter clothing, as the temperature in Louisville can drop below 10 degrees Celsius and summer temperatures average around 37 degrees Celsius. Dress for class is casual; however you may want to bring a few formal outfits for special events or traditional clothes for international celebrations.

Travel from the Airport to the University of Louisville

Louisville International Airport is approximately 8 miles/13 kilometers from campus. If you will be arriving in Louisville between the hours of 10:00am – 3:00pm, Monday – Friday, then you can email intcent@louisville.edu with your name, student id number, housing address or hotel information in Louisville and your flight information (time, date and flight number of arrival). A representative from UofL's International Center will pick you up at the airport for free and take you to your housing destination.

If you are arriving at any other time besides the above times and days, including weekends, you may contact the free shuttle service, Ambassador Transportation at least 24 hours prior to your arrival in Louisville to schedule a free pick-up. Ambassador Transportation will pick you up on the first level at the outside lane of the airport at the time you schedule and take you to your housing destination anywhere in the city of Louisville. Their contact information is aclimoky@bellsouth.net, 502-964-7139.

You can also take a [taxi](#) ride from the airport to campus costing approximately \$20. Many student organizations help students with transportation pickups. If you need further assistance with travel from the airport to campus please email the ISSS service account at intcent@louisville.edu.

Hotel Information

There are two hotels that provide special rates to University of Louisville students. You can pay cash for the room when you check out; however, you must have a credit card to stay there. In addition, you will need to present a valid identification and a document showing that you are U of L student.

1.Howard Johnson Express Inn/Airport

Rate \$65.00 plus taxes.

Address: 709 Phillips Ln, Louisville, KY 40209

Phone:(502) 363-9952.

2.Baymont Inn & Suites Louisville South

Rate \$69.99 plus taxes.

Address: 6515 Signature Dr, Louisville, KY 40213

Phone:(502) 968-4100

GETTING SETTLED

Visit the International Student & Scholar Services

You must come to the International Center with copies of your immigration documents upon arrival in order for the International Center to verify your physical presence in the U.S. and report your arrival in SEVIS, Student/Exchange Visitor Information System. This is a requirement of your visa status. Please visit us within 5 days of your arrival between 10am and 2pm.

***NOTE:** If you are arriving during the winter break, please keep in mind that the University of Louisville closes from December 24, 2015 until January 4, 2015. Please contact intcent@louisville.edu if you have further questions.

[International Center – Brodschi Hall Map](#)

Attend Orientation

Orientation is mandatory for all international students. During orientation, there will be the opportunity for you to meet with student organizations, local banks and cell phone carriers at the Resource Fair. Please note that your academic department may have additional orientations which cover information about maintaining your academic status and other issues. Your department may require you to attend those as well. Orientations will be held prior to the start of the semester.

Emergency Information

UofL programs are designed to prevent emergencies and to mitigate danger to students, staff and faculty in the event of any type of emergency. **Notification** helps save lives.

[The UofL Alert notification system](#) uses cell phone text messages, university IP phones, university website, e-mail system and other methods to notify students, staff and faculty of emergencies that could pose an immediate risk to health and safety. Most of the system is automatic. Cell phone text messaging requires [registration](#). **Plans and Procedures** exist at several levels, including each university building.

Copies of building emergency action plans (BEAPs) are available from each [building emergency coordinator](#) and from the Department of Environmental Health and Safety. Procedures also are outlined in the [Faculty and Staff Emergency Procedure Handbook](#), also available in flip-chart format from DEHS. **Education** helps keep everyone safe.

Quick action is needed to prevent the loss of lives and injuries during an emergency. DEHS has prepared training programs and educational materials to help students, faculty and staff know what they must do before, during and after an emergency, both on campus and at home.

Preparing for Emergencies is Everyone's Responsibility!

Graduate Students

All new graduate students are invited and encouraged to attend new graduate student orientation. If you are a graduate student receiving an assistantship, you are required to attend a Human Resource orientation session along with a new graduate student orientation. Please sign up for both orientations. You can register at [Graduate Orientation](#). The School of Interdisciplinary and Graduate Studies contact is: gradadm@louisville.edu

Undergraduate Students – Freshman

If you are a new undergraduate student that will be a freshman (No university experience) and have applied to Engineering or Business school, and do not meet the requirements your I-20 will be issued with Sociology or Communication as your major. International student cannot be in pre- majors. This is due to pre-majors not being recognized in the SEVIS system. After you complete X number of hours (usually 1 year) with a strong GPA and the correct prerequisite course work then you will be accepted fully into either the Engineering or Business school in which you have applied. At that time we will re-issue you a new I-20 that indicates the new fully admitted program.

Enrollment

As a requirement of your F-1 or J-1 student visa you must be continuously enrolled as a full-time student, which is a minimum of 12 credit hours for undergraduates or 9 credit hours for graduate students. Only three credit hours of online courses per semester can count toward your full time enrollment. Register for your classes through ULink and check out the [Registrar's Office](#) for more information.

Tuition and Fees

All University bills for tuition, fees, health insurance and on campus housing are due and payable in full before classes begin or your registration will be cancelled without prior notice. You should pay by check in U.S. dollars drawn on a U.S. bank for the total amount of tuition (and dormitory fees) or you may pay by credit card. If you receive a scholarship award, or if you are a graduate teaching/research assistant whose tuition is paid by your department, you or your department should present proof of those awards to the Bursar's Office in advance of your registration so your sponsor will be billed directly for these charges. Remember that payment of tuition and fees is your responsibility. Money for personal expenses should be put into U.S. dollar traveler's checks or should be wired once you've set up a bank account in the United States. DO NOT CARRY CASH. To cover your estimated expenses for personal/living needs, plan on spending approximately \$8000 for the academic year. Pay your bill at the [Bursar's Office](#).

HOW TO REGISTER FOR CLASSES

1/ Open two internet browser windows (Internet Explorer or Firefox are popular).
One window is for the schedule of courses, and the other is for Ulink.

A/ In the first window pull up the online schedule of courses.

<http://htmlaccess.louisville.edu/classSchedule/setupSearchClassSchedule.cfm>

The times and dates of courses are available via the online schedule of courses. The schedule of courses can be found at louisville.edu if you select "[Catalogs & course schedule](#)", and then "[Schedule of courses](#)". (You can also find it at the above URL).

Please select the term (semester) you would like to search.

- You can use the top drop down menu (**Subject**) to find all courses at UofL.
- The second drop down menu (**Gen Ed Category**) is used to locate General Education (core requirement) courses only by category.

In the online schedule of courses, for each course listed, the following information is provided: Class number, title, section, times, dates and instructor. If you click on the title of the course it lists a description and tells you if the course has any pre-requisites.

Please notice the Class Number – You will need this number to register in ULINK.

This is a **4 or 5-digit number** uniquely assigned to each class section. It can be found in the left hand column. Please choose the section you would like to enroll in and write down the name of the class, the section number and the CLASS NUMBER. The class number is kind of like a barcode. You will only need that number to type into ULINK (our registration system) in the day that you register. Example: 54812 is a Class Number.

For further information on the schedule of courses:

<http://louisville.edu/online/registrar/registration-information/esc.html>

B/ In the second window log into Ulink. <http://ulink.louisville.edu/>

First time users can call the **Help Desk at 852-7997** for assistance logging in with usernames and passwords. You can also visit www.louisville.edu/admissions/activate

You are now ready to register on ULINK:

1. Go to www.ulink.louisville.edu and enter in UserID and Password in the space provided.
2. Select the **Student Services tab** at the top of the page, and scroll down using the scroll-bar at the right of the page.
3. Click on **Registration-Add Classes**. Make sure your name appears at the top of the screen.
4. Select the term you would like to register for from the drop-down box. **Enter the four or five-digit class number** in the space provided. If you do not have the class number, you may Search for Class.
5. Check to make sure this is the correct class you wish to add, and check the status of the class (open or closed). If the class is closed, you may check the box to waitlist ([Please refer to our website](#), for information concerning the waitlist).
6. Proceed with registration by clicking on **Next**. The class has now been added to your shopping cart. (You may need to scroll down to view this). You can now select another class to be added to your shopping cart by entering another class number in the space provided. Once you are satisfied with the class(es) in your shopping cart, you are now ready to finish the registration process.

7. Click on **Proceed to Step 2 of 3**. Confirm your class(es) by clicking on **Finish Enrolling**. A checkmark in the status box means the class has been added to your schedule. An 'X' in the status box means there was an error and the class was not added to your schedule.
8. You may now click on **My Class Schedule** either under the status box or at the top of the page. You can also click on Weekly Calendar View to see your classes each day for a certain week. Once you are finished viewing your schedule and are ready to log off, click on Logout at the top-right corner of the screen.

<http://louisville.edu/admissions/newcards/readmitted-students/how-to-register>



Housing

International Students find housing to be very challenging, so be proactive! There are two broad options for accommodation for international students: on campus and off campus. Undergraduate students tend to choose on campus housing while most graduate students find apartments off campus. On campus housing is more convenient in that you can pay a lump sum amount including rent and utilities to the university (this often includes cable, internet, and telephone as well as electricity and water and sewage); most tenants in off campus housing need to become customers with local companies and pay their own utility bills. International students can also apply for on campus housing as soon as they've been offered admissions by the university; in contrast, most off campus apartment complexes and private house owners require you to pay a deposit and have good credit.

There is a Freshman Residency requirement at the University of Louisville. Log on to the University of Louisville Housing website for more information about our [residential policy for first-year students](#). If you believe you can do well without living on campus then you will need an approval to do so. Freshmen who do not want to live on campus will need to fill out the waiver form. Students must demonstrate that they meet one of the following conditions to have an exemption from the policy:

1. residing with a custodial parent or guardian for the academic year;
2. 21 years of age or older;

3. veteran of the U.S. Armed Services;
4. married; or
5. custodial parent or guardian of a child.

Students with other extenuating circumstances may also petition for a waiver. The petition for an exemption is located at louisville.edu/housing/forms/firstyearexemption.html. Students will not be required to pay the application charge when requesting an exemption. Notice of exemption decisions will be sent within three weeks to the student's university e-mail account. Please keep in mind that you must request a waiver in order to not be billed for the cost of on campus housing. You must also still apply to on campus housing if you do wish to live on campus.

To apply for on campus housing, visit the [On Campus Housing](#) website. Rooms are assigned in the order reservations are received. Please be aware that when you sign a contract for a dormitory room, you are **obligated to remain in the dormitory for the entire academic year**. **Please keep in mind that on-campus housing is a wireless only campus. This means that there are no land lines and you will need to have a cellular phone.** If you live on campus, there are a few other things you should remember. **You will be assigned a roommate if you live in on-campus housing, unless you specifically make sure you are living alone. Please check with the housing office to understand your assignment.** Some student dormitories are closed during certain vacation periods, and you will need to relocate to another dormitory during these times. Also, you will need to **use your own bed linens** in the dormitory. You can prepare meals in the dormitory's limited kitchen facilities or purchase meals at the student cafeteria or in a nearby restaurant. To contact the housing office, you may email oncampus@louisville.edu or call 1-502-852-6636. **You can check for your housing assignment in the [ULink](#) portal. Once you are logged in select the "Student Services" tab. In the middle column, towards the bottom of the page, you will see a box labeled "Personal Information". There you will see a link called "Housing Roommate Search" where you will find your room assignment and roommate's name.**

On campus housing is quite limited and apartments run out very quickly. If you have someone in town whom you can find an apartment with; it can be less expensive to live off campus (costs range from \$450 and higher per month, plus utilities). But there are other considerations you need to make for living off campus. You should consider how you will commute to the university. City bus rides are free for **UofL** students, but time could be an important issue. Also, if you arrive in Louisville before you have a confirmed place to live, you should be prepared to spend a few days looking for lodging that is convenient and within your budget; refundable deposit equal to one month's rent may be required in addition to the first month's rent. Apartments usually include kitchen facilities like refrigerator and dishwasher so you will be able to prepare your own meals; however, you should plan on purchasing a number of household goods such as cooking and eating utensils. There are several large apartment complexes adjacent to the campus which are privately owned but are exclusively rented to University of Louisville students. As indicated above, some of them don't require a Social Security Number. But note that most apartments near campus may be taken by the time international students start arriving. Click here for a list of [Off Campus Housing for UofL Students](#).

Off-Campus Housing and Furniture Rental Information

[Furniture Rental for Students](#)

[Local Apartment Listings - ApartmentList.com](#)

[Other Local Apartment Search - ApartmentSearch.com](#)

[University of Louisville Off-Campus Apartment Listings](#)

Short-Term/Temporary Housing

If you have applied for university housing and arrive before the check-in date, which is normally the weekend before classes start, you are required to request early arrival and will be charged an additional charge per night. If you have received your assignment in University housing, contact Evan Vickers at evan.vickers@louisville.edu to schedule your arrival date. If you have reserved space in one of the affiliated properties, Bellamy, Province or Cardinal Town, please contact them directly regarding your check in upon arrival.

If you plan to live off-campus but need a place to stay while you are searching for an apartment or a permanent residence, the university can provide you with temporary housing for a short time, usually located on the downtown campus. The cost per night is added to your financial account, and is provided on a first come, first serve basis; therefore, it is important that you apply early by completing a [short-term/temporary housing application](#) through the University of Louisville's housing website. Receiving a response might take up to 14 days.

Health Insurance

Health insurance is required for all F-1 and J-1 students. You **will automatically** be billed for the UofL Student Health Broad Plan. Health insurance provides the only protection against the enormous costs of health care in the United States. If you have other health insurance, you will have to visit Student Health and apply for a waiver by showing other adequate insurance. The waiver deadlines are **September 10** for the fall semesters and **February 10** for the Spring semesters. Contact Carol Kloenne by email cfkloe01@louisville.edu or phone at 1-502- 852-6519 for [International Insurance Waiver Requirements](#). Check out their website at [Campus Health Services](#). A good place to start to learn about healthcare in the U.S. is by [viewing the overview of the U.S. healthcare system video](#). In order to provide a safe and healthy environment for your academic success, UofL has implemented a vaccination requirement for first time freshman. **You can find more information at:** <http://louisville.edu/campushealth/information/immunizations/freshmen>

Recreational Fee

You will be charged a recreational fee of \$98 per semester that supports the [student recreation center](#). This fee cannot be waived.

Meal Plan Fee

Meal Plans are required for all campus residents, regardless of course load and for all commuter students who meet certain conditions. [Determine your Meal Plan!](#)

Campus Card

Students must be registered for classes 24 hours before being issued a campus ID card. Students must also present a photo ID (passport). The Belknap cardinal card office is located in the lower level of the Houchens Building in Room O8K, Monday – Friday, 8:30 am-5:00 pm. The HSC campus cardinal card office is located in the the Kornhauser Library, Commons Building, (near City Café) Room 101A. Tuesday, 11:00 am – 1:00pm. Get your [Student ID!](#) The student ID allows you to ride the public city buses ([TARC](#)) for free.



ULink/Email Account

ULink is the University of Louisville Information Network for students, faculty and staff. User ID/password information for first-time users.

If you do not know your user ID, [you can get your user ID](#) with your student ID and birthdate. Your ULink user ID will be the same as your university email userID.

You will initially log on using a default password:

- Your password will be the first two letters of your first name, then the first two letters of your last name, then an exclamation mark (!), then the last four digits of your student id. For Jane Smith, student ID 1234567, her password is jasm!4567.

If you have forgotten your password and have not set your challenge questions, please take a picture ID to a computing center for a password reset.

Students should also select a Personal Identification Number (PIN) when first logging in to ULink. Ordering official transcripts, viewing account statements, and paying fees with a credit card in ULink will require a PIN for access. To choose a PIN, click on the "Student Services" tab across the top of the page. Under the menu heading "Personal Info," select "PIN" and follow the instructions on that page. Do not share your PIN.

If you have any other userID or password problems, please contact the IT HelpDesk at 852-7997 or helpdesk@louisville.edu.

Driving

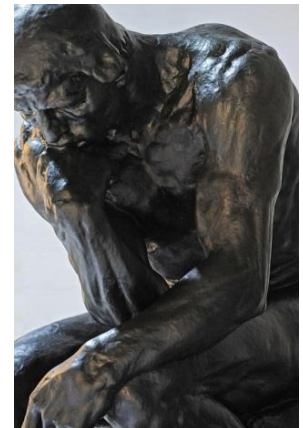
If you intend to drive a vehicle during your stay, you may wish to bring your International Driving License or bring your driver's license from your home country. This will allow you to drive up to one year without applying for an additional local license. If any of your dependents want to drive while they are here, they may wish to do the same. See the list of things needed for a [Kentucky Driver's License](#), [Parking on Campus](#), and [Public Transportation](#) for transportation.

Opening a Bank Account

To open a bank account, you will need to bring photo ID (passport), proof of residence (mail addressed to you at your current residence in the US) and your I-20 or DS-2019. PNC bank is located on campus at 1900 South 3rd Street, Louisville, KY 40208 (it is on the corner of 3rd street and Cardinal Blvd). The bank is easily accessible and is accustomed to working with international students. However, there are many banks you can choose to bank with.

Obtaining a Social Security Number

Do **NOT** go to the Social Security office until you have visited the International Center. You will not be able to apply for a Social Security number unless you have a job offer on campus or assistantship. If you will be depending on payment from the **UofL** as a stipend, you may want to bring along some extra funds, because there could be a short delay in obtaining your first paycheck due to the fact that you can't apply for Social Security immediately upon arrival. We will arrange frequent trips to the Social Security office during the month of August. Check out the [Social Security Administration](#) for more information.



SOCIAL PROGRAMMING

American International Relations Club

The American International Relations Club is a social organization of International and U.S. students that sponsor many cultural and diverse activities from bowling to the international

banquet that showcases international dishes, lively music and performances. It is a fun way to meet and socialize with other students and to highlight to the community the diversity of the campus. All students from all backgrounds are welcomed here. Send your [AIRC Membership Application](#) to the [ISSS](#).

UofL Recognized Student Organizations Assisting International Students

UofL has over 400 RSO's; many of whom assist the international population on campus in a wide array of services. If you need help with airport pick-up, acclimating yourself to the university, finding an apartment, campus services, grocery and shopping help, finding furniture and clothing and much more! You can find the RSO contacts on the ISSS webpage at: <http://louisville.edu/internationalcenter/iss/international-programming/registered-student-organizations-rsos>.

We are on Facebook!

Please like us on [Facebook](#). This is a great way for international students to communicate with each other about housing and roommate options and social events. Our office will also be utilizing facebook to communicate with you on events. www.facebook.com/UofL.ISSS.

Please note that this Pre-Arrival Guide is not comprehensive and is created to help you integrate to life at the [University of Louisville](#). If your concern is not addressed in this material or you have a suggestion, please email: [International Student & Scholar Services](#). Remember to always include your full name and Student ID number. Again, Welcome!

USEFUL INFORMATION & LINKS

What is the [International Student and Scholar Services?](#)

How do I like the ISSS office on [facebook?](#)
www.facebook.com/UofL.ISSS

How do I [pay the SEVIS fee](#) of \$180 for J-1 Students and Scholars or \$200 for F-1 Students?

Can you help me [schedule my visa interview?](#)

Where can I find information about tuition payment? [Bursar's Office](#)

I need more information about the [International Insurance Waiver Requirements.](#)



Other Helpful Links

[On Campus Housing](#)

[Off Campus Housing Options](#)

[Apartments](#)

[Campus Maps](#)

[Airport Taxi Information](#)

[Kentucky Driver's License](#)

[University Parking Permits](#)

[Public Transportation](#) – Buses 4 & 18 make stops at Belknap and HSC campuses

[Jefferson County Public School System](#) – for children that are of school age (5-17 years old)

[I'm in, Now What?](#)

[U.S. Federal Agencies](#)

[U.S. Immigration and Customs Enforcement](#)

[U.S. Department of State](#)

[U.S. Citizenship and Immigration Services](#)



UNIVERSITY OF LOUISVILLE INTERNATIONAL STUDENT ARRIVAL CHECK LIST

- ✓ Check in at the International Student and Scholar Services office, in the International Center Brodschi Hall second floor, between 10am and 2pm (Monday-Friday). Bring your I-20 or DS-2019, passport with visa, current local address & telephone number
- ✓ Print your I-94 Admission Number by going to www.cbp.gov/I94
- ✓ If you do not have housing, visit the UofL housing website at Louisville.edu/housing
- ✓ Update your mailing address in the ULink (University System) at ulink.louisville.edu/ Do NOT change your home address- home address must remain an address outside of the United States
- ✓ Log in to your UofL email, Blackboard and ULink. As well as sign into UofL Wifi. If unable to log in, contact IT Helpdesk 502-852-7997, helpdesk@louisville.edu
- ✓ Visit the Registrar's Office website www.louisville.edu/registrar for registration and advising information and make an advising appointment if needed. This may be able to be done by email.
- ✓ Register for classes through ulink.louisville.edu/. International students MUST register full-time with at least 12 hours (usually 4 classes) for undergraduate and 9 hours (usually 3 classes) for graduate. Class schedules can be found at: hal.louisville.edu
- ✓ Get your UofL ID card: louisville.edu/cardinalcard after being registered for 24 hours
- ✓ Pay tuition and health insurance fee: louisville.edu/finance/bursar or
 - Ulink>Student Services>Tuition Fees-Payment Options>Make a Payment.
 - Check your account periodically throughout the semester for any new changes.
- ✓ Maintain all your immigration documents, **DO NOT** discard them
- ✓ Attend MANDATORY International Student Orientation and Resource Fair or register for a late orientation intcent@louisville.edu
- ✓ You may need to attend other orientations such as Graduate School, Human Resources and/or department orientations.
- ✓ Books are available at UofL bookstore in the Student Activities Center, Gray's Bookstore on Third Street near the PNC bank. They can also be ordered online: Chegg, Amazon, eBay and BookRenters.
- ✓ Driver's License—home country and international license may be used for 1 year. <https://louisville.edu/internationalcenter/iss/documents-and-forms/obtaining-a-drivers-license>
- ✓ If you are driving to campus: Parking permit: 502-852-7275, louisville.edu/parking
- ✓ You can ride TARC for free with UofL ID card. TARC (Transit Authority of River City) Bus schedules available in Ekstrom Library www.ridetarc.org
- ✓ Join American International Relations Club (AIRC): <https://orgsync.com/31680/chapter>
- ✓ Join other registered student organization's (RSO's) of interest to you
- ✓ F-1 and J-1 students may obtain on-campus work from the point of arrival. J-1 must have prior approval from the ISSS
- ✓ Off-campus work is **strictly forbidden** without employment authorization from the International Center. If you get a job on campus visit the International Center.

- ✓ To work under Curricular Practical Training (CPT), CO-OP, Internship Course or Optional Practical Training (OPT) (on or off campus), students must have prior approval from the ISSS Advisor. Stop by our office for more information.
- ✓ All students must obtain Social Security Card if you have secured employment. Please visit our website for more information or email. Intcent@louisville.edu or louisville.edu/internationalcenter/iss
- ✓ Review the completion date on I-20 or DS2019. The form must reflect your correct status and/or information.
 - Keep your passport valid for six months into the future
 - Get travel signatures; good for one year on page two I-20 or page one DS2019 if leaving The United States
 - Keep connected: www.facebook.com/UofL.ISSS
www.louisville.edu/internationalcenter
- ✓ Contact the ISSS with any questions. intcent@louisville.edu