

FACT SHEET Academic year 2019-2020

Student Exchange Program

General Information	
Université de Montréal website	www.umontreal.ca
Office of International Affairs website	https://international.umontreal.ca/english/home/
Addresses	
Express delivery (DHL, FEDEX, etc.) : Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 Montreal (Quebec), H3T 1P1 CANADA	Regular postal service : Office of International Affairs - Université de Montréal 3744, Jean-Brillant ave., Suite 581 PO Box 6128, Station Centre-Ville Montreal (Quebec) H3C 3J7 CANADA
Contacts	
Office of International Affairs complete directory	https://international.umontreal.ca/english/international-affairs-office/team/
Student mobility contacts	
International Mobility Coordinator (on maternity leave until January 2019)	Judith Beaulieu judith.beaulieu@umontreal.ca
Student Mobility Advisor (Americas and Asia-Pacific)	Sarah Gu sarah.gu@umontreal.ca
Student Mobility Advisor (Non-francophone Europe and the Middle East)	Caroline Téhard caroline.tehard@umontreal.ca
Student Mobility Advisor (Francophone Europe, Canada, Australia and Africa)	Miguel A. Codes Alberola ma.codes.alberola@umontreal.ca
Université de Montréal at a glance	
	http://www.umontreal.ca/ludem/#c21430

Important dates and application procedures	
Academic calendar	Fall semester: from September 3 th to December 23 rd 2019
	Winter semester: From January 6 th to April 30 th 2020
	For more information: https://registraire.umontreal.ca/dates-importantes/calendriers-universitaires/#c23628
Nomination information and deadline	<p>The partner university must send, by email, its selection of candidates by March 10 at the latest.</p> <p>Those information are compulsory :</p> <ul style="list-style-type: none"> Name + email of the student Program in which the student wants to be enrolled at Université de Montréal Level of studies (Bachelor, Master or Doctorate degree) Length of mobility (Fall, Winter, Fall and Winter)
Online application	Information about the online application will be sent directly to partners upon receiving the nomination email.
List of required documents to upload online by the nominee	<p>Students should see our website for more information : https://international.umontreal.ca/english/international-students/study-at-udem/</p> <ul style="list-style-type: none"> A Study Plan; A letter of intent in French; An official copy of the academic transcript; The list of courses for which the student is currently registered at home institution; For students whose French is not the first language, a French language proficiency certificate must be provided; A letter of recommendation from the home university's (Academic Head, Advisor or other appropriate authority); An official copy of a single official document listing the name of the student as well as the names of the parents (e.g. birth certificate or family record book); Applicants for Architecture, Industrial Design or Interior Design programs must also send by mail a portfolio. <p>How to upload application documents on the Student Center.</p>
Application deadlines	Fall semester (September to December) and full academic year (September to April) : April 1st
	Winter semester (January to April) : From April 1st to September 15th
Official answer	<p>Please note that we cannot guarantee admission. The official letter of admission will be available online on the "Centre Étudiant" once the academic department accepts the application.</p> <p>The online copy should be used for visa/study permit application.</p>

Language requirements

Université de Montréal is a French taught institution and almost all courses are held in French. A B2 level (from the Common European framework) delivered by an accredited institution (home university's Department of Languages, French Alliance, School of Languages, etc.) French proficiency is strongly recommended.

Some departments may require a higher level, see below the list of programs with particular requirements.

French courses: a non-francophone student can take one 3 credits French module at our School of languages. Some materials fees may be asked (about 25 \$ per credit).

A placement test is mandatory. Information is sent to students.

Academic Information

Course Registration	Exchange students must choose only one UdeM study program and courses corresponding to this chosen program. Most of the programs are accessible to exchange students. Students must be enrolled on a full-time basis.
	List of programs offered at UdeM
	List of closed or programs with particular requirements
Credit System	Bachelor: 1 UdeM credit = 2 ECTS
	Master and Doctorate: 3 UdeM credits = 8 to 10 ECTS
Transcript of records and grading scale	Transcripts will be emailed to partner institutions approximately one month after the end of the semester. Hard-copies sent upon request.
	For more information, please see this website: http://registraire.umontreal.ca/documents-officiels/relevés-de-notes-et-attestations/#c11851

Visa Requirements

For further information : http://bei.umontreal.ca/english/form_info.htm

Medical insurance coverage and Student services	
Mandatory medical insurance coverage	All exchange students attending UdeM are automatically signed up for group medical insurance.
	Cost (in 2018-19): 312\$/term (78\$/month) <i>To be updated in 2019-2020.</i> A few students can be exempt.
	For complete coverage information: http://bei.umontreal.ca/english/ass_couverture.htm
Accommodation	<p>On-campus accommodation is reserved to regular full-time students. The number of rooms is very limited for exchange students.</p> <ul style="list-style-type: none"> • Off-campus housing office : http://www.logement.umontreal.ca/ • Get your place : http://www.logement.umontreal.ca/echange/index.htm • Bureau des étudiants internationaux : http://bei.umontreal.ca/english/mtl_logement.htm
Estimated expenses for exchange students	http://bei.umontreal.ca/english/mtl_budget.htm
Students with disability	<p>Those students have to contact the Office for disabled students' Assessment and Support (prior arrival at UdeM) to be sure to get services. Some fees may be charged for access to certain services. For further information: http://www.bsesh.umontreal.ca/ or email directly nicolas.fortin@umontreal.ca</p>
Bureau des étudiants internationaux (Welcome office)	<p>The mandate of the Bureau des étudiants internationaux (BEI) is to help foreign students integrate into Université de Montréal and Quebec society. It assists student with their arrival and stay.</p> <p>The service of the BEI is exclusively focused on the needs and requests of foreign students. www.bei.umontreal.ca</p>