



ESCOLA POLITÉCNICA DA UNIVERSIDADE DE SÃO PAULO

Serviço de Relações Internacionais – SVREInt Poli

INFORMATION SHEET

Faculty Name	Escola Politécnica da Universidade de São Paulo
Postal Address	Escola Politécnica da USP Av. Prof. Luciano Gualberto, Travessa 3, nº 380 05508-010 – São Paulo – SP/Brasil
Web Site	www.poli.usp.br
Poli Institutional Video	https://www.youtube.com/watch?v=nQblzh-jMk0

INTERNATIONAL RELATIONS OFFICE

Postal Address	Serviço de Relações Internacionais Escola Politécnica da USP Av. Prof. Luciano Gualberto, Travessa 3, nº 380 05508-010 – São Paulo – SP/BRAZIL
Phone	+55 11 3091-5751 and +55 11 3091-1868
E-mail	crint.poli@usp.br
Web Site	www.poli.usp.br/pt/international.html
Staff and Contacts	www.poli.usp.br/pt/international/staff.html
Exchange Coordinator	Ms. Mariana Caires Nunes crint.poli@usp.br
Student Mobility	Ms. Silvana Vaz de Oliveira crint.poli@usp.br
Student Mobility	Mr. Fernando Takashi Tirada crint.poli@usp.br
Collaborator	Mr. Roger dos Santos Silva crint.poli@usp.br

EXCHANGE INFORMATION

International Students	www.poli.usp.br/pt/international/international-students.html
Exchange Programs	www.poli.usp.br/pt/international/exchange-programs.html
Tuition Fees	Escola Politecnica of The University of Sao Paulo does not charge school fees given its <i>status</i> as a public state institution

APPLICATION INFORMATION

Nomination Deadline	October 10th for the 1st semester (Summer semester) April 10th for the 2nd semester (Spring semester)
Application Deadline	October 20th for the 1st semester (Summer semester) April 20th for the 2nd semester (Spring semester)
Nomination Procedure	Prior sending the documents we require a nomination list with the following information about the students: <ul style="list-style-type: none">• Complete name,• E-mail,• Field of study at home university;• Exchange program at Poli (Double Degree; Non-Degree; Final Thesis Project; Short Duration)• exchange period (1 semester or academic year)• For Double Degree, specify the course to be taken at Poli



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How to Apply	www.poli.usp.br/pt/international/how-to-apply.html
Application Forms	www.poli.usp.br/pt/international/application-forms.html
Application Procedure & Documents	www.poli.usp.br/pt/international/application-procedure.html <ul style="list-style-type: none">• Curriculum Vitae/Resume• Statement of Purpose/Motivation Letter• Professional Plan/Professional Project• One Recommendation Letter• Learning Agreement (for non-degree exchange)• Official of the most recent Transcript of Records• Photocopy of a valid Passport• Proof of Health Insurance (if available)
Learning Agreement and Course Load	<ul style="list-style-type: none">• Non-Degree exchange students are required to take at least 3 disciplines/lectures per semester offered by Poli• Double Degree exchange students are required to take full time workload
Language Requirements	The language of instruction at EPUSP is Portuguese . The Portuguese Language Proficiency Certificate is not mandatory. It is a requirement that all exchange students have the basic level in Portuguese
Portuguese Language Course	AUCANI – International Cooperation Office of The University of São Paulo offers an online Portuguese language course. Information aucani.idiomas@usp.br

ACADEMIC INFORMATION

Academic Calendar Semiannual Courses	1st semester: February/March to June (holydays in July). 2 nd semester: August to December (holydays in January)
Academic Calendar Cooperative Courses	From: January to April; from: May to August; from: September to December
Registration disciplines/lectures	The Undergraduate Office is responsible to registrate the exchange students. Exchange students are not allowed to do the registration through USP Cooperative Systems
Academic Structure	5 years for all 17 engineering courses
Grading System	Grades are given on zero to ten; passing grade is five; highest mark is usually seven; grades are absolute and not comparative
Exams	The exams are carried out throughout the academic year usually two to three exams per semester.
Transcript of Records	Issued by the Undergraduate Office. Students are required to ask for the transcript before leaving. If not ready the International Relations Office will send it to the home University postal address



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DATES & ORIENTATION

Arrival Date	Students are required to arrive at least one week before the beginning of the classes
Accommodation	Escola Politecnica of USP does not provide housing facilities for exchange students. For the arrival immediate accommodation, iPoli Team can appoint hostels specialized in receiving exchange students
Orientation Week and Academic Life	The iPoli – www.ipoli.com.br - is a Student Association based at Escola Politecnica of USP that is responsible to organize the orientation week. Before arrival, please contact the iPoli Team through the e-mail contato@ipoli.com.br , they will also advise you about accommodation and academic life.
Visa	Temporary Type IV is mandatory to be requested by the student, <u>before leave your home country</u> . The Brazilian Embassy or Consulate are responsible for issuing Student Visas
Health Insurance	A proof of Medical Insurance is mandatory that covers the period of your stay in Brasil to be purchased by the student, <u>before leave your home country</u> .

TEACHING AND RESEARCH ENGINEERING DEPARTMENTS

PCC	Civil	PCS	Computing and Digital Systems
PEA	Energy and Automation	PEF	Structures and Geotechnics
PHA	Hydraulic and Environmental	PME	Mechanics
PMI	Mines and Petroleum	PMR	Mechatronics
PMT	Metallurgy and Materials	PNV	Naval Architecture and Ocean
PQI	Chemical	PRO	Industrial
PSI	Electronic Systems	PTC	Telecommunication and Control
PTR	Transports		

USEFUL E-MAILS AND CONTACTS

Undergraduate Office	secao.alunos.poli@usp.br
Post Graduate Office	pos.grad@poli.usp.br
Academic Office	assist.academica@poli.usp.br
Educational Service	servico.apoio@poli.usp.br
Diplomas Office	diplomas.poli@usp.br
Institutions	http://www.poli.usp.br/pt/a-poli/fundacoes.html
iPoli	http://www.ipoli.com.br/inicio--ingles