

Office of International Students and Scholars (ISS)
Purdue University
475 Stadium Mall Drive
Schleman Hall of Student Services, Room 136
West Lafayette, IN 47907-2050

Tel: 765-494-5770 FAX: 765-494-6859
Email: iss@purdue.edu
ISS web site: <http://www.iss.purdue.edu/>

PRE-ARRIVAL INFORMATION

Read all sections carefully.

Pay close attention to Section 3. The U.S. Student and Exchange Visitor Information System (SEVIS) Check-in at Stewart Center is required by law. Find Stewart Center on the campus map which can be downloaded at: http://www.purdue.edu/campus_map/

Section 1 Applying for a Student Visa

A **Certificate of Eligibility (COE)** is necessary to apply for a visa and is issued by the school you will attend. The COE is Form I-20 for F-1 students or Form DS-2019 for J-1 students. If another sponsor or agency will provide the I-20 or DS-2019 to you, or if you have another visa type such as E, L, H or TN, you will not receive a COE from Purdue.

Students who have the designation "Initial Entry" on the I-20 or "To Begin Program" on the DS-2019 must pay the SEVIS fee before their visa appointment. See the pamphlet "Applying for Your Student Visa" for details about paying the SEVIS fee and making an appointment for a student visa. You can view the pamphlet online at: <http://www.iss.purdue.edu/Resources/Docs/Orientation/ApplyingStudentVisa.pdf> After paying the SEVIS fee online, it is **important** to print out the receipt. Take the receipt and the other required items listed in the pamphlet to a U.S. Embassy or Consulate closest to you to apply for an F-1 visa or J-1 visa.

Carry all documents on your person when you come to Purdue; do not place documents in checked luggage. You will need to present them to an officer before claiming your luggage. You should also carry original financial documents as proof of the funding listed on your COE. A United States border patrol officer will review your documents when you enter the U.S. Before you leave the officer's counter, check to be sure you have a port-of-entry stamp on the I-20 or DS-2019 and that your I-94 Arrival /Departure card has the notation F-1 D/S or J-1 D/S. All dependent documents should be stamped and notated F-2 D/S or J-2 D/S.

Section 2 Traveling to Purdue / West Lafayette, Indiana - Arrival Pick-up Service

Immigration law limits arrival into the U.S. to no earlier than 30 days prior to the Program Start Date listed on the Certificate of Eligibility.

Be certain your travel arrangements are made to West Lafayette, **Indiana**, since there are other cities named 'Lafayette' in other states across the U.S.

If you fly to **Indianapolis, Indiana**, we recommend that you take either the Lafayette Limo shuttle or Star of America shuttle to Purdue campus. Both services leave Indianapolis International Airport every two hours, from 6:20 a.m. until 10:30 p.m. Travel time from Indianapolis is about 1½ hours.

If you plan to travel through **Chicago, Illinois**, you may either schedule a connecting flight to Indianapolis or reserve a seat on Express Air Coach shuttle service from Chicago's O'Hare Airport to Purdue campus. Travel time from O'Hare to Purdue is about 2½ hours.

Airport	Company	Phone Number	Website
Indianapolis	Lafayette Limo	765-497-3828	www.lafayettelimo.com
Indianapolis	Star of America	800-933-0097	www.StarOfAmerica.com
Chicago	Express Air Coach	765-743-3120	www.expressaircoach.com

The Purdue Memorial Union Building is the drop-off location for Lafayette Limo and Star of America. The Purdue Airport is the drop-off location for Express Air Coach. (The Purdue Airport is a training facility and does not have commercial flights.) **Reservations are required for any shuttle.**

An ISS volunteer will meet every arrival of Lafayette Limo, Star of America and Express Air Coach shuttle at Purdue on the following eight (8) days:

August, 2010	Times
Week one: August 8, 9, 10, and 11	ISS will meet every shuttle arrival 8:00 a.m. to 12:00 midnight
Week two: August 14, 15, 16, and 17	ISS will meet every shuttle arrival 8:00 a.m. to 12:00 midnight

If you have an airport shuttle reservation and would like an ISS volunteer to meet your shuttle and take you to your residence on one of the days listed above, please complete and submit the following reservation form online: <http://www.iss.purdue.edu/Admission/pickupform.cfm> **before August 1st.**

It is helpful to us if you make a pick-up reservation with ISS.

Please Note: The ISS Office will NOT provide pick-up service for arrivals on days or times other than the eight (8) days listed above. You may call a taxi service upon arrival or contact a student group for pick-up assistance on all other dates. International student clubs are listed on the Office of the Dean of Students website: <http://www.purdue.edu/ODOS> City Cab: 765-447-1234; 4-Star Taxi: 765-742-8400

Pick-up service is available upon request if you arrive at Lafayette Greyhound Bus Station or Lafayette Amtrak Train Station on the days listed above, but you must inform ISS of your arrival at these locations using the reservation form listed above.

Boiler Gold Rush (BGR)

Boiler Gold Rush (BGR) is a five day, all-inclusive Orientation program open to all first-year and transfer students beginning August 14, 2010. BGR is an *optional* program but is highly recommended for incoming international undergraduate students, and the \$320 registration fee covers early move-in costs for campus housing and meals. For a general overview of BGR, go to: <http://www.purdue.edu/sats/bgr/>

Last year, over 5,000 new domestic and international students attended this FUN, intensive program packed with social and recreational activities designed to help you meet new friends and adjust to life as a Boilermaker. In teams of 12-15 with a student leader, you'll learn about Purdue traditions, picnic with faculty and staff, see musical performances, explore campus, learn about university resources and clubs, meet our Big Ten athletic coaches, shop Lafayette for essentials (excursions are offered with discounts and freebies), hear guest speakers, enjoy a comedian, and more. You'll know all the Boilermaker basics to help you succeed at Purdue before classes begin.

U.S. News & World Report magazine included Purdue in its list of 24 public universities that offer the most outstanding first-year orientation experience in the nation. The same month, Princeton Review quoted a student as saying: "Purdue boasts an 'absolutely amazing' freshman orientation program."

On average, freshmen taking part in Boiler Gold Rush in 2008-09 had a 6.67 percent higher retention rate than those who didn't participate.

**** Register online for Boiler Gold Rush (BGR) at your MyPurdue portal. ****

Section 3 SEVIS Check-in Appointment – Required **

SEVIS Check-in begins Monday, August 9, and continues for two weeks until classes begin August 23, 2010. Late check-in will take place Monday, August 23 through Wednesday, August 25, 2010. SEVIS Check-in at Purdue is required by law for all international students and scholars. **You cannot obtain a Purdue photo ID card until you complete the SEVIS Check-in process.** You will see instructions to schedule your own SEVIS Check-in appointment upon completion of the online Notification of Intent Form (NOI).

If you have not scheduled your SEVIS check-in appointment or need to change your appointment time, go to the link:

<https://www.iss.purdue.edu/ocs/>

We suggest you do not make flight reservations until you make your online SEVIS Check-in reservation via the online NOI.

Report to Stewart Center at your appointment time. Plan to spend 2 hours at your SEVIS Check-in session. You must bring your passport, student visa, COE (I-20 or DS-2019), I-94 arrival/ departure card and all COE documents from any previous U.S. schools to SEVIS Check-in. Your mandatory SEVIS Check-in appointment will begin with an ISS orientation session which includes an explanation of Federal Regulations pertaining to F & J visa holders, employment and insurance.

A detailed schedule of ISS orientation and social events will be posted online at the ISS website and will be included in an information packet at SEVIS Check-in. Optional ISS break-out sessions throughout the week will cover topics designed to help students adjust to life at Purdue and in the U.S.

If you are transferring to Purdue from another educational institution in the U.S., you must notify your current institution that you will attend Purdue by requesting a SEVIS transfer. This will allow the other institution to release your SEVIS record to Purdue so that Purdue can issue you a "transfer pending" I-20 or DS-2019. Transfer students must schedule a SEVIS check-in appointment and bring all immigration documents to ISS to complete the transfer process -- before or during the first 2 weeks of your first semester at Purdue. You must do the SEVIS check-in before starting any on-campus employment at Purdue University. *Failure to do these things will lead to loss of legal nonimmigrant status and interruption of studies.*

Section 4 Registering for Classes

I. Academic Advising for Undergraduate Students

**** IMPORTANT! During the academic year, F-1 and J-1 undergraduate students are required by law to register for and complete a minimum of 12 credit hours every Fall & Spring semester. Failure to do so will lead to a loss of legal nonimmigrant status and interruption of studies.**

Undergraduate students will work with an academic advisor in their academic unit (Department/School or College). Each semester your advisor will help you select the courses for which you should register in order to meet requirements for graduation. You will enroll in a combination of required and elective subjects applicable to your degree program.

For Advising Offices contact information and locations, follow the link:

<http://www.iss.purdue.edu/Resources/Docs/Orientation/AdvisingContacts.pdf> or see the list on the final page of this brochure.

You are encouraged to contact your Academic Advising Office or Department before you arrive at Purdue to schedule a phone or email appointment with your assigned counselor. Your academic advisor will give you an access code for your *MyPurdue* account and guidance regarding choosing and registering for classes. For the most choices of classes, register early.

Each student will register for their own class schedule, in real time, using their *MyPurdue* account. In some few cases, your academic advisor will register you for some classes.

II. Academic Advising for Graduate Students

Graduate students must contact the Registration Secretary or Graduate Coordinator in their department for information about registering for classes.

**** IMPORTANT! F-1 and J-1 graduate students without an assistantship must register for a minimum of 8 credit hours every semester to maintain legal student status. Graduate students with an assistantship must register for at least 6 credit hours every semester to maintain status. Failure to do so will lead to a loss of legal nonimmigrant status and interruption of studies.**

III. Paying Your Tuition / Confirming Your Registration

Email notifications regarding tuition, fees, and campus housing invoices will be sent to your @purdue.edu email account, and invoices will be available online at *myPurdue*. You may pay tuition, fees, and campus housing via wire transfer, certified check, or electronically online with Mastercard, Discover or American Express credit card. It's fast, easy, and secure! (Note: Visa is not accepted for tuition, fees, or campus housing payments.)

Even if the amount due for tuition, fees and campus housing listed on your invoice is \$0.00 you must confirm your registration electronically by going to *myPurdue*, select the "Finances" tab, and click on "Registration Status/Enrollment Confirmation." No paper invoices will be sent.

For other payment and financial information, please visit the Bursar's website: www.purdue.edu/bursar/

IV. Purdue University Identification Card (PUID)

You cannot obtain a student photo ID card until you complete the SEVIS Check-in Process. After SEVIS Check-in, take your SEVIS Compliance Print-out to the Purdue Memorial Union (PMU), Room 130 to have your photo taken. Your ID card will be ready within a few minutes. Your student ID will allow you to use many university facilities including the university libraries, the recreational gymnasium, and most food services. In addition, your ID card can be used to ride the City Bus System for free. Your PUID card is an important piece of identification both on campus and in the surrounding community. **Be sure to obtain your PUID card!**

V. Advance Credit/Transfer Credit Evaluation (**Undergraduates Only)

** Instructions in this section generally apply to undergraduate students. All graduate-level credits from other institutions must be evaluated by each graduate department to determine if they will meet Purdue's graduate degree requirements.

For undergraduate students, advance or transfer credit may be possible at Purdue for university-level study either in the U.S. or in another country, for A-Levels, for International Baccalaureate, or by Purdue examinations.

To allow you to register for appropriate classes at Purdue, every effort is made to complete evaluations of all transcripts and examinations received prior to your arrival on campus. A report will be mailed to you soon after your offer of undergraduate admission. You may also view your credit evaluation on your *myPurdue* account by logging into Self Service Banner, click on the Student Tab then click on Student Record. Click on Academic Transcript and then click submit. Finally, click on Transfer Credit. Your Academic Advising Office will also receive this information.

No credit will be added to your permanent Purdue record until a final official transcript or attested copy of your Examination Certificate has been received by ISS. You must request that your university or Examination Board send these documents directly to the Office of International Students and Scholars with an official certified English translation (as applicable) OR you must bring an original or attested copy of your final transcript or

examination certificate with you to ISS with an official English translation. Also bring official course descriptions from your university for each course completed or examination passed. Documents received for evaluation after your arrival will be evaluated as soon as possible.

All final transcripts or certificates must be submitted for credit evaluation before the end of your first term at Purdue. No undergraduate credit will be granted for documents presented after the first term unless prior special arrangements have been made with your admission counselor.

If you wish to obtain advance credit by taking Purdue examinations, you must pre-register with your academic advisor to take undergraduate placement examinations in math, sciences, foreign languages, and other academic areas.

Section 5 Housing

Whether you decide to live on-campus or off-campus, you will want to finalize your housing arrangements before your arrival. To live on-campus in university residence halls, you must apply for housing by May 1st online at <http://www.housing.purdue.edu>. Please review this site for frequently asked questions and information on arrival, residence hall options, and meal plans.

University residences will be open for early-arrival occupancy beginning on Saturday, August 14th. Early arrival fees apply. University housing contracts with meal plans begin Friday, August 20.

If you have questions regarding housing options for grads or undergrads, contact one of the following:

Smalley Center: Telephone: (765) 494-1000 FAX: (765) 494-0718 Email: HFSWeb@purdue.edu
Purdue Village: Telephone (765) 494-2090 FAX: (765) 494-8687 E-mail: pwill@purdue.edu

If you choose to live off-campus, you will need to make your own arrangements prior to your arrival or your options will be very limited. Begin your off-campus housing search by going to the Office of the Dean of Students webpage: <http://www.purdue.edu/ODOS>. Click on "Off Campus Housing."

Off-Campus Housing Services Telephone: (765) 494-7663 E-mail: offcampushousing@purdue.edu
Web address: <http://www2.itap.purdue.edu/SSTA/offcampushousing/search/search.cfm>

Section 6 Carrying Currency

Be certain you arrive at Purdue with sufficient U.S. dollars or access to funds to meet your living expenses for the first month. If you live off-campus, some landlords will require you to pay both the first and the last month's rent in advance, as well as a security deposit. Plan ahead to avoid problems, however, do not carry large amounts of cash with you! You may purchase U.S. traveler's checks, which can be cashed at most banks and stores in the U.S. **Do not place your cash, credit cards or traveler's checks in your checked luggage.** Wearing a money belt or pouch that can be kept out of sight under your clothing is recommended.

If you bring your own national currency, please exchange it to U.S. dollars upon arrival at the airport because there is no bank that is able to immediately exchange currency in Lafayette, Indiana. Some banks provide this service for a fee, but it takes several days to get your money exchanged.

Section 7 Health Insurance - Required**

**** Purdue University requires that ALL international students purchase the University-sponsored health insurance plan. Online enrollment is strongly encouraged to be completed a minimum of three weeks before arrival in the United States. Complete enrollment instructions are available at www.purdue.edu/push.** Upon arrival at Purdue, insurance cards will be distributed to those who have enrolled online in a timely manner.

Please note: Graduate staff and fellowship students: DO NOT enroll online prior to arrival at Purdue. International graduate students with benefit-eligible graduate staff appointments (benefit-eligible TA or RA positions) will have the option to purchase a Purdue University Graduate Staff Health Insurance Plan upon arrival in the US. Those with fellowship appointments may only purchase insurance upon arrival in the US.

WAIVER INFORMATION

Very limited waivers may be granted to international students who satisfy one of the criteria listed below:

Category # 1 - Government-sponsored students whose home government purchases insurance for students and does not just supply funds to purchase an insurance plan of their choice.

Category # 2 - Students fully financially sponsored by a U.S. or International organization. These include: Fulbright, IIE, LASPAU, USAID, WHO, Rockefeller, ARAMCO, SABIC

Category # 3 - Students employed by a U.S.-based employer or the dependent of a US-based employee with employer-based health insurance.

Category # 4 - Students who are participants in an official study abroad exchange program (J-1 exchange students).

For complete instructions on waiver requirements, visit <https://www.purdue.edu/push/insurance/internationalStudents.shtml>. Individual and private insurance companies will not qualify for a waiver. For those in the categories described above who may be eligible for the waiver, supporting

documents must be submitted by the stated deadline each semester. **Please note: Failure to enroll in the Student Health Insurance Plan or to submit a valid waiver by the compliance deadline will result in loss of the waiver option, cancellation of classes, and a \$200 late fee will be assessed.**

If you are in one of the four categories eligible for a waiver, please note the minimum criteria for granting a waiver are listed on the waiver form. ALL requirements must be met. Amounts must be in U.S. dollars (\$) and are the minimal amounts required at the time a waiver request is reviewed at the University.

Again, the waiver option is only available to individuals in one of the categories noted above. There is no monetary profit for the University if a student purchases the University plan. The benefit is ensuring that all international students have an adequate health insurance plan and are protected from huge financial burdens.

For more information please contact a Student Insurance Representative at the Purdue University Student Health Center (PUSH), Room 340. Telephone: 765-496-3998, FAX: 765-496-2524, Email: student-insurance@purdue.edu or visit the PUSH website: <https://www.purdue.edu/push/>

Medical History Form & Immunization Requirement

All students must submit a completed Medical History Form to Purdue University Student Health Center. Information can be found at the following site: <https://www.purdue.edu/push/appointments/immunreq.shtml>

Indiana state law requires that all new, regularly enrolled students attending residential campuses of Indiana public universities be immunized against Rubeola (10 day measles), Rubella (German measles), Mumps, Diphtheria, and Tetanus. This law requires the university to block the enrollment of any student who does not comply with immunization requirements. Evidence of immunization or immunity may be documented by completion of the Purdue Medical History Form signed by a healthcare provider or other record keeper.

Additionally, international students must have a tuberculosis test administered after arriving in the U.S. but within 3 months of attending Purdue. Please note that the required immunizations and TB testing are available at PUSH and are covered services under the University sponsored health insurance plan.

Section 8 West Lafayette/Lafayette Information

For Information about Purdue and the surrounding community, including lists of area hotels, restaurants, religious institutions, events, and even information about climate and weather, you may visit the following web sites: <http://www.city.west-lafayette.in.us>, <http://www.city.lafayette.in.us/> or <http://www.lafayette-online.com/>

Section 9 Pre-paid International Long Distance Calling Plan

ISS has partnered with MobileSphere to provide competitive, high quality residential and long distance international calling options for students from abroad. Please investigate this option at the following site: <http://www.iss.purdue.edu/mobilesphere/>

On behalf of the entire Office of International Students and Scholars (ISS), congratulations on your admission to Purdue University. We are honored that you have chosen to continue your education at Purdue.

We are here to serve you!

UNDERGRADUATE ADVISING OFFICES:

<p>COLLEGE OF AGRICULTURE Agricultural Administration Building (AGAD) Tel: (765) 494-8481 FAX: (765) 494-8477 E-mail: goecker@purdue.edu</p> <p>COLLEGE OF CONSUMER AND FAMILY SCIENCES Stone Hall (STON) Tel: (765) 494-8533 FAX: (765) 496-1168 E-mail: cfsundergrad@purdue.edu</p> <p>SCHOOL OF EDUCATION Beerling Hall of Liberal Arts and Education (BRNG) Tel: (765) 494-7962 FAX: (765) 494-0587 E-mail: education-adv ising@purdue.edu</p> <p>FIRST YEAR ENGINEERING Armstrong Hall of Engineering (ARMS) Tel: (765) 494-9713 FAX: (765) 494-5819 E-mail: engr-info@purdue.edu</p> <p>AERONAUTICAL AND ASTRONAUTICAL ENGINEERING Armstrong Hall of Engineering (ARMS) Tel: (765) 494-5137 FAX: (765) 494-0307 E-mail: w iliams@purdue.edu</p> <p>AGRICULTURAL AND BIOLOGICAL ENGINEERING Agricultural & Biological Engineering Building (ABE) Tel.: (765) 494-1172 FAX: (765) 496-1115 E-mail: hardebey @purdue.edu</p> <p>CHEMICAL ENGINEERING Forney Hall (FRNY) Tel.: (765) 494-4050 FAX: (765) 494-0805 Email: v aschirm@purdue.edu</p> <p>CIVIL ENGINEERING Civil Engineering Building (CIVL) Tel: (765) 496-2379 or (765) 494-2161 FAX: (765) 494-0395 E-mail: bhull@purdue.edu</p>	<p>ELECTRICAL & COMPUTER ENGINEERING Electrical Engineering Building (EE) Tel.: (765) 494-3390 FAX: (765) 494-3393 (FAX ATTN: <u>Undergraduate Counseling Office</u>) E-mail: ec eugo@ecn.purdue.edu</p> <p>INDUSTRIAL ENGINEERING Grissom Hall (GRIS) Tel: (765) 494-5434 FAX: (765) 494-1299 E-mail: jw b@purdue.edu</p> <p>INTERDISCIPLINARY ENGINEERING Armstrong Hall of Engineering (ARMS) Tel: (765) 494-7422 FAX: (765) 496-1904 E-mail: c pekny@purdue.edu</p> <p>MATERIALS ENGINEERING Armstrong Hall of Engineering (ARMS) Tel: (765) 494-4100 FAX: (765) 494-1204 E-mail: v icline@ecn.purdue.edu</p> <p>MECHANICAL ENGINEERING Mechanical Engineering Building (ME) Tel: (765) 494-5691 FAX: (765) 496-7485 E-mail: tabrick@purdue.edu</p> <p>NUCLEAR ENGINEERING Nuclear Engineering Building (NUCL) Tel: (765) 494-5749 FAX: (765) 494-9570 E-mail: grad@ecn.purdue.edu</p> <p>COLLEGE OF LIBERAL ARTS Beerling Hall of Liberal Arts and Education (BRNG) Tel: (765) 494-3670 FAX: (765) 496-1910 E-mail: bow lingd@purdue.edu for advising questions or jsilotto@purdue.edu for admission questions.</p> <p>SCHOOL OF MANAGEMENT Krannert Building (KRAN) Tel: (765) 494-4343 FAX: (765) 496-1479 E-mail: s araj@purdue.edu</p>	<p>COLLEGE OF HEALTH SCIENCES Civil Engineering Building (CIVL) Tel: (765) 494-8102 FAX: (765) 496-1377 E-mail: hterrell@purdue.edu</p> <p>SCHOOL OF PHARMACY & PHARMACAL SCIENCE Heine Pharmacy Building (RHPH) Tel: (765) 494-1357 FAX: (765) 496-1875 E-Mail: jdubess@pharmacy .purdue.edu</p> <p>COLLEGE OF SCIENCE Mathematical Sciences Building (MATH) Tel.: (765) 494-1771 FAX: (765) 496-3015 E-mail: ScienceAdv ising@purdue.edu</p> <p>COLLEGE OF TECHNOLOGY Knoy Hall of Technology (KNOY) Tel: (765) 494-4935 FAX: (765) 496-1924 E-mail: info@tech.purdue.edu</p> <p>UNDERGRADUATE STUDIES PROGRAM Young Hall (YONG) Tel: (765) 494-0843 FAX: (765) 496-1139 Email: us p@purdue.edu</p> <p>*****</p> <p>Contact y our Undergraduate Academic Advising Office to set up a phone or email appointment for instructions about registering for classes. Y our advisor will give you a code to access your <i>MyPurdue</i> account, and you w ill register online, in real time, for y our classes.</p> <p>Visit your ac ademic ad visor w hen y ou arrive on campus to finalize y our class schedule. Go to Stewart Center, room 302 for SEVIS Check-in.</p>
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