



Regular Exchange Program

Universidad Argentina de la Empresa (UADE) offers undergraduate, graduate & postgraduate semester courses in Spanish and English language that cover several fields, with a **focus on Business**. When selecting your courses, keep in mind the following:

- You can select **any course** from the lists of available courses (ask them to incoming@uade.edu.ar).
- For **non-native Spanish speakers**, a level of B1 (French, Italian, Portuguese) or B2 (others) is expected for courses in Spanish. We require a certificate with international recognition (e.g.: DELE), taken no more than 3 years before application.
- For **non-native English speakers**, an intermediate level of English is expected. We require a certificate taken no more than 5 years before.

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- You may enroll in a **maximum of 5 courses** per semester.
- Courses are subject to **cancellation** if enrollment is below prescribed minimums or any other academic reason.
- Some **English-taught courses** commence before the start of the semester (check those particular dates before completing your learning agreement).
- Students must **attend at least 75%** of the classes (mandatory) in each course.
- The **Orientation Day is mandatory**. It takes place the week before (Thursday) courses begin, face-to-face, at UADE Campus (Montserrat).

Application & Registration Process:

Here are the steps for the application process for international exchange students at UADE:

➤ **Completing the Application Form:**

Fill out the application form provided by UADE (a link you will automatically receive after nomination by the sending University). This form usually includes personal information and details regarding the intended exchange program.

➤ **Register on Mobility Online Platform:**

Create an account on the Mobility Online platform provided by UADE. This platform is likely used to manage and process applications for international exchange programs.

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➤ **Uploading Required Documents:**

Upload specific documents to the Mobility Online platform. These documents typically include:

- ✓ Passport photo
- ✓ Profile photo (color)
- ✓ Motivation letter written in Spanish
- ✓ Letter of recommendation
- ✓ Academic transcripts or grade records
- ✓ Spanish proficiency certificate
- ✓ Completed and electronically signed application form

➤ **Document Review by UADE International Relations Department:**

After submitting the documents, the International Relations Department at UADE will review them. If everything is in order, they will send acceptance letters to each student along with the list of offered courses during the semester, so that the students can complete their **learning agreement**.

➤ **Receiving Acceptance Letter and Course Information:**

Students will receive an acceptance letter along with the schedule of courses available at UADE. With their acceptance letter, each student must **process their student visa** (request information via e-mail to incoming@uade.edu.ar).

➤ **Completing the Learning Agreement:**

Students must complete the Learning Agreement, outlining the courses they intend to take during their exchange program. This agreement needs to be uploaded to the platform.

➤ **Review and Course Enrollment by UADE:**

UADE will review each student's Learning Agreement and enroll them in the selected courses accordingly.

➤ **Arrival in Argentina:**

Upon arrival in Argentina, students are required to:

- ✓ Obtain the **mandatory Medicus insurance** by paying it.
- ✓ Provide documentation proving their **student visa** within the first three weeks of classes.

➤ **IMPORTANT → Adhering to UADE Deadlines:**

It's crucial for students to adhere to the deadlines set by UADE throughout the application and enrollment process.

It's important to note that specific details and requirements might vary or change over time, so it's advisable for students to refer to the latest guidelines provided by UADE or **contact the International Relations Department** for the most accurate and updated information (incoming@uade.edu.ar).

Academic Requirements

- You must have completed at least **2 semesters** at your home university.
- Your transcript of records must reflect **Good Academic Standing** according to your university's standards.
- For **non-native Spanish speakers**, a level of B1/B2 is expected for courses in Spanish. We require a certificate with international recognition (e.g.: DELE), taken no more than 3 years before application.
- For **non-native English speakers**, a minimum intermediate level is expected for courses in English. We require a certificate taken no more than 5 years before application.

Deadlines

Nomination

Coordinators nominate students in the Nomination form.

SEMESTER PROGRAM:

- First semester (March/July):
From **September 1st** to **October 31st**
- Second semester (August/December):
From **March 15th** to **April 30th**

Application

SEMESTER PROGRAM:

- First semester (March/July):
Deadline: **November 15th**
- Second semester (August/December):
Deadline: **May 15th**

Nominated students will receive an e-mail from UADE Internacional with a link to the **Application Form**.

Learning Agreement

Please complete the Learning Agreement with the courses you choose, have it **signed by your home coordinator for approval and upload it to Mobility Online**. In the learning agreement, each student must complete their first and last name, along with information regarding the five courses they have chosen. Selecting two courses at the same day and time is not possible. It is mandatory to choose alternative courses in case there is no availability in the initially selected five. Courses can be modified once the semester starts, during the first two weeks of classes. Only **two opportunities to make modifications** to the courses will be allowed. The learning agreement must be signed by the student and their university. There are no exceptions to these rules.

Health Insurance

UADE requires that all exchange students have a **mandatory health insurance**. The medical insurance required by our University for its foreign students is **Medicus**, which has coverage in all corners of the country and in neighboring countries through **Assist Card**:

1. First aid and transportation to a hospital or clinic
2. Medical diagnosis and treatment
3. Hospitalization and surgery, medical equipment
4. Mental health treatment
5. Dental care
6. Treatment of chronic diseases, paramedical services
7. Repatriation of mortal remains
8. COVID-19 coverage.
9. Validity: **The insurance is valid from the first day of classes to the last day of the exchange.**

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Visa

International students studying in Argentina **for longer than 90 days** but less than a year must **acquire a –365 Student VISA** for their exchange period. Students should apply through the [nearest Argentine consulate](#) as soon as they have received their letter of acceptance as the visa process may take up to three months. Students studying in a program that takes less than 90 days may remain in the country with their tourist visa. UADE provides students with the certificates they need to get their visa.

The steps for the visa process can be found [here](#). Students who will stay for **longer than six months** in Argentina, will be asked to provide an apostilled certificate of good conduct (criminal background check) of the countries in which they have resided for more than one year during the previous three years.

Orientation Day

Before each semester begins, students must attend an **Orientation Day (on the Thursday before classes begin)** where they will receive information on courses and general information necessary to study at UADE and to stay in Argentina: security, health, and transport in the city; and general culture and communication in the country. As we consider this to be part of the semester at UADE, this activity is **mandatory**.

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Housing

Each student is responsible for making his/her own living arrangements. UADE offers housing information for students coming to **Buenos Aires**. If you would like to receive that information, please send an email to the International Office: incoming@uade.edu.ar. UADE does not assume any responsibility for the accommodation offers or the services provided on the websites we share.

Grading System

Every 10 hours of classes at UADE entitle students to 1 ECTS credit. Our courses are structured with a time load of 68 hours (equivalent to 6 ECTS) or 34 hours (equivalent to 3 ECTS). To successfully pass a course, students are required to fulfill the following criteria:

- Maintain a **minimum of 75% attendance** and punctuality throughout the course.
- Complete **two mandatory mid-term exams**.
- A **single opportunity for re-sitting** one mid-term exam is permitted.
- Submit one **mandatory assignment** (group-based homework).
- **IMPORTANT:** It is strictly **prohibited to take final exams from abroad** (on-line) after the academic exchange program has ended. If a final exam is failed, the course will be considered failed.

Grading scale

Argentina	Foreign equivalent	
10	100 – 95	A
9	94 – 89	A-
8	88 – 83	B+
7	82 – 77	B
6	76 – 71	B-
5	70 – 65	C+
4	64 – 60	C
3, 2, 1	50 – 59	F
	0 – 49	F
	Disciplinary Fail	F

Contact information

For any inquiries or information, please feel free to reach out to us at Lima 757 (C1073AAO), Ciudad Autónoma de Buenos Aires. You can also contact us via phone at (+54-11) 4000-7600 or visit our [website](#) for more details.

To contact **UADE International**, please email us at internacional@uade.edu.ar. We are eager to assist you with any questions or assistance you may need.

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