

# Study abroad & exchange (inbound programme)

**Factsheet 2023/2024**





Regent's University London

Regent's Park, Inner Circle, London NW1 4NS

[regents.ac.uk/study/study-abroad/inbound](https://regents.ac.uk/study/study-abroad/inbound)

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## ACADEMIC CALENDAR

Our Study Abroad & Exchange programme is available for the Autumn and Spring Terms.

We also offer a fee-paying Summer programme.

The below dates are inclusive of Induction week and examination periods.

## UNDERGRADUATE \*

<b>Autumn 23 Term</b>	18 Sept 2023 – 22 Dec 2023
<b>Spring 24 Term</b>	22 Jan 2024 – 10 May 2024
<b>Summer Programme 2024</b>	TBC

## POSTGRADUATE\*

<b>Autumn 23 Term</b>	18 Sept 2023 – 22 Dec 2023
<b>Spring 24 Term</b>	29 Jan 2024 – 10 May 2024

## CONTACTS FOR STUDY ABROAD & EXCHANGE

### Director, International Partnerships

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### Study Abroad Manager

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### Study Abroad Partnership Officer

Bastien Meynieux ► [meynieub@regents.ac.uk](mailto:meynieub@regents.ac.uk)

### Partnerships Officer

Kimberley Kanté ► [kantek@regents.ac.uk](mailto:kantek@regents.ac.uk)

### Partnerships Business Manager

Barbara Kaluza ► [kaluzab@regents.ac.uk](mailto:kaluzab@regents.ac.uk)

\*More detailed term dates are available at the [Undergraduate](#) and [Postgraduate](#) webpage calendars.

## ENGLISH LANGUAGE ENTRY REQUIREMENTS

### Single term

No proof of English language is required. However, we recommend a level of English equivalent to a B2 to ensure students feel comfortable communicating in English and can complete their studies successfully. We rely on our partners to check that students have an appropriate level of English (B2 or equivalent). Read more about B2 level on the [British Council's website](#).

### Two terms

Applicants who are not nationals of a majority [English-speaking country \(as defined by UKVI\)](#) or applicants who have completed an academic qualification equivalent to a UK degree from an English-speaking country don't need to provide proof of English.

### All other applicants

For applicants who do not fall into the categories above, Regent's University London accepts [government approved English language tests](#)

## DEADLINES

	Autumn 2023	Spring 2024	Summer School 2024
Nominations	Close 15 April 2023	Open 13 September 2023 Close 11 October 2023	TBC
Applications	Deadline*: 21 April 2023	Deadline*: 27 October 2023	TBC

\* Guaranteed place in our Study Abroad & Exchange programme provided the complete application and all documents have been received by the application deadline.

## NOMINATIONS AND APPLICATIONS

### Nomination procedure

All exchange and Study Abroad students (except for independent free-movers coming from a non-partner institution) must be formally nominated by their home university or agent.

The study abroad coordinator/agent must send a Regent's nomination form to [studyabroad@regents.ac.uk](mailto:studyabroad@regents.ac.uk). This form will be sent to all partners when nominations open.

### Application procedure

Nominated exchange and Study Abroad students will receive an email from our team with an application link and instructions on how to apply. Students must have the following items ready for when they apply online:

- Copy of an official updated academic transcript\*
- Copy of passport (photo page only) or ID card
- Personal statement (only for free-movers applying independently or via an agent)
- Proof of English (only for students applying to study for two terms): a copy of one of [these English language tests](#) – please also refer to the [UKVI website](#) for more information

\*If documents are not issued in English, we require both the original and an official English translation.





## CHOOSING MODULES

Students **choose their modules** when submitting their online application. The maximum credit load allowed per term (Autumn and Spring) is 30 ECTS. However, we advise that students take around 20-25 ECTS per term to allow them time to enjoy their time in London.

### List of Study Abroad and Exchange modules.

For Summer programme, the credit load is as follows:  
6 weeks: up to 12 ECTS (24 UK credits)

### Summer Programme modules

Regent's Credit points		
60 UK credits	30 ECTS	15 US credits

Please note that it is the home university's responsibility to determine the credit equivalency.

Students can choose modules from all study areas (Liberal Arts, Business & Management, Fashion & Design, Film, Media & Performance, Psychology & Psychotherapy and Languages) but it is recommended that they take modules from the same study area and year level to minimise timetable clashes. Modules must be pre-approved by the home institution. We strongly suggest that all students and advisers read the course descriptions carefully before submitting their choices and only choose level 3 and level 4 modules if they have no background in a particular subject area.

## OFFER AND ACCEPTANCE

Students will receive an offer letter within four weeks of applying, provided all documents have been received by the deadline. To accept an unconditional offer, students must check that all information is correct, read and accept the Terms and Conditions and agree to comply with the University's [Academic Regulations](#).

Fee-paying students paying Regent's directly must also pay a non-refundable advance fee deposit at the time of acceptance. The deposit will be deducted from the full tuition fee. Institutions paying on behalf of students will be responsible for paying the deposit after a student has accepted their offer.

Deposit amount for 1 term: £1,000\*

\*(including Summer Programme)

Deposit amount for 2 terms: £4,000.

## 2023/24 STANDARD TUITION FEES\*

Undergraduate academic term – £9,750

Postgraduate academic term – £10,250

Summer Programme (full rate per module) – £2,000

Students will receive payment instructions before the start of term and payment is due within 30 days. If the home university has agreed to pay tuition fees on behalf of their students, the invoice will be sent directly to the institution.

There are no tuition fees for students coming via the exchange programme. If we are unable to offer a place on this programme, we welcome them to join our fee-paying programme and our partner discount will apply.

\* *Discounts may apply for students applying via our [partnership network](#).*

## ACCOMMODATION

Regent's offers on-campus accommodation in Reid Hall. To apply, students must use their student ID number, which they will receive after submitting their Study Abroad application. Students can choose their preferred room type (single or twin) when applying.

Students staying on-campus get a meal allowance included in their accommodation cost, which is issued on the student's ID card. This meal allowance provides a fixed level of credit that can be used to buy any item of food or non-alcoholic drink from the food outlets on campus on a declining debit system. Students can top up their credit at their own cost. The meal plan does not guarantee three meals a day: it's the student's responsibility to make the budget last. Unspent amounts cannot be carried over to the next term and cannot be refunded.

Detailed information is available on the [accommodation website](#). For any questions, students can contact our accommodation team at [accommodation@regents.ac.uk](mailto:accommodation@regents.ac.uk)





## PRE-ARRIVAL AND ARRIVAL INFORMATION

### Immigration

All students must ensure that they have the legal right to study in the UK – they can [check the UK government website](#) to see if they need to apply for a visa before arriving. Visa information can also be found on [Regent's visas and immigration page](#).

- [Visa nationals](#) coming for one term need to apply for a [Standard Visitor visa](#)
- Non-visa nationals and EU/EEA nationals coming for one term will be able to travel to the UK without a visa and enter the UK as a visitor. They will need to keep a copy of their boarding pass or obtain a stamp on their passport at the borders to demonstrate evidence of their entry into the UK
- All non-UK and Irish nationals coming to the UK for two terms will need to apply for a [Student visa](#)

They will receive instructions prior to their arrival on how to prove their immigration status to Regent's.

### ID card

Every student receives an ID card when they enrol. After accepting their offer, students will be asked to send a headshot in JPEG format to be used on their student ID.

### Pre-term English language classes

English language classes are available before the beginning of each term at Regent's English Language Centre. For more information and course prices, please visit [regents.ac.uk/english](https://regents.ac.uk/english)

### Welcome Week and Registration

Students must complete their online enrolment prior to arrival. An email with instructions will be sent around four weeks before the start of term. Students are required to arrive one week before the start of classes to attend the compulsory Welcome Week. Please refer to the academic calendar for dates.

Students will be sent a detailed schedule of events and information about Welcome Week two weeks before arriving.

### Health insurance

Regent's University London does not offer health insurance. It is the student's responsibility to take out appropriate insurance (for health and personal items) before they travel abroad.

### International SOS

International SOS is a world leader in medical and security advice services that provide in-country expertise and emergency response. To further enhance the students' experience, we have partnered with International SOS to provide a 24/7 medical, security and emotional advice and support line for all our students. Students will be given details about their membership during Welcome Week.

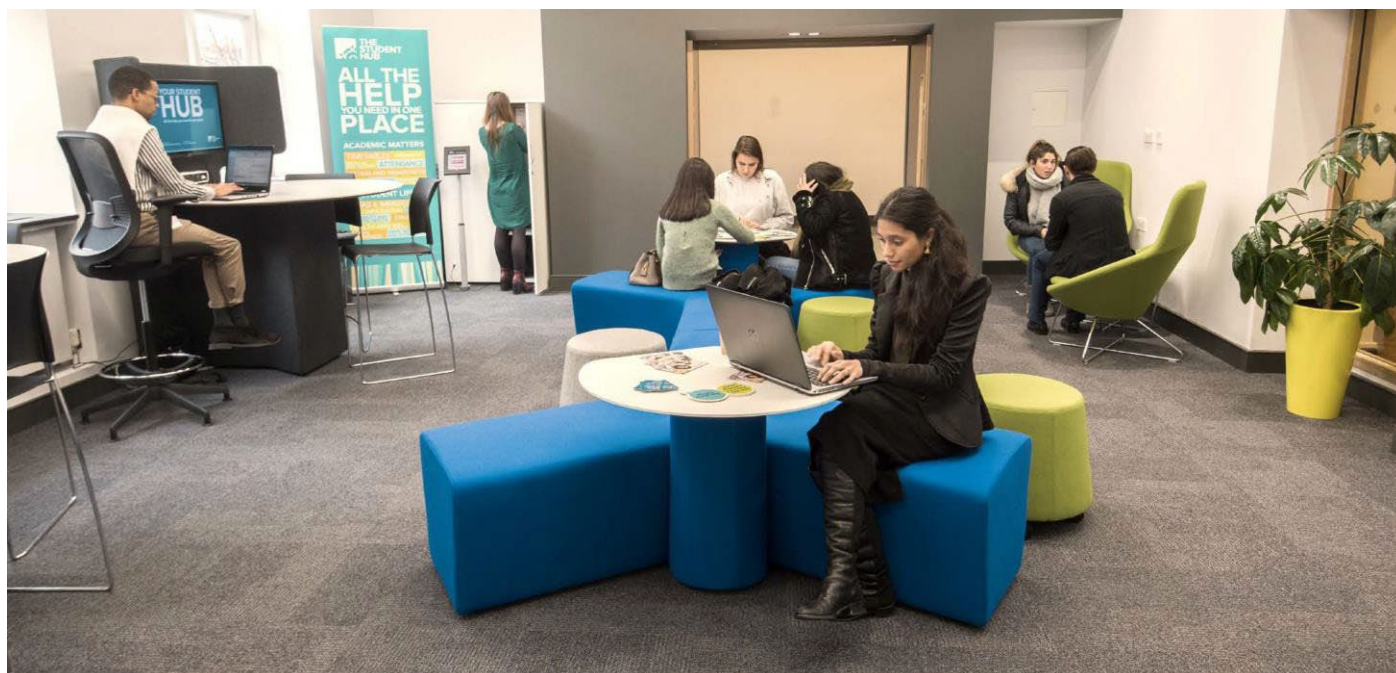
### Cost of living

Please [refer to the UKCISA website](#) for information on cost of living in London.

### How to get to Regent's

[regents.ac.uk/about/contact-us/how-to-find-us](https://regents.ac.uk/about/contact-us/how-to-find-us)





## STUDENT SERVICES AND FACILITIES ONCAMPUS

### Student Experience Team, counselling and disability support

The **Student Hub** is students' first stop for everything they need. Our Student Experience Team offers comprehensive information, support and specialist advice to help students with any matter, whether it is personal, practical or academic.

If students decide to disclose a disability, they should contact the **Senior Student Support and Welfare Officer**. Further information is available on the website: [Disability Information](#)

### Trips and activities

Free and paid activities and trips are offered to all students throughout their stay. From boat trips to Greenwich to graffiti tours in Shoreditch, students will have the opportunity to experience life like a true Londoner. For more info please contact the **Student Union**

### Student Union

The **Student Union** is the official representative body for all Regent's students. They encourage and support student-run societies, sports, academic and social activities. If students would like to start a new society, the Student Union can provide financial support as well as guidance.

### Sports and fitness

Sports and fitness at Regent's is open to all students, offering a range of fun and engaging activities to suit all tastes, whether students want to be part of a competitive team or simply want to exercise. Students are welcome to join our competitive sports teams (e.g., football, basketball, polo). We also offer free sessions across campus (e.g.

Boxfit, yoga, Zumba). Students can hire our multi-use games area on campus. A range of equipment is also available to hire. <https://www.studentunion.regents.ac.uk/sports>

### Alumni network

After completing their term or academic year abroad, study abroad and exchange students will have the option to [sign up to our Associate Alumni network](#)

### Personal tutor

All study abroad and exchange students are assigned a personal tutor, who supports them throughout their time at Regent's. The tutor can guide students on academic matters and help with their personal and career development.

### Academic skills support

Our friendly and experienced **Academic Skills advisers** help all Regent's students achieve their academic potential by offering free study skills workshops, drop-in sessions and personalised one-to-ones to meet the students' personal study skills needs.

### English language support

English language support is available in non-credit bearing 'English for Academic Purposes' classes throughout the term. This service is free of charge and students can sign up during the first week of induction if interested.

### IT and learning resources

The University Library gives students access to around 45,000 books, including print and e-books.

- We offer dedicated spaces for studying, including bookable group-study rooms and silent-study areas for independent learning
- Blackboard is our virtual learning environment, where students will find learning materials for their modules
- Our Digital Media & Production team offers a variety of resources that students can borrow including professional video cameras, lighting, sound-recording and editing equipment

The University offers a wide range of IT services to support and enhance students' learning. This includes campus workstations, printers, Wi-Fi network, Eduroam service, free software downloads, Regent's University London app, e:Vision portal and much more.

<https://www.regents.ac.uk/learning-resources>

### On-campus security and emergencies

The University's Security office is staffed 24/7 and is located by the main entrance of the University.

The office can be contacted at any time on 0208 486 7495, but in the case of an emergency, students are advised to contact 2222 from an internal phone or 0203 075 6222 externally.

We have trained fire marshals who help with evacuation procedures in case of fire on campus, as well as appointed first aiders to provide immediate assistance on campus.

[regents.ac.uk/student-safety](https://regents.ac.uk/student-safety)

### Food and catering

We offer excellent on-campus catering facilities for breakfast, lunch and dinner, as well as drinks and snacks throughout the day. All food outlets have an allergens data sheet which is updated daily with daily products and is available to view upon request. Students should inform our office in advance if they have any dietary requirements so that they can be advised accordingly.

[regents.ac.uk/information/for-current-students/regents-food](https://regents.ac.uk/information/for-current-students/regents-food)





## ACADEMIC INFORMATION

### Class timetable

Students will be able to see their provisional timetable approximately two weeks before classes start.

They should review their timetable and ensure that all modules have been approved by the home university's academic coordinator and can transfer back to their degree.

**Timetable changes can only be made for academic reasons** and must be requested by the home institution.

### Attendance

Classes can be scheduled any time during the core teaching week (Monday to Friday, 9am to 7pm). Students are expected to attend all their module activities on their assigned days and times.

Attendance is compulsory and is monitored closely with an electronic 'tap-in' recording system. This enables us to ensure students are fully engaged with their academic activities and identify those who may need guidance and support. [Regent's Attendance and Engagement policy](#).

### Grading system

#### UNDERGRADUATE

70%+ = First Class Honours
60-69% = Second Class Honours Higher
50-59% = Second Class Honours Lower
40-49% = Third Class Honours
39% and below = Fail

#### POSTGRADUATE

70%+ = Distinction
60-69% = Merit
50-59% = Pass
49% and below = Fail

### Transcripts

Official transcripts can only be issued once all grades have been reviewed and approved by the relevant exam subject boards.

A digital copy of transcripts is then sent directly to the student's home institution or agent.

Transcript issuing dates are:

- March for students who attended the Autumn Term
- July for students who attended the Spring Term, and
- August for students who attended the Summer Term.

