

FACULTY OF HUMANITIES AND SOCIAL SCIENCES

Université Paris Cité is divided in three Faculties (Humanities and Social Sciences, Sciences, Health) and one Institute (Institut de Physique du Globe de Paris). Each Faculty is divided into Schools (UFR, IUT). There are 12 Schools in the Faculty of Humanities and Social Sciences.

The present factsheet aims to inform our partner universities about the processes regarding nomination and application of their students, but it is not destined to be shared with future incoming students.

This factsheet is dedicated to the Faculty of Humanities and Social Sciences

If you are looking to nominate your students in our other faculties, please contact them at:

- [The Faculty of Sciences](mailto:mobility.sciences@u-paris.fr): mobility.sciences@u-paris.fr
- [The Faculty of Health](mailto:ri.sante@u-paris.fr): ri.sante@u-paris.fr

Other useful contacts:

- cooperation.sh@u-paris.fr : to create or renew a partnership with Université Paris Cité, contact the cooperation team at
- internationalisation.sh@u-paris.fr : for any questions regarding International Joint Degrees or international academic projects, contact the internationalisation team at

This Factsheet is divided into four parts:

- Student nominations and applications
- List of contacts at UPCité
- Academic Information
- General Information

1. NOMINATIONS AND APPLICATIONS

| Deadlines | FIRST SEMESTER OR FULL YEAR APPLICATION | SECOND SEMESTER APPLICATION |
|--------------------------|---|---|
| Application step by step | Nomination: April 30 th Application: May 15 th | Nomination: October 15 th Application: October 31 st |
| | STEP 1: NOMINATION | |
| | <p>Selected students must be officially nominated by the International Office of their home institution by completing the following form: https://sondage.app.u-paris.fr/164874?lang=en</p> <p>Nominations made by students themselves will NOT be accepted.</p> <p>The nomination form will ask information about the partner institution, and then request information about the nominated student.</p> <p>Please submit one form per nominated student.</p> <p>We ask you to verify the nomination respects the pre-established quota if a number of places has been negotiated in advance, the schools that are a part of our agreement(s), as well as the eligibility criteria (<i>see below</i>).</p> <p>If you are not sure which school you would like to nominate your student to, please select 'other' in the form or contact us (<i>list of email addresses below</i>). You can also view our existing agreements here: https://u-paris.fr/societes-humanites/en/agreements-from-around-the-world/</p> | |

STEP 2: ONLINE APPLICATION

Once the nomination period is over, students will receive an “**Application Kit**” with the following items:

- Guidelines (MoveOn platform application link, application instructions)
- Learning agreement templates (Erasmus, Bilateral agreements, etc.)
- A nomination certificate template (to be filled and signed by the home institution)
- Agenda and mobility contacts

All the application process is digital. Students must submit their MoveOn application form with all required documents online by the deadline indicated above.

Students will have to include in their application a learning agreement approved by their academic advisor from their home university. This learning agreement may be subject to change once they arrive at the university. **Any application submitted without a signed and filled learning agreement will be considered incomplete.**

Students must indicate a valid e-mail address in their application form (avoid Hotmail, live, qq.com, 163.com and t-online.de accounts).

All applications will be thoroughly reviewed and submission does not guarantee an automatic acceptance.

REQUESTED DOCUMENTS

- ID / passport valid for the duration of the mobility
- Clear ID photo with a **neutral background**.
- Signed learning agreement. Only one version of the L.A is required: If the home university requires their own, it is not necessary to use the **Université Paris Cité** one.
- French and/or English language proficiency certificate
- Cover letter (in French or English)
- Signed nomination certificate by the home institution. Templates from the home institutions are accepted (if any).
- Grade transcript of the past academic year (translated in French or English)
- For students from the EU: copy of the European Health Insurance Card (GHIC for UK students)

STEP 3: MOBILITY PREPARATION

If accepted, students will receive by the end of June (first semester arrivals)/by the end of December (second semester arrivals) a “**Welcome Kit**” with the following items:

- A **Welcome Guide** with helpful information about their upcoming mobility
- An **acceptance letter**
- Information about the **Welcome Webinars** (life in Paris, university registration, housing, health...): between June and July for arrivals in the first semester, early December for arrivals in the second semester
- Information about the **Welcome Week**: mid-September for arrivals in the first semester, mid-January for arrivals in the second semester
- Tutorials on how to activate and access their Université Paris Cité account
- Information about the **Buddy System**

2. CONTACTS

| CAMPUS | SCHOOLS | CONTACT EMAIL | ADDRESS |
|-----------------------------|---|----------------------------------|---|
| GRANDS MOULINS CAMPUS | EA (<i>English and American Studies</i>) | mobility.sh@u-paris.fr | Université Paris Cité Pôle Relations Internationales Campus des Grands Moulins Bâtiment Olympe de Gouges Case Courrier 7125 8 place Paul Ricoeur, 75205, Paris Cedex 13 FRANCE |
| | EILA (<i>Intercultural Studies and Applied Languages</i>) | | |
| | GHES (<i>Geography, History, Economic Sciences</i>) | | |
| | IHSS (<i>Psychoanalysis, Social Sciences, History and Philosophy of Sciences</i>) | | |
| | LAC (<i>Literature, Art, Film Studies</i>) | | |
| | LCAO (<i>Chinese, Korean, Japanese and Vietnamese Studies</i>) | | |
| LING (<i>Linguistics</i>) | | | |
| ODEON CAMPUS | DEG (<i>Law, Management and Economics</i>) | international.deg@u-paris.fr | Université Paris Cité Bureau des Relations Internationales Composante Droit, Economie Gestion 10 avenue Pierre Larousse - 92240 Malakoff FRANCE |
| | SHS (<i>Linguistics, Education Sciences, Social Sciences</i>) | international.ufr-shs@u-paris.fr | Université Paris Cité Service de la Scolarité Sciences Humaines et Sociales 45 Rue des Saints Pères 75006 PARIS FRANCE |
| | STAPS (<i>Sport Sciences</i>) | international.staps@u-paris.fr | Université Paris Cité Service de la Scolarité UFR Sciences et techniques des Activités Physiques et Sportives 1 rue Lacretelle 75015 PARIS FRANCE |

| | | | |
|--|--|---|--|
| | IP (<i>Psychology</i>) | mobility.sh@u-paris.fr | Université Paris Cité Bureau des Relations Internationales Institut de Psychologie 71 Avenue Edouard Vaillant 92100 Boulogne-Billancourt FRANCE |
| | IUT (<i>Journalism and Information, ICT's, Business and Administration, Social Work, Library and archival Studies, Communication, Marketing, Statistics and Business Intelligence</i>) | international.iutparis-seine@u-paris.fr | Université Paris Cité Service de la Scolarité IUT de Paris Rives de Seine 143 Avenue de Versailles 75016 Paris FRANCE |
| CENTRAL INTERNATIONAL RELATIONS OFFICE | Specific Exchange Programmes (<i>MICEFA/Study Abroad</i>) | mobility.iro@u-paris.fr | Université Paris Cité Direction Relations Internationales Campus des Grands Moulins Bâtiment des Grands Moulins 5 Rue Thomas Mann 75013 Paris FRANCE |
| | Accommodation | accommodation.iro@u-paris.fr | |

3. ACADEMIC INFORMATION

| | FIRST SEMESTER | SECOND SEMESTER |
|-----------------------------|---|--|
| Academic calendar 2026-2027 | Welcome week: September 2026 Classes begin: September 2026 Classes end: December 2026 Exam period: January 2027 Retake exams: June 2027 | Welcome week: January 2027 Classes begin: January 2027 Classes end: April 2027 Exam period: May 2027 Retake exams: June 2027 |
| | Online academic calendar: https://u-paris.fr/en/university-calendar/ | |

Courses

FIELD AND LEVEL OF STUDIES

A list of available courses will be sent to students in the **Application Kit**. This list will help them create their learning agreement, however definitive schedules won't be available before their arrival. All classes are subject to changes.

Students must respect the field of study, campus and the school indicated in the learning agreement. All course enrolments are subject to availability numbers.

For students enrolled in the Grands Moulins campus only: students have to choose at least 2 courses per semester in their school (UFR) of enrolment. They may also enrol in courses from other Grands Moulins schools. They cannot take courses from the schools in the Odéon Campus (DEG, SHS, IUT, STAPS, IP).

For students in the Odéon campus, they may only choose courses from their school of nomination.

Psychology is taught in two different schools (different programs, teaching sites, and mobility agreements):

- Institut de Psychologie (*Odéon campus*): BA in Psychological Sciences
- IHSS/Psychoanalysis Studies (*Grands Moulins campus*): BA in Psychology and Humanities

Level of studies :

| | | |
|--------------|-----------------------|--|
| First cycle | = undergraduate level | = Licence in French higher education (3 years) |
| Second cycle | = postgraduate level | = Master in French higher education (2 years) |
| Third cycle | = doctorate level | = Doctorate in French higher education (3 years) |

COURSE RESTRICTIONS

- Courses in **Film studies** are restricted to students enrolled in Film studies at their home institution.
- Courses in **English studies** are restricted to students enrolled in similar fields of studies at their home institution.
- **Japanese students** cannot enrol in the School of Japanese Studies. If they want to take a class from this school, they will need to make a special request.
- **Intercultural Studies and Applied Languages**: courses in the second year of Master's degree and in the third year of Bachelor apprenticeship degrees (L3 Pro) are not available to exchange students.
- **Sports courses**: students may only register for one course per year to obtain credits. This does not apply to recreational sports courses (labeled "APSA"), which do not grant credits.

GRADING SCALE

The grading system in France is based on a numbered scale from 0 to 20, with 20 as the highest possible grade. 10 is the minimum passing grade. If a student doesn't get a passing grade, they will have to retake exams (*rattrapage / seconde chance*).

| Grades | Description |
|--------|--------------|
| <10 | Failed |
| 10-12 | Sufficient |
| 12-14 | Satisfactory |
| 14-16 | Good |
| 16-18 | Very good |
| 18+ | Excellent |

Languages

LANGUAGE PROFICIENCY

Students must have a language proficiency for the courses they wish to enrol in and will need a certificate to prove it, except for native speakers.

E.i.: if a student wishes to only enrol in courses taught in English, the student will only need to provide a certificate of English language proficiency. If a student wishes to enrol in both English and French taught courses, the student will have to provide English AND French language certificates. Students won't be able to follow classes if they can't provide a language certificate corresponding to the teaching level of said class.

The academic advisor holds the right to accept or refuse the enrolment of any student based on their language proficiency.

FRENCH LANGUAGE

LEVEL B2 : level (Common European Framework of Reference for Languages: CEFRL) is requested.

CERTIFICATION : The following certifications are accepted:

- DELF B2 (written and oral)
- DALF C1 and C2
- TCF
- Certificate issued by the Language Resource Centre of the home university
- Certificate issued by a French teacher from the home university
- Native speaker proof

ENGLISH LANGUAGE

LEVEL : B2 level (Common European Framework of Reference for Languages: CEFRL) is requested.

CERTIFICATION : The following certifications are accepted:

- IELTS (at least 5.5)
- TOEFL (at least 90)
- TOEIC (at least 785)
- Certificate issued by the Language Resource Centre of the home university
- Certificate issued by an English teacher from the home university
- Native speaker proof

FRENCH AS A FOREIGN LANGUAGE LESSONS

French as a Foreign Language (FLE) are courses available for all students at the LANSAD centres (<https://u-paris.fr/eila/fle/>). Please note that international students may only take 2 FLE courses per semester (one workshop and one grammar course).

Students may be awarded a maximum of 6 credits (ECTS) per semester by validating FLE classes and can include them in their learning agreement.

Transcript of records

TRANSCRIPT OF RECORDS

The transcript of records will be sent by email to the home university and to the student:

- By the end of February for student ending their mobility on the first semester
- By the end of July for students ending their mobility on the second semester (or full year students)

4. GENERAL INFORMATION

Housing

UNIVERSITY STUDENT HOUSING

Université Paris Cité can offer a few rooms in student residences in Paris (called CROUS). The demand exceeds the number of rooms available. **We cannot guarantee housing for all students.**

Rooms in CROUS residences are equipped with a kitchenette, bathroom facilities and internet access.

While completing their application, students will have the option to request accommodation provided by UP Cité. Students will receive an email notifying them if we were able to allocate them a CROUS room by the end of June for the 1st semester, and by December for the 2nd semester. A housing form will be sent to the selected students and will have to be submitted by the deadline to confirm housing. **Students placed in a CROUS residence must agree to pay for the entire semester in two instalments only (no monthly payments).**

Please note that **these residences are managed by the CROUS institution, and not by Université Paris Cité.**

OTHER HOUSING POSSIBILITIES

Students can look for housing through our partnerships:

- [Université Paris Cité housing online platform](#)
- [Logifac](#)
- [Twenty Campus](#)

We recommend to be wary of other platforms, as often many of the listings featured are scams. Beware of any accommodation listing that asks an upfront deposit to book a room (such as through Western Union or PayPal).

More information about housing in Paris: <https://u-paris.fr/en/accomodation/>

Mentorship program

BUDDY SYSTEM

Université Paris Cité offers a Buddy System to incoming students. Local students offer to help international students during their mobility in cultural and academic aspects.

Different activities are offered to students who are part of the Buddy System throughout the academic year. Students may join at any time this program.

VISA

Visa application

All visa applications and paperwork must be settled before arriving to France with the French Consulate or Campus France Centre of the student's country of residence.

Students who aren't European citizens, but have their usual place of residence in a European country and already have a **student** residence permit will not need to apply for a visa. However, **they must let us know as soon as possible** since UPCité will have to fill in forms to send to the Ministry of Immigration.

More information on student visas: <https://france-visas.gouv.fr/en/web/france-visas/accueil>

LIVING COSTS

Overview of living costs in Paris per month (€)

Rent (€): around €850*/month for a studio apartment, around €650*/month for a shared flat. These prices apply in Paris, suburban areas tend to be cheaper.

Transport fares (€): € 88,80/month for Paris.

N.B. Students under 26 can benefit from a discount pass ("Imagin'R") for €41,60/month.

Food (€): €300*/month

**Prices have been adjusted for inflation*

HEALTH INSURANCE

International students have access to the French national healthcare system.

A complementary health insurance is highly recommended (*mutuelle*).

The French healthcare system will be further explained during the **Welcome Webinars** and the **Welcome Week**.

Social security (health care system)

EUROPEAN STUDENTS

Students must get their European Health Insurance Card before arriving in France and must be valid during their entire exchange.

N.B. British students can get a Global Health Insurance Card, but MUST have their resident permits.

INTERNATIONAL STUDENTS

The French healthcare system is free for international students.

To register for the French healthcare system, please click on the following link: <https://etudiant-etranger.ameli.fr/#/>