

# STUDY AT ITAM & DISCOVER MEXICO

**STUDENT EXCHANGE / STUDY ABROAD**

**A study experience that will  
stay with you for life**

[www.itam.mx/en](http://www.itam.mx/en)

[intercambio.itam.mx/en/](http://intercambio.itam.mx/en/)



## What makes ITAM unique?

- Our history, values, and guiding principles.
- Our educational model based on academic and human excellence.
- An excellent faculty committed to the education of our students

and high-impact research.

- A vibrant student life that forges friendships beyond the classroom.
- An international network of alumni ready to support each other.
- A diverse, passionate, generous community.

Founded in 1946, and located in Mexico City, ITAM is a private, nonprofit, secular, and non-politically affiliated institution of higher education. Our mission is to contribute to the comprehensive education of individuals and to help the development of a more free, just, and prosperous society.



# MEXICO CITY

Mexico City, the cultural, financial, governmental and entertainment capital of the country is also one of the oldest most interesting cities in the world. Mexico City has it all: history, culture, some of the world's best cuisine, museums, forward-thinking design, entertainment and a strategic geographical position that makes it an easy gateway to all colonial cities and beautiful beaches around the country.



Palace of Fine Arts



Cathedral



National Auditorium

Historical Downtown



# Mexico

Xochimilco



San Ángel



# STUDY PROGRAMS

## Division of Business

Undergraduate programs:

- Business Administration
- Public Accounting
- Financial Management
- Business Engineering

Graduate programs:

- MBA
- Executive MBA
- Master in Finance
- Master in Marketing (under review)

## Division of Social Sciences

Undergraduate programs:

- Economics
- Law
- Political Science

Graduate programs:

- Economic Theory
- Public Policy
- Human Rights
- Applied Economics
- PhD in Economics

## Division of Computer Science

Undergraduate programs:

Computer Engineering  
Data Science

Graduate programs:

- Computer Science



## Division of Exact Sciences

Undergraduate programs:

- Applied Mathematics
- Actuarial Science

Graduate programs:

- Risk Science
- Data Science

## Division of Engineering

Undergraduate programs:

- Industrial Engineering
- Business Engineering
- Mechatronics Engineering

## Division of General Studies and International Studies

Undergraduate programs:

- International Relations

## WHAT TO DO? Semester Information

All ITAM undergraduate programs and graduate programs in Economic Theory, Applied Economics, Computer Science and Data Science, run on a semester system

All other graduate programs run on a trimester basis

### 2024 Undergraduate

Semester 1 Spring	Jan 15 -May 31
Semester 2 Fall	Aug 12-Dec 21
Summer	Jun 17 -July 30

### 2024 Graduate Trimesters

Trimester 1	Jan 8	-April 6 -
Trimester 2	April 8	June 29
Trimester 3	July 8	-Sep 28
Trimester 4	Sep 30	-Dec 21

### 2025 Undergraduate

Semester 1 Spring	Jan 13 -May 31
Semester 2 Fall	Aug 11 -Dec 20
Summer	Jun 16 -July 29

### 2025 Graduate Trimesters

Trimester 1	Jan 6	-March 29
Trimester 2	March 31	- June 28
Trimester 3	July 7	-Sep 27
Trimester 4	Sep 29	-Dec 20



## Application Process

1

Home Institution must send nomination through our online system. Please follow this link and register with your invitation code:

<https://itamexchange.itam.mx/register?returnUrl=%2F>

If you have not received your invitation code please contact: [exchange@itam.mx](mailto:exchange@itam.mx)

2

After being nominated, students will receive an email confirming their acceptance and providing instructions for registering through the online system.

3

To complete their registration, students must provide the following documents and fill in their personal information:

- Official Transcript of Records
- Curriculum Vitae in English or Spanish
- Copy of the main page of passport
- Copy of Medical Insurance Policy (must include at least USD \$100 000, of coverage plus a repatriation clause valid for Mexico and a COVID 19 clause.) If not covered, ITAM insurance can be bought prior to arriving in Mexico.
- A portrait picture (.jpg)
- Proof of B2 level proficiency in Spanish to be eligible for classes in Spanish. The nominator must confirm the adequate Spanish level or provide a valid certificate.

Please note that enrollment in master 's courses is subject to the approval of the respective program director.



## Nomination Deadlines

	2024	2025
<b>Semester 1 Spring / Trimester 1 Jan-March</b>	<b>October 26, 2023</b>	<b>October 26, 2024</b>
<b>Trimester 2 / April-June</b>	<b>February 1, 2024</b>	<b>February 1, 2025</b>
<b>Summer /Trimester 3 July-Sep</b>	<b>May 2, 2024</b>	<b>May 2, 2025</b>
<b>Semester 2 Fall / Trimester 4 Oct-Dec</b>	<b>May 26, 2024</b>	<b>May 24, 2025</b>

We process applications on a rolling basis, so we encourage students to submit their application as soon as they have been nominated by their home university.

Acceptance letters will be emailed to students. If necessary, packages containing the original acceptance letter and visa documentation will be sent directly to the nominating university once we have received complete applications from all candidates from that university.

Note: Late applications may be considered on case by case basis.

## Course Selection

### Language of Instruction:

When taking courses taught in Spanish, we highly recommend students have a “B2” level of Spanish and possess solid reading, writing and listening skills.

If students wish to take courses in English, we offer between 20-30 regular courses across all our programs every semester. For students whose primary language is not English, we recommend a TOEFL score of 92 or above or an IELTS of 6.5.

Spanish Language Courses are offered for credit at different levels during most semesters. Levels available depend on the number of students registered for the courses, but in general, we offer beginner, intermediate, and advance levels.

Spanish classes are free of charge for exchange students from partner institutions.

Language support is also available through the CARLE, ITAM 's Center for Writing and Language which offers specialized Software for Spanish as a Second Language, Spanish Composition for native speakers, as well as training in other languages.

# Enrollment

**Full-time workload: We require that students take a minimum of 4 subjects per semester (or trimester for graduate students), in order to be considered full time students.**

<b>Graduate trimesters:</b>	<b>33 hours of class equivalent to 4 ITAM credits</b>
<b>Undergraduate:</b>	<b>48 hours of class equivalent to 6 ITAM credits</b>

Course Catalogue:

Nominated students will receive an access code to the course catalogue in their acceptance letters. Additionally, access codes can also be provided to partner institutions upon request.

Exchange students can register for courses through the university's online system, one day before regular enrollment opens. This priority access helps international students secure their preferred classes.

Requirements/ Restrictions:

- It is recommended that undergraduate candidates have completed 50% of their university studies.
- Graduate candidates should be studying their second higher education degree and must submit proof that they have completed their first (undergraduate/bachelor) degree.
- Nominees to the MBA program, or any other graduate management course should have at least one year relevant work experience.
- Students are eligible to take any class across the institution at their level, as long as they meet the equivalent prerequisites and have not previously taken the same or an equivalent class.
- Exchange students are not eligible to enroll in classes listed in the course catalogue that begin with EGN.
  - Undergraduate students may not enroll in graduate programs. But given that ITAM's undergraduate programs or "Licenciaturas" are strong intensive 4-5 year programs,

# Orientation

Attendance at the orientation session is mandatory. The orientation typically spans one full day and is scheduled the Friday before the start of classes. Students should plan to arrive on time to participate in the orientation session.

# Buddy Program

Students are invited to participate in this mentoring program where they will be matched with a Mexican student who will help them transition into life at ITAM and in Mexico City.

# Housing

Housing is not owned or operated by ITAM but the International Office provides assistance to help find off-campus housing options. There are many fully furnished student residences within walking distance from ITAM. Options depend on price range and features desired by the student. The International Office works with each individual student to find the preferred accommodation but once selected, the student is directly responsible for the lease.

# Visa

ITAM will provide letter of acceptance and necessary documentation to obtain a student visa but exchange students should check with their nearest Mexican consulate about visa requirements.

[www.sre.gob.mx](http://www.sre.gob.mx)

IMPORTANT:

Student visa holders must register and pay approximately US\$55.00 fee within 30 days upon arrival in Mexico.

**STUDENTS FROM SOME COUNTRIES WHO APPLY FOR SHORT PROGRAMS (UNDER 180 DAYS) MAY ENTER THE COUNTRY ON A TOURIST VISA.**

# Insurance

Students must have an international medical insurance with coverage of at least \$100,000 USD and a repatriation clause valid in Mexico. If no proof of insurance is submitted, students will be charged for ITAM's insurance policy at a cost of around US \$250.00 per semester.

[www.itam-gnp.com.mx/english](http://www.itam-gnp.com.mx/english)

# Extra-curricular activities

There are plenty of activities happening throughout the campus at all times. International students are welcome to join them:

- Student associations
- Competitive Sports Teams (Football, Soccer, Volleyball, Basketball, Rugby, etc.)
- Cultural Activities
- Music
- Theater
- Dance (Salsa and Bachata)
- Yoga
- Meditation
- Voluntarism
- Community support and engagement
- Publishing
- Others



# CONTACT INFORMATION

[www.itam.mx/en](http://www.itam.mx/en)

## Postal Address:

Rio Hondo No. 1  
Colonia Tizapan, San Angel  
Mexico City, 01080 México

Phone + 52 55 56284000 General Switchboard  
+ 52 55 56284159 + 52 International Office  
55 5628 4171 Student Exchange Program

Website of International Office:

[www.intercambio.itam.mx](http://www.intercambio.itam.mx)

[www.news.itam.mx](http://www.news.itam.mx)

ITAM university  
@IntercambioITAM  
@ITAMuniversity  
@intecambioitam

International Office Student Exchange Division

## Director, International Office

Ileana Jinich

[ileana.jinich@itam.mx](mailto:ileana.jinich@itam.mx)

## Incoming Exchange Student Coordinator

Rosalba Bassols

[exchange@itam.mx](mailto:exchange@itam.mx)

## Outgoing Exchange Student Coordinator

Mercedes Ayarzagoitia

[mercedes.ayarzagoiitia@itam.mx](mailto:mercedes.ayarzagoiitia@itam.mx)

## Summer Programs

Julieta Luna

[julieta.luna@itam.mx](mailto:julieta.luna@itam.mx)

The ITAM logo consists of the letters 'ITAM' in a bold, white, sans-serif font, positioned in the bottom right corner of the page. The background behind the logo is a dark green gradient.