

# Georgia Institute of Technology Exchange Student Program

Fact Sheet 2024 – 2025



# Introduction to Georgia Tech



[Georgia Tech](#) is one of the top research universities in the United States, distinguished by its commitment to improving the human condition through advanced science and technology. [Majors and degrees](#) are offered through the colleges of Design, Computing, Engineering, Sciences, the Scheller College of Business, and the Ivan Allen College of Liberal Arts.

## Campus

Georgia Tech's beautiful 400-acre, tree-lined campus is located in the heart of Atlanta, Georgia. The campus is a comfortable, yet stimulating living and learning environment, with virtually every amenity close at hand. Within an easy walk to campus are green spaces and parks, including



Centennial Olympic Park, Piedmont Park, and the Atlanta BeltLine — a network of public parks, multi-use trails, and multiple public transit options.

## Atlanta

Atlanta is the capital of the state of Georgia, the site of the 1996 Olympic Games, and one of the fastest-growing cities in the United States. It is home to over 6 million people and boasts the busiest airport in the world. Atlanta, the undisputed business and cultural center of the southeast, is consistently ranked as one of the top 10 places for high-tech and international career opportunities. The moderate cost of living, which is below the national average, and the pleasant climate, which permits year-round outdoor activities, makes Atlanta appealing to many.

# Contact Information



**Students:** Submit questions to [incomingexchange@oie.gatech.edu](mailto:incomingexchange@oie.gatech.edu)

## Staff:

Amanda Martin – International Student Coordinator

Email: [amartin376@gatech.edu](mailto:amartin376@gatech.edu)

**Exchange Student Questions, Exchange Application Questions**

Zamira Akobirova – International Student and Scholar Advisor

Email: [zamira.akobirova@oie.gatech.edu](mailto:zamira.akobirova@oie.gatech.edu)

**Nominations, Exchange Partner Questions, Exchange Student Advising**

Kate Kirk – Associate Director

Email: [kathleen.kirk@oie.gatech.edu](mailto:kathleen.kirk@oie.gatech.edu)

**Escalation Point, Supports Exchange Coordinator and Advisor, Leads Advocacy Efforts for Incoming Exchange**

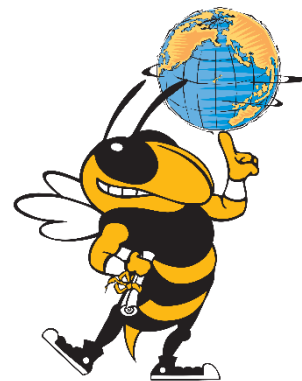
Amy Henry – Executive Director

Email: [amy.henry@oie.gatech.edu](mailto:amy.henry@oie.gatech.edu)

**Exchange Agreement Questions**

- Website: [oie.gatech.edu/exchange](http://oie.gatech.edu/exchange)
- Phone Number: 404-894-7475
- Address: 631 Cherry Street NW

Savant Building, Suite 211  
Atlanta, Georgia 30332-0284  
USA



# Dates and Deadlines



## Nomination Deadlines

- Fall Semester/Academic Year: March 1
- Spring Semester: September 1

## Semester Application Deadline

- Fall: April 1<sup>st</sup>
- Spring: October 1<sup>st</sup>

## Semester Dates\*

Fall Semester 2024:

- August 19 - December 12

Spring Semester 2025:

- January 6 - May 2

*\* Tentative Calendar – Subject to change. Please check <https://registrar.gatech.edu/calendar> for updates.*

## Arrival on Campus

Accepted students are required to arrive at Georgia Tech the week before classes begin in order to attend Orientation and complete OIE Check-In.



# Nomination Instructions

Exchange Partners must first confirm how many spots are available for the upcoming semester before nominating students.

After confirming spots, please complete the Online Nomination Form sent to you via email.

## You will be asked to submit the following:

- Name
- Date of Birth & Gender
- Program of Study
- Level of Study (Undergraduate, Graduate)
- Email Address
- Address to mail DS-2019

After the nomination deadline, all nominations will be reviewed. Partner institutions will receive an email confirming the student nominations.

Nominated students will then receive specific instructions on the application process. All application items must be received by the appropriate deadline.

**Graduate Applications:** Please note that the application process for graduate students can vary by program, and application deadlines can be earlier. Admission is determined by the academic department and Graduate Studies.



# Application Instructions

## Application Steps:

1

### OIE Application Instruction Email

Students will receive an email from OIE with specific instructions on the application process.

2

### GT Transient Student Application

Students must submit the online GT application:

Undergraduate: <https://application.gatech.edu/apply/>

Graduate: <https://gradapp.gatech.edu/apply/>

3

### Original Documents Submitted Electronically

Students must request the following documents be sent directly from their home university:

- Official Transcript (in English)
- GT Incoming Exchange Permission Form

Students must request the following test score reports be sent directly from the testing agency:

- English Proficiency Certification: TOEFL (minimum iBT 95) or IELTS (minimum 7.0).  
Note that a TOEFL/IELTS score reports is valid for 2 years.
- GRE/GMAT (required for Graduate students)

*Institute Code for TOEFL/GRE/GMAT – 5248*

**Additional information can be found at**  
**[oie.gatech.edu/exchange](https://oie.gatech.edu/exchange)**

# Immigration Documents



Once accepted by Georgia Tech as a non-degree exchange student, OIE will email the student with a link to the DS-2019 Information e-form requesting the following documents:

- **Copy of Passport (biographical page)**
- **Financial Documentation**
  - Please download and submit a Financial Certification Form with necessary financial documentation of funding to the e-form in iStart
  - Please visit <https://iss.oie.gatech.edu/content/financial-document-requirements>

Georgia Tech will then issue and mail the DS-2019 form according to the preference indicated in the nomination form. Student must then:

- **Pay I-901 SEVIS fee at [fmjfee.com](https://fmjfee.com)**
- **Apply for a J-1 Visa**
  - Please visit [travel.state.gov](https://travel.state.gov) and [j1visa.state.gov](https://j1visa.state.gov) for visa application information.

**Please note: Visas can take several weeks to process. Students should apply for the J-1 Visa as soon as possible.**

**When traveling to the United States, student's passport must be valid at least 6 months into the future.**



# Housing



Exchange students have the following housing options:

- **I-House** – GT's International Living Learning Community
  - Please see further information on this [opportunity](#).
  - Students should apply before admission to Georgia Tech.
  - Available to any undergraduate exchange student.
- **Other On-Campus Housing**
  - Full Academic Year or Spring semester only students can apply for on-campus housing via [housing.gatech.edu](https://housing.gatech.edu) after admission to Georgia Tech.
  - Fall only semester students may apply for the [I-Lead Living Learning Community](#).  
***\*Please note: On-campus housing is limited and not guaranteed.***
- **Off-Campus Housing**
  - Please see [oie.gatech.edu/exchange](https://oie.gatech.edu/exchange) Housing tab for off-campus housing options. ***Please note: The housing options on this webpage are provided for your convenience. Neither Georgia Tech nor ISSS is able to recommend or directly promote any of these options.***

# Additional Information



## Course Registration

- Course catalog and schedule of classes are available at [OSCAR](#).
- During the FASET orientation, students will register for classes with assistance from an academic advisor. Course availability is not guaranteed.

## Orientation

- Exchange [FASET](#) orientation is required for all Undergraduate students. FASET orientation occurs on the Thursday before the semester begins.
  - Best opportunity to register for courses and learn about GT.
  - 4-5 days before the start of term.
- [Graduate Student Orientation](#) will be held separately.

## Health Insurance

- Requirement of J-1 visa regulations.
- Students will be automatically enrolled in [GT Student Insurance Plan](#).
- Students may be eligible for a waiver if they have sufficient insurance in their home country.

## Immunization Requirements

- All students must submit [immunization records](#). Visit [Stamps Health Services](#) for latest updates.

## Payment of Fees

- Students can view their bill and make payments at their student payment portal in [Buzzport](#). Find payment options on the [Bursar's site](#).