

UnB

# International Student Guide

Welcome and orientation information



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Welcome



Brasilia

Dear international students,

Thank you for choosing the University of Brasilia. We are honored to welcome you in our facilities. We hope our university could provide great times for you, contributing to your academic and professional experience, as well as to your personal life.

A warm welcome to all of you.

Abraços,

**Professor Sabine Gorovitz** 

Head of the International Office

Brasilia was built in 41 months and inaugurated on April 21<sup>th</sup> 1960 by President Juscelino Kubitschek.

The planned capital city is listed as World Heritage Site by UNESCO due to its modernist architecture.

Brasilia's population is about 2.8 million. It is the 4<sup>th</sup> most populous city in Brazil.



## The weather of the city

The weather in Brasilia is known as "Cerrado". It is a vast tropical savanna ecoregion of Brazil. The yearly average temperature in Brasilia is 20.5°C (69 °F).

Brasilia has a dry season and a rainy season. The dry season is from May to September. During the dry season, the weather cools down. The coldest month is July, with an average low of 13°C (55°F).

The rainy season lasts from October to April. It is warm and mild. The hottest season in the year is September (26°C or 85°F).



## **Culture and Leisure**

- Lago Paranoá
- Boating trips: Barca Brasília (61)3039-2011

Tôa Tôa: (61)99982-1161

• Centro Cultural Banco do Brasil

- SCES, Trecho 02, lote 22 Brasília(DF) - Phone: (61)3108-7600.

Opened from Tuesday to Sunday from 9am to 9pm. <u>ccbbdf@bb.com.br</u>

- Memorial JK
- Eixo Monumental Phone: (61) 3226-7860 / 3225-9451





## **Culture and Leisure**

- Catetinho
  - SMPW Km 0 Trevo do Gama. Phone:

(61) 3338-8803

- Parque olhos D'água
- Quadra 413 e 414 Asa Norte. Phone:

(61) 3275-2712

- Pontão Lago Sul
- SHIS Quadra 10 Lote 1-30 Lago Sul. Phone: (61) 3364-0580

**Culture and Leisure** 

• Parque da Cidade

- Eixo Monumental Sul, S/N, Brasília. Phone: (61) 3329-0400

• Catedral de Brasília

- Esplanada dos Ministérios lote 12 – Brasília. Phone:(61) 3224-4073

#### • Memorial dos Povos Indígenas

- Zona Cívico-Administrativa - Brasília, DF. Phone:(61) 3344-1154

• Caixa Cultural

- Setor Bancário Sul Quadra 4 Lotes 3/4 - Asa Sul. Phone: (61) 3206-9450





## Shopping in Brasilia

## Shopping in Brasilia

Asa Norte	Asa Sul	Lago Norte	Lago Sul			
Grocery Store:	Grocery Store:	Grocery Store:	Grocery Store:			
- Pão de açúcar: EQN 404/405, EQN	- Pão de açúcar: SHCS 304/305, EQS	- Pão de açúcar: SHIN QI02	- Pão de açúcar: SHIS QI 5 Gilberto			
508/509.	406/407	- Big Box: SHIN EPPN Conj. 10	Salomão			
- Big box: EQN 402/403, SCLN 106	- Big box : SHC Sul Cr Qd 503	- Super Maia: SHIN EPPN Canteiro	- Big Box: SMDB Conj. 12			
- Super Maia: SHCN QD 306	- Super Maia: SHC/S CR QD 508	Central	- Oba: SHIS QI 09, Bloco B, SMDB CL,			
- Extra Hipermercado: STN S/N	- Carrefour: EQS 311/310	Shopping mall:	Conj. 12			
- Carrefour: STN S/N	- Oba: CLS 212	-Iguatemi: SHIN CA 4	Shopping mall:			
Shopping mall:	Shopping mall:	-Deck Norte: SHIN CA 1 -Deck Sul: SHIS QI 11				
-Conjunto National: SDN CNB,	-Shopping Pátio Brasil: SCS, Quadra	-Gilberto Salomão: SHIS QI 5				
Conjunto A	07					
-Boulevard Shopping Brasília: STN,	-Pier 21: Setor de Clubes Esportivos					
Conj. J	Sul (SCES) Trecho 02	*Money Exchange Bureau: Airport Juscelino Kubitschek, Pátio Brasil, Brasília Shopping, Boulevard Shopping, Iguatemi Shopping.				
-Brasília Shopping: SCN - Quadra 05		Brasina Shopping, Boulevard Shopping, Iguaterni Shopping.				



## Transportation



## Transportation

## • By Bus:

- There are two main bus stations in Brasilia, the "Rodoviária do Plano Piloto", which is a bus station for local buses, located in the center of the city and the "Rodoviária Interestadual" for urban network located outside the city.
- Bus rates inside Brasília vary between R\$ 2,50 and R\$ 5.
- For more information about local transportation (Bus line, time schedules and itineraries) in Brasilia visit: http://www.dftrans.df.gov.br

## • Tourism:

A city tour bus runs every day.

More information: https://catedralturismo.com.br/city-tour

## •Car Transportation apps :

- Uber
- Cabify
- 99Pop





## Transportation

## Transportation

## • By Taxi:

There are several taxi companies in Brasilia. All taxis are equipped with taximeter.

Taxi rate calculator: http://www.tarifadetaxi.com/brasilia

#### • Some taxi companies:

Radio Taxi Alvorada, Asa Sul, Phone: 3321-3030

Radio Taxi Lago Sul, Lago Sul QI 11, Phone: 3248-6454

Radio Taxi Maranata, Asa Norte SQN 410, Phone: 3347-3900

• Transportation from/to Juscelino Kubitschek Airport:

**Taxi:** Airport to central Brasilia: R\$ 50 – R\$ 60 (approximate rate).

## • By metro:

Two metro lines join south suburbs to central Brasilia.

For more information (time tables, map, prices) visit: www.metro.df.gov.br



## Free transport card



## University of Brasilia

UnB students can apply for a free transportation card *(Cartão Passe Livre Estudantil)*. The student must live at least 2 kilometers from UnB and only use the free transportation service to go to the university.

**Getting your free transport card**: applications are made online at **www.passelivreestudantil.df.gov.br** 

Click on "Cadastro". You will need to submit an online copy of your passport, CPF, Federal Police registration, a 3x4cm photo, list of school subjects (Stamped and signed by the Department in charge), proof of address (for the students who live in the campus, present the contract; for students who live in private accommodation, present the contract or a letter from the owner) and a regular student certification. UnB was founded on April 21<sup>st</sup> 1962, to integrate the city especially built to be the capital of the country.

Created as the 1<sup>st</sup> modern research university in Brazil, the UnB brought a new concept of institution based on autonomy of management, research, teaching and academic structure. It was the first university in Brazil to be divided into Institutes and Faculties. The pedagogical model was designed by educator Anísio Teixeira alongwith the anthropologist Darcy Ribeiro.



## University of Brasilia

IInB

UnB is led by a Rector and a Deputy- Rector who are elected by a universal vote system every four years. There are seven Deans nominated by the Rector responsible for the following administrative duties:

- 1. Administration and Finance;
- 2. Undergraduate Studies;
- 3. Graduated Studies and Research;
- 4. Personnel Management;
- 5. Budget and Financial Planning;
- 6. Extension activities;
- 7. Social and Community Affairs.

• More than 36.372 undergraduate and about 8.000 Postgraduate students

UnB numbers (2014)

- 173 Postgraduate programs (stricto and lato sensu)
- 2.695 professors and 2.623 dedicated staff
- 80% of professors with a PhD
- 10 distance-learning undergraduate programs
- 154 undergraduate programs
- 20 Research centers
- 26 Faculties and Institutes
- 4 Campuses
- Over the last 45 years UnB has become not only the main center for research and graduate studies in the Middle- West of Brazil, but also one of the most important in the country.





## UnB in numbers (2014)

**UnB Campuses** 

**UnB** counts with:

- 400 campus laboratories.
- 378 Research groups certified by the National Council of Technological and Scientific Development CNPq.
- 1,919 scholarships granted by CNPq for Doctorate, Masters, Research and Scientific Initiation modalities.

Darcy Ribeiro, UnB main campus is located in the Plano Piloto. Besides the central campus, UnB has another three campuses located in the Brasilia suburbs:

- Campus Gama
- Campus Ceilândia
- Campus Planaltina



Assessoria de Internacionais

## **UnB Facilities**

- Library (BCE): created in 1962, Central Library (BCE) holds ٠ over 1.5 million volumes.
- **University farm (FAL):** With nearly 10,000 acres, it ٠ provides education and research opportunities to students of Agricultural, Veterinary, Biology and Environmental sciences.
- University hospital (HUB) and Veterinary hospital: HUB ٠ was established in 1970. Nowadays it registers more than 149.611 consultations and 5.713 surgeries per year.
- Olympic Center, Language Center, Cafeteria, green areas, Banks, Post office, Stationery shops, Service station, Convenience store, etc, are other facilities that you can find on the campus.

Several lines of buses go to the Darcy Ribeiro campus:

- Linha 0.110 Rodoviária do Plano Piloto/UnB
- - Linha 110.2 Rodoviária do Plano Piloto/UnB (CAESB)
- Linha 0.116 Rodoviária do Plano Piloto/Avenidas W3-L2 Norte
- For more information: www.sistemas.dftrans.df.gov.br/horarios/src/mapas/in dex







UnB

## **Faculties and Institutes**

- Areas of knowledge:
- 1. Agricultural Sciences
- 2. Applied Social Sciences
- 3. Architecture and Urbanism
- 4. Biological Sciences
- 5. Engineering
- 6. Exact and Earth Sciences
- 7. Health Sciences
- 8. Humanities and Linguistics
- 9. Letters and Arts

- 1. Faculty of Agronomy and Veterinary Medicine (FAV)
- 2. Faculty of Architecture and Urbanism (FAU)
- 3. Faculty of Information Science (FCI)
- 4. Faculty of Health Sciences (FS)
- 5. Faculty of Communication (FAC)
- 6. Faculty of Law (FD)
- 7. Faculty of Economics, Business Administration, Accounting, and Information and Documentation Science (FACE)
- 8. Faculty of Education (FE)
- 9. Faculty of Physical Education (FEF)
- 10. Faculty of Medicine (FM)





## **Faculties and Institutes**

## **Faculties and Institutes**

- 11. Faculty of Technology (FT)
- 12. Faculty in Ceilândia (FCE)
- 13. Faculty in Gama (FGA)
- 14. Faculty in Planaltina (FUP)
- 15. Institute of Arts (IdA)
- 16. Institute Political Science (IPOL)
- 17. Institute of Biological Sciences (IB)
- 18. Institute of Exact Sciences (IE)
- 19. Institute Humanities (IH)
- 20. Institute of Social Sciences (ICS)

- 21. Institute of Physics (IF)
- 22. Institute of Geosciences (IG)
- 23. Institute of Linguistics (IL)
- 24. Institute of Psychology (IP)
- 25. Institute of Chemistry (IQ)
- 26. Institute of International Relations (IREL)





## **Regular Graduate Centers**

## **UnB International**

There are also centers that offer regular graduate courses:

1.Center for Sustainable Development (CDS);

- 2.Center for Distance Education (CEAD);
- 3.Center for Advanced Multidisciplinary Studies (CEAM);

4.Center for Research and Graduate Studies on the Americas (CEPPAC);

5.Center for Tourism Development (CET).

UnB has 238 exchange agreements with universities from 50 countries and International Organizations. More information:

http://www.int.unb.br/acordos-em-vigencia





## **Grading Scale**

Letter Grade	Grade
SS	9,0 to 10
MS	7,0 to 8,9
MM	5,0 to 6,9
MI	3,0 to 4,9
II	0,1 to 2,9
SR	zero

<u>\*</u>Approval grades are: SS, MS and MM.

\*SR mention is attributed to failure for absences when the student did not attend a minimum of 75% of classes.

Subjects

The list of subjects is available before each semester begins at:

https://matriculaweb.unb.br

 > Click on graduate (Graduação) or Postgraduate (Pós-Graduação).

The option "curso" shows the complete list of courses offered by UnB.

The option "oferta" shows the list of subjects available by each Faculty/Departments on the current semester.

\*Be aware that mandatory subjects are offered each semester but optional subjects may vary from semester to semester.





## Subjects

## Available subjects are display as followed:

Turma	Vagas			Turno	Horário/Local			Professor	Obs
А	Total	Vagas	88	Diurno	Terça	08:00 09:50		ALEXANDRE FLAVIO SILVA ANDRADA	0
~		Ocupadas	87		└ <u></u> →	BSA N AT 49/41			
		Restantes	1		Quinta	Quinta 08:00 09:50			
						BSA N AT 4			
						boattai			

\* Please notice that subject enrollment is made directly with the course coordinator on arrival in Brasilia. However, a study plan must be sent along with student candidature (see application form -page 3).





## Academic calendar

	-
First semester	From February/March to July
Enrollment Period	
Enrollment	
adjustment	
Automatic Partial	
Locking	
Partial Locking	
Justified.	

UnB academic calendar (Important dates, activities, student card request, etc) is provided by the Secretary of Academic Administration (SAA) at the following address:

Academic calendar

http://www.saa.unb.br/calendarios

First semester	From February/March to July
Public holidays	Good Friday, April 21 <sup>th</sup> , May 1 <sup>st</sup> , Corpus Christi
Winter break	Mid July
Second semester	From August to December
Public Holidays	September 7 <sup>th</sup> , October 12 <sup>Th</sup> , November 2 <sup>nd</sup> ,
Summer Break	December to February/March





## Academic calendar

## Academic calendar

#### **Enrollment Period**

Period to confirm the subjects with the academic coordinator at UnB. The student may also change the learning agreement.

Enrollment in Portuguese for Foreigners classes takes place through International Affairs Office (INT).

#### **Enrollment Adjustment**

Deadline to request the adjustments on on classes schedule: change subjects or classes, insert or remove subjects, by means of a formal request through the Academic Coordinator.

#### **Automatic Partial Locking**

Partial enrollment lock of the subject can be requested by the student to suspend curricular activities. Partial locking of enrollment, or automatic locking of discipline (TR), can be granted only once in each isolated subject and within the deadline stipulated in academic calendar. Note that it will be marked on your Transcript of Records.



## Portuguese classes

UnB offers Portuguese classes (beginner and intermediate level) for international students. Applications are done at the Office of International Affairs (INT) or submitted to intweb@unb.br. Please include on the application your mother tongue and level of knowledge of Portuguese. If you studied Portuguese before, please specify how and where the study was done and duration.



## Accommodation

Small apartments (kitchenette) or Living with co-tenants (República) are usually the most affordable housing option. Kitchenette options near UnB campus are located on 406/407 and 410/411 north. Accommodation advertisements are usually published on the boards of the Instituto Central de Ciências (ICC) building. Check also on social networks such as Facebook "Brasilia- dividir moradia".

You can see a list of apartments ads on the link:

https://goo.gl/42DMJH.





## Where to eat at UnB

University restaurant (Restaurante Universitário – RU) offers full meals (beverage included) for.

R\$ 2.50. Access <u>www.ru.unb.br</u> to see the menu (cardápio).

Beijódromo (Memorial Darcy Ribeiro na UnB, next to the rectory).

Restaurante da Finatec - self service (L3 – Near to the faculty of Health sciences)

Faculdade do Lanche - snacks and meals (at the end of ICC north).

Cantina Chico Mendes - self service (Chico Mendes square, next to the Multiuso)

Coisas da Terra: Vegetarian food (at the end of the ICC north - ground level).

## How to Apply (Incoming students)

## 1) What type of student are you?

Exchange by institutional agreement

Exchange without institutional agreement

Student Visitor undergraduate program

Senior Researcher

Supreme Courts mobility covenant (Mercosul)

Special programs: Exchange program (MARCA) and Student undergraduate program (PEC-G)

More information: http://www.int.unb.br/incoming





## How to Apply (Incoming students)

## 2) Check the application requirements:

- To be a regular student at one of UnB's partner institutions;
- To be nominated by the partner institution;
- To have a minimum level of Portuguese to attend the classes at UnB (no specific certificate is required);
- To present a statement of financial support for the whole exchange period.

## **3)** Complete your application form:

- Complete your application form, including the study plan (type in Portuguese, English or Spanish). Attach all required documentation.
- Application form and instructions are available at: http://www.int.unb.br/enus/mobility.

## How to Apply (Incoming students)

• **4) Send your application:** All Documents must be sent to <u>intweb@unb.br</u>

Deadlir	nes
For the first semester (from	For the second semester
February/March to July)	(from August to
	December)
November 1st	May 15th

## 5) Wait for approval:

After your application is received by INT your study plan will be sent to the relevant faculty for approval of the units you have selected.

An admission letter will be delivered by the Office of International Affairs (INT) to the home university of the student.



## How to Apply for a Visa

After receiving the Letter of Acceptance, please contact the Brazilian Embassy or Consulate at your home country in order to request the Student VIsa. The student must request a CPF (Federal Revenue Number), which is mandatory to enroll at the UnB.

How to enroll at UnB

#### **Requesting your CPF number**

A) In your home country: At the Brazilian Embassy or Consulate for free.

B) In Brasilia: This registry cost R\$7,00. Payments are accepted at any Banco do Brasil, Caixa Economica Federal or Correios agency. Bring your passport and any other document where your parents complete name and surname appears (ex: birth certificate). Then, with your passport and proof of payment go to the Receita Federal do Brasil to get CPF.

UnB





## How to enroll at UnB

#### **UnB** registration

Go to the International Affairs Office (INT) in order to be registered as a UnB student.

We are located at Campus Darcy Ribeiro. Rectorate building, room BSS 42.

Bring your passport, CPF and copy of health insurance.

+55 (61) 3107-0265

intweb@unb.br



## First steps in Brasilia



First steps in Brasilia

## National registry of foreigners (RNE)

In order to get this registry, student must request an appointment at the Federal Police. Be aware that the appointment must be taken within 30 days from the date of entry on national territory.

#### **Requesting your RNE:**

A) Access the federal police website and complete the online application form: <a href="https://servicos.dpf.gov.br/sincreWeb/">https://servicos.dpf.gov.br/sincreWeb/</a>

Make sure you write the **complete name of your parents**. Write down the request code (codigo de solicitaçao).

## B) Go to

https://servicos.dpf.gov.br/sincreWeb/pesquisaAgendame nto.jsp and insert the request code (codigo de solicitaçao) generated on your application form in order to book your appointment.

C) Go to https://servicos.dpf.gov.br/gru/gru?nac=1&rec=2 to emit two payment forms (Guias), corresponding to: foreigner registry (GRU Nº 140082, R\$64.58) and foreigner card (GRU N° 140120, R\$204,77). Payments are accepted at any Bank agency.



## First steps in Brasilia

#### **Federal Police location:**

Airport Juscelino Kubitschek - T2. Phone: 3365-2506, 3364-9259 or 3364-9203. Email: delemig.srdf@dpf.gov.br

For more information visit the Federal Police website: http://www.pf.gov.br/servicos-pf/estrangeiro/cedula-deidentidade-de-estrangeiro/registro-e-emissao-renovacaode-cedula-de-identidade-de-estrangeiro. Promofoto is the company responsible for confecting the student card. They stays in the Central Library (BCE) at the beginning of every semester.

**Student ID Card** 

You must have the following documents to require your student card:

- copy of ID document (passport)
- enrollment proof
- pay a fee of R\$ 25,0

#### www.brasiliashopping.com.br/promofoto/



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IInB





How do I connect to the campus internet?

The wireless internet covers the entire Campus.

The Network name is "UnB Wireless".

You will be required to enter an username and a password. Your username is your registration number, without dash, only numbers. And your password is the one given to you at the time of registration. How do I connect to the campus internet?

I have not received my password!

Then request (or modify) it by accessing: <u>www.aluno.unb.br</u> > Click on <u>Solicitar Senha</u> > Fill in the fields "Nome completo" (Full name), "Matrícula" (registration number, without dash) and "Data de Nascimento" (date of birth). **You do not need to fill in the field "identidade"** > Then click on verificar dados> Lastly, click on <u>Sim, enviar senha para e-mail</u> <u>alternativo</u> (Yes, send password to alternative email). Your password will be sent to the email that appears on the screen!



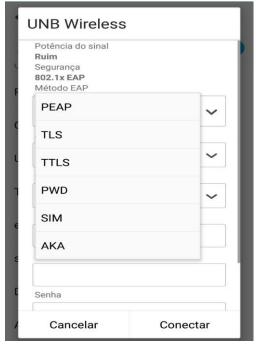
UnB

## How do I connect to the campus internet?

## How do I connect to the campus internet?

Fixing smartphone problems to connect:

← Wi-Fi	Q :
Ativado	LIG
WIFIT Conectado	(100
UNB Wireless Salva	50
<b>eduroam</b> Salva	.0
TP-LINK_096784	.0
DAF	.0
CCVWifi	.0
Salao de Atos	(((•
surveynct	.0



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ΙΟΡ





## **Useful Numbers**

Emergency:			
Police: 109	Hospitals:		
Medical service (Samu): 192	- HUB: 605 Norte		
Fireman: 193	- HRAN: SMHN-Area especial		
Police stations:	- Hospital de base: SMHN-Area		
916 Norte, Rodovaria, SPO-	especial		
Lote 23	- HMIB: 608/609 Sul		
	Hospital sector (North): 516 Norte		
	Hospital sector (South): 716 Sul		
Unive	ersity of Brasilia		
UnB official webpage	International Affairs Office (INT)		
<u>www.unb.br</u>	Telephone: +55 61 3107- 0265		
Facebook : oficialUnB	E-mail: <u>intweb@unb.br</u>		
	Site: <u>http://www.int.unb.br</u>		

## **Useful Websites**

## Useful websites:

- Embassies in Brasilia: <u>www.itamaraty.gov.br</u> – Representações estrangeiras no Brasil - Where to find in Brasilia: http://quonde.com.br/ http://kekanto.com.br - Buying/selling: <u>http://www.olx.com.br/</u> - Tourism, Events, Gastronomy, Culture in Brasilia: http://brasilia.deboa.com/ http://www.soubrasilia.com/brasilia/ http://gpsbrasilia.com.br/





## **Campus Sport Activities**

## **Campus Sport Activities**

#### Basketball:

unb.acb@gmail.com

facebook.com/basqueteunb

Taekwondo:

taekwondounb@gmail.com

#### Rugby:

facebook.com/unbrugby

Brazilian Jiu - Jitsu:

unbjiujitsu@gmail.com

Karate:

clubedekarateunb@gmail.com

facebook.com/Karate-Unb-475897245831434

## Chess:

xadrezunb@gmail.com

facebook.com/clubedexadrez.unb

#### Handball:

unbhand@gmail.com

#### facebook.com/unbhandebolclube





## **Campus Sport Activities**

#### Futsal:

rapha.fresh@gmail.com

facebook.com/unbfutsal

facebook.com/UnbFutsalFeminino

#### Soccer:

clubedesportivofutebolunb@gmail.com

facebook.com/cdfunb

facebook.com/Clube-Desportivo-Futebol-Universidade-de-Brasília-CDF-UnB-1709890632617181

## **Campus Sport Activities**

#### Kayaking:

canoagemunb@gmail.com

#### Boxing:

clubedoboxeunb@gmail.com

#### facebook.com/boxeunb

#### Swimming:

natacaounb@gmail.com





## Mental Health Care

## **Health Care**

• Services offered by ASFUB:

- Free assistance:
  - IESB Sul: (61) 3445-4502
  - IESB Ceilândia: (61) 3962-4748
  - Universidade de Brasília: (61) 3107-9102
  - Universidade Católica de Brasília: (61) 3356-9328
  - UniCeub: (61) 3966-1626
  - UnB Psychology Institute: (61) 31079102

- Internal medicine appointments
- Gynecology appointments
- <sup>–</sup> Pediatric appointments
- Gastroenterology appointments
- Proctology appointments
- Cardiology appointments
- Acupuncture appointments
- Barber shop and Manicure
- Podiatry appointments
- Pilates
- Dentistry appointments
- Drugstore
- Clinical Analysis Laboratory

to schedule an appointment and to know their prices please, call the following number 33071088



## **Useful Numbers**

## **English Subjects**

#### **Emergency:**

Police: 190 SAMU: 192 firefighter: 193

## **Transportation:**

Public Transportation: 118 Subway: (61) 33537373 Brasilia International Airport: (61) 33649000

- **Music appreciation** class B Tuesday and Thursday, from 16:00 to 17:50.
- History of music 2 class B –Friday , from 19:00 to 20:40.
- Prof. Flávia Narita flavnarita@yahoo.com.br
- Brazilian Politics, Economy, and Foreign Policy class A – Monday and Wednesday, from 18:00 to 19:50.
  Prof. Eiiti Sato