

UNIVERSITY OF SOUTHERN CALIFORNIA
Marshall School of Business
Undergraduate International Exchange Program
Program Overview and Important Dates
2024-2025

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TERM DATES:

Classes:

Fall Semester, 2024: August 26 – December 18 (Includes Final Exams)
Spring Semester, 2025: January 13 – May 14 (Includes Final Exams)

Mandatory Orientation:

Fall Semester, 2024: August 23, 2024
Spring Semester, 2025: January 10, 2025

Expected Arrival Date: Move-in day is typically the day before orientation. While this is the official move-in day, early move-in requests will be considered on a case-by-case basis.

Exchange Application Deadlines:

Fall Semester: *Nomination:* March 1, 2024 *Student Application*:* March 15, 2024
Spring Semester: *Nomination:* September 15, 2024, *Student Application*:* October 1, 2024

*All supporting documents (valid passport, passing language scores, proof of funds, resume, and transcripts) due with application.

Housing and Deadline:

All exchange students will be eligible to apply for on-campus accommodation for the duration of the semester in which they study at the Marshall School of Business, if they submit an on-line housing application by the stated deadlines. Students who submit their applications after the deadline will be reviewed on a case-by-case basis. (Deadlines will be announced with introductory e-mail.) Additional information on USC housing can be obtained on-line.

<http://housing.usc.edu>

APPROXIMATE LIVING COSTS IN US\$ DOLLARS:

ON-CAMPUS ROOM & BOARD:	\$4000 to 5500 per semester (depending on housing assignment)
FOOD (if renting without a meal plan):	\$500 to \$600 per month
BOOKS AND CLASS READING MATERIALS:	\$300 to \$500 per semester
LOCAL TRANSPORTATION:	Varies, but bicycles recommended for local use
SPENDING, SHOPPING, FUN & ACTIVITIES:	Depends on activities: approx. \$400-\$600 per month

HEALTH SERVICES:

All students are provided health insurance (which is mandatory for all International students, although students may request a waiver if they have a qualifying insurance policy) through USC. The costs for the health services and insurance are as follows:

\$600.00* mandatory student health center fee/semester

\$948.00* student health insurance Fall (August-January)

\$1,754.00* student health insurance Spring and Summer (January-August)

*Based on 2023-2024 Academic Year (costs typically increase slightly each year)

IMMUNIZATION REQUIRED:

USC Student Health requires that all incoming, new USC students receive the following vaccinations:

The following immunizations are required before the end of 3rd week of classes:

- Proof of MMR (measles & mumps)
- Varicella (chickenpox) immunity
- Meningococcal immunity (if under 21 years of age)

Strongly Recommended Immunizations

- COVID-19 Vaccines – complete vaccination for COVID-19; the current recommendation is the bivalent formulation
- Season Flu Vaccines (each year)

Visit [Required Immunizations – Health Requirements for Students \(usc.edu\)](https://usc.edu/required-immunizations) for more information.

SEVIS FEES:

The SEVIS system is the new computerized system that tracks all student visa holders, and makes entering and exiting the US much more efficient and concise. All international students must pay a fee to the US government prior to your visa interview. Information on where to pay the fee will be included with your admission packet.

LEARNING EXPECTATIONS:

- **CLASS FORMAT:** Lectures, case analyses/presentations, papers and projects
- **ATTENDANCE:** Class attendance is mandatory for most courses
- **PARTICIPATION:** Class participation is part of a student's final grade in most courses
- **GRADING:** Letter grades with D the marginal pass; final course grade often based on class participation, projects, case analyses, mid-term and final exams.
- **CLASS SIZE:** Varies. 20 - 70 students per class in 300- and 400- level courses
- **Credits per course:** Varies, most semester-long academic courses are 4 credits
- **CLASS HOURS PER UNIT:** 15 class and 45 study (60 class and 180 study per 4 credit class)
- **AVERAGE COURSE LOAD:** 16-18 units (4 academic courses, 1 social/non-academic course)
- **COURSE CHOICES:** Exchange students have the same freedom in course selection as regular students. This includes, but is not limited to, taking courses in business or accounting provided they have the appropriate prerequisites. While undergraduate courses in the Marshall School are eligible for early registration, students wishing to take courses outside Marshall, such as economics or in other departments, will be dealt with on a space available basis. Students will be given the list of courses as soon as it is available. They are then required to return the list of selected courses to the School by a specific deadline to allow the school sufficient time to reserve seats in their selected courses.

EXAMINATIONS: Format of exams varies

Examination Dates:

Fall Semester, 2024: December 11-18, 2024

Spring Semester, 2025: May 7-14, 2025

Language of Instruction: English

ENGLISH LANGUAGE PROFICIENCY REQUIREMENT:

Please be advised that to meet US J-1 Visa requirements, USC Marshall will require students to provide in writing proof of English Proficiency from all students who do NOT have a US, Canadian, UK, Australian or New Zealand passport. The **only** method is TOEFL iBT OR IELTS scores. The University will NOT accept English coursework in lieu of the exams.

- ✓ TOEFL iBT Requirement: score of 90 and no less than 20 on each section
- ✓ IELTS Requirement : score of 6.5 with no less than a 6.0 on each band score

We will ONLY accept the TOEFL iBT or IELTS. We can no longer accept any alternate exams (such as the Cambridge or institutional TOEFL exams).

PROOF OF FUNDS:

All students are required to submit proof of funding that demonstrates sufficient amount for the duration of their program.

- 1 semester: \$10,000
- Full Academic Year: \$20,000

Bank Statement & Proof of Funding Letter Guidelines

- Must be in English – if not, provide a translation
- Funding should be indicated in USD – if not, attach a currency conversion from [XE](#)
- Must clearly indicate type of readily available account (savings/checking) – no investments, stocks, mutual funds, line of credit, etc.
- Must be no older than 3 months from date submitted
- Online bank statements must indicate the financial institution, account holder's name, and type of account
- Letter from bank must be printed on bank letterhead and signed

AREAS OF BUSINESS STUDY/RESEARCH:

- Accounting
- Business Communication
- Finance
- Real Estate
- Entrepreneurship
- Data Systems
- Operations Management
- Management & Organization
- Marketing

Course Information:

General information on courses can be found on-line at the following websites. The General course listing provides students with the listing of courses offered during a specific semester, as well as the time and day the courses are offered, and the name of the instructor.

Basic course descriptions for classes can be found at the departmental websites from which the course is offered. The websites for the main programs are listed below.

General Course Information (Schedule of Classes):

<http://classes.usc.edu>

USC Catalogue:

<http://catalogue.usc.edu/>

Marshall Catalogue:

[USC Marshall School of Business - University of Southern California - Acalog ACMS™](#)

USC Course descriptions:

[Courses of Instruction - University of Southern California - Acalog ACMS™ \(usc.edu\)](#)

Marshall Course Syllabi:

<https://www.marshall.usc.edu/current-students/international-programs/international-exchange-program/incoming-students/academics/marshall-course-syllabi>

Program Websites:

Lloyd Greif Center For Entrepreneurial Studies (BAEP): [Lloyd Greif Center for Entrepreneurial Studies | USC Marshall](#)

Center for Management Communication (BUCO): [Business Communication | USC Marshall](#)

Finance & Business Economics (FBE): [Finance and Business Economics | USC Marshall](#)

Data Sciences and Operations (DSO): [Data Sciences and Operations | USC Marshall](#)

Management & Organization (MOR): [Management and Organization | USC Marshall](#)

Marketing (MKT): [Marketing | USC Marshall](#)

Accounting (ACCT): [Leventhal School of Accounting | USC Marshall](#)

STUDENT SERVICES AVAILABLE:

- **Orientation**
- **Academic Advising**
- **Free Writing Assistance**
- **Tutoring**
- **Office of International Services**
- **Disability Services**
- **Mental Health Services and Counseling**
- **Computing Services and email**
- **Libraries**
- **800+ Student Clubs/Associations**
- **On-Campus Health Facilities**
- **Free access to on-campus sports facilities**
- **Club Athletics**

ACTIVITIES:

The International Exchange Program office coordinates a number of events during the semester which differ from semester to semester and are intended on providing a cultural as well as entertaining experience. Past events include tailgate picnic, USC football tickets, welcome and farewell banquets. Students are also encouraged to join one of 800 student organizations on campus to help further their experiences at USC, and to further integrate with the student body.