

FACT SHEET 2020-2021

Student Exchange Program

General Information	
Université de Montréal website	www.umontreal.ca
Université de Montréal at a glance	http://www.umontreal.ca/ludem/#c21430
Office of International Affairs	
Office of International Affairs website	https://international.umontreal.ca/english/home/
To apply on exchange	https://international.umontreal.ca/english/international-students/study-at-udem-in-an-exchange-program/
Addresses	
Express delivery (DHL, FEDEX, etc.) :	Regular postal service :
Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 Montreal (Quebec) H3T 1P1 CANADA	Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 PO Box 6128, Station Centre-Ville Montreal (Quebec) H3C 3J7 CANADA
Contacts	
Office of International Affairs complete directory	https://international.umontreal.ca/english/international-affairs-office/team/
International Mobility Coordinator Africa, Canada, Belgium, Luxembourg, Switzerland	Judith Beaulieu judith.beaulieu@umontreal.ca
Student Mobility Advisor Americas, Asia Pacific, France (Paris region)	Sarah Gu sarah.gu@umontreal.ca
Student Mobility Advisor Australia, non French-Speaking Europe, France (except Paris region), Middle East	Caroline Téhard caroline.tehard@umontreal.ca

Important dates and application procedures	
Academic calendar	Fall semester: from September 1 to December 23, 2020
	Winter semester: From January 7 to April 30, 2021
	For more information: https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#c117175
Nomination	The partner university must send us this nomination form by March 10 for Fall entry or by September 1 for Winter entry.
Online application	Information about the online application will be sent directly to partners upon receiving the nomination form.
List of required documents to upload online by the nominee	<ul style="list-style-type: none"> • A Study Plan; • A letter of intent in French; • An official copy of the academic transcript; • The list of courses for which the student is currently registered at home institution; • Students who are not from a French-speaking university must submit proof of French proficiency along with the French Proficiency Form (filled out by home university); • A letter of recommendation from the home university's (Academic Head, Advisor or other appropriate authority); • An official copy of a single official document listing the name of the student as well as the names of the parents (e.g. birth certificate or family record book); • Applicants for Architecture, Industrial Design or Interior Design programs must also send a portfolio. <p>How to upload application documents on the Student Center.</p>
Application deadlines	Fall semester (September to December) and full academic year (September to April) : April 1
	Winter semester (January to April) : September 15
Official answer	Please note admission is not guaranteed. The official letter of admission will be available online on the "Centre Étudiant" once the academic department accepts the application. This letter is the official document to be used for visa/study permit application.

Language requirements

Université de Montréal is a French taught institution and almost all courses are held in French. A minimum B2 level (from the Common European framework) certificate/letter delivered by an accredited institution (home university's Department of Languages, French Alliance, School of Languages, etc.) is required to most programs of study.

Some departments may require a higher level; see below for the list of programs with particular requirements.

French courses: non-francophone students can take one 3-credit French course at our Language School. Students will be charged course materials fees (about 25 \$ per credit).

A placement test is mandatory. Information will be sent to students.

Academic Information

Course registration	Exchange students must choose only one UdeM study program and courses corresponding to this chosen program. Most of the programs are accessible to exchange students. Students must be enrolled on a full-time basis.
	List of programs offered at UdeM
	List of programs with particular requirements
Credit system	Bachelor: 1 UdeM credit = 2 ECTS
	Master and Doctorate: 3 UdeM credits = 8 to 10 ECTS
Transcript of records and grading scale	Transcripts will be emailed to partner institutions approximately one month after the end of the semester. Hard-copies sent upon request.
	For more information, please see this website: http://registraire.umontreal.ca/documents-officiels/relevés-de-notes-et-attestations/#c11851

Visa Requirements

For further information : http://bei.umontreal.ca/english/form_info.htm

For any question : http://www.bei.umontreal.ca/english/accueil_coordonnees.htm

Medical insurance coverage and student services	
Mandatory medical insurance coverage	All exchange students attending UdeM are automatically signed up for group medical insurance.
	Cost (in 2019-20): 300\$/term (75\$/month) A few students can be exempt.
	For complete coverage information: http://bei.umontreal.ca/english/ass_couverture.htm
Accommodation	<p>On-campus accommodation is available, but the number of rooms is very limited for exchange students.</p> <ul style="list-style-type: none"> • Off-campus housing office : http://www.logement.umontreal.ca/ • Get your place : http://www.logement.umontreal.ca/echange/index.htm • Bureau des étudiants internationaux : http://bei.umontreal.ca/english/mtl_logement.htm
Estimated expenses for exchange students	http://bei.umontreal.ca/english/mtl_budget.htm
Students with disabilities	<p>Students must contact the Office for Disabled Students' Assessment and Support (prior to arrival at UdeM) to be sure to benefit from these services. Some fees may be charged for certain services. For further information: http://www.bsesh.umontreal.ca/ or email directly Etienne.jeannotte@umontreal.ca</p>
Bureau des étudiants internationaux (International Students Office)	<p>The aim of the Bureau des étudiants internationaux (BEI) is to help foreign students integrate into Université de Montréal and Quebec society. It assists students upon arrival and during the stay.</p> <p>The service of the BEI is exclusively focused on the needs and requests of foreign students : www.bei.umontreal.ca</p>