

INFORMATION SHEET FOR THE ACADEMIC YEAR 2023/24

DETAILS OF THE UNIVERSITY			
Full Legal Name	Hochschule Düsseldorf – University of Applied Sciences		
Street	Münsterstraße 156		
Postal Code	40476	City	Düsseldorf
Country	Germany		
Homepage	http://www.hs-duesseldorf.de		
Website for Exchange Students	https://www.hs-duesseldorf.de/prospectivestudents/exchangestudents		
Erasmus Code	D DUSSELD03		
Head of the University	Prof. Dr. Edeltraud Vomberg		
Number of Students	~ 11,000		

LOCATION & FACULTIES	
<p>Hochschule Düsseldorf Münsterstraße 156 40476 Düsseldorf Germany</p>	<ul style="list-style-type: none"> • Faculty of Architecture • Faculty of Design • Faculty of Electrical Engineering & Information Technology • Faculty of Mechanical & Process Engineering • Faculty of Media • Faculty of Social Sciences & Cultural Studies • Faculty of Business Studies

INTERNATIONAL OFFICE			
Head of the International Office	Dr. Monika Katz (ERASMUS Institutional Coordinator)		
Street	Münsterstraße 156		
Postal Code	40476	City	Düsseldorf
Tel	+49 (0)211/4351-8123		
E-mail	monika.katz@hs-duesseldorf.de international-office@hs-duesseldorf.de		
Homepage	http://www.hs-duesseldorf.de/studium/internationales		
Social Media	Instagram.com/IO_HSD		
Student Exchange Coordinator for Incoming Students	Ms Michaela Petri/ Ms Sophie Hamann		
E-mail	incoming@hs-duesseldorf.de	Tel	+49 (0)211/4351-8125
Student Exchange Coordinator for Outgoing Students	Ms Sandra Winter/ Ms Jessica Olheide		
E-mail	outgoing@hs-duesseldorf.de	Tel	+49 (0)211/4351-8127

INTERNATIONAL DEPARTMENTAL COORDINATORS

Faculty of Architecture	Mr. Thomas Georg Schaplik	thomas.schaplik@hs-duesseldorf.de
Faculty of Design	Ms. Stephanie Muscat-Bruhn	stephanie.muscat-bruhn@hs-duesseldorf.de
Faculty of Electrical Engineering & Information Technology	Prof. Dr. Dorothea Schwung	dorothea.schwung@hs-duesseldorf.de
Faculty of Mechanical & Process Engineering	Prof. Dr. Ali Cemal Benim	alicemal.benim@hs-duesseldorf.de
Faculty of Media	Prof. Dr. Jens Herder	jens.herder@hs-duesseldorf.de
Faculty of Social Sciences & Cultural Studies	Prof. Dr. Fernand Hörner	fernand.hoerner@hs-duesseldorf.de
Faculty of Business Studies	Prof. Dr. Lothar Funk	lothar.funk@hs-duesseldorf.de

SEMESTER DATES

	Winter Semester	Summer Semester
Official Academic Year	1 September 2023 – 29 February 2024	1 March – 31 August 2024
Orientation Week(s)	19 September – 29 September 2023 <i>Dates subject to modifications</i>	To be announced
Official Lecture Period	25 September 2023 – 9 February 2024 <i>Dates subject to modifications</i>	To be announced
Examination Period Depends on the Faculty	End of January to mid/end February <i>Official dates published midterm</i>	Mid/end July to mid/end August <i>Official dates published midterm</i>
Semester Breaks	Christmas: 25 December 2023 – 1 January 2024	

APPLICATION DEADLINES

	Winter Semester	Summer Semester
Nomination period	15 March – 15 April 2023	1 September – 1 October 2023
Application deadline	15 June 2023	15 December 2023
Application deadline for a room in the dormitory	15 May 2023	31 October 2023
For an extension of stay exchange students must meet the general application deadlines.		

APPLICATION REQUIREMENTS

Language Proficiency	Faculty of Architecture	B1 German or English
	Faculty of Design	B1 German or English
	Faculty of Electrical Engineering & Information Technology	B1 German
	Faculty of Mechanical and Process Engineering	B1 German or English
	Faculty of Media	B1 German for general lectures or B1 English for semester projects
	Faculty of Social Sciences and Cultural Studies	B1 German or English
	Faculty of Business Studies	B1 German or English

Faculty of Architecture	Portfolio needed for application (one pdf-file, max. 10 MB)
Faculty of Design	Portfolio needed for application (one pdf-file, max. 10 MB)

FURTHER INFORMATION	
Semester Contribution	<ul style="list-style-type: none"> All students (local and exchange) have to pay a semester contribution ("Semesterbeitrag") It covers free regional public transport in North-Rhine Westphalia, free use of sports facilities and subsidised meals at the student cafeterias. ~ EUR 330 per semester
Health Insurance	<ul style="list-style-type: none"> All exchange students have to show proof of health insurance EU students need to bring their European Health Insurance Card Non-EU students are advised to take out public German health insurance once they are here (~ EUR 120/month), as not all private non-EU insurance policies are accepted for enrolment in Germany!
Housing	<ul style="list-style-type: none"> Limited housing possibilities in student residencies (<i>Studierendenwerk Düsseldorf</i>), no guarantee of a room! <u>Application for student dormitories ONLY via International Office (do NOT contact Studierendenwerk yourself)</u> Rent: between EUR 300 and 400 per month Private accommodation has to be searched independently, please consult our guide <i>Finding Accommodation</i>: https://www.hs-duesseldorf.de/prospectivestudents/exchangestudents/getting-started
German Courses	<ul style="list-style-type: none"> Free German courses (beginners and intermediate) are offered during the semester Learn German online: https://www.deutsch-uni.com/gast/duo/info/duo-kurse.do?do=index&lang=en
Tutors and Cultural Programme	<ul style="list-style-type: none"> German students from HSD ("tutors") are there to help you with general questions during your stay in Düsseldorf The International Office and the tutors organise a cultural programme for exchange students during their stay within the possibilities of current Corona regulations.
Center for Training and Competence Development (ZWEK)	<ul style="list-style-type: none"> The <i>Center for Training and Competence Development (ZWEK)</i> offers various workshops: https://www.hs-duesseldorf.de/currentstudents/supportadvice/zwek
Special Needs	<ul style="list-style-type: none"> HSD offers various facilities for students and staff with special needs. The IO will help to get in touch with the representatives of the offices mentioned below and support your stay: https://www.hs-duesseldorf.de/currentstudents/supportadvice/Seiten/fam.aspx https://www.hs-duesseldorf.de/currentstudents/supportadvice/Seiten/abs.aspx https://www.hs-duesseldorf.de/currentstudents/supportadvice/psb
Career Service	<ul style="list-style-type: none"> The Career Service offers support for exchange students applying for internships: https://www.hs-duesseldorf.de/currentstudents/supportadvice/careerservice Information on finding a job in Germany: https://www.hs-duesseldorf.de/io-career
COVID-19 Pandemic	<ul style="list-style-type: none"> Please find important information concerning the COVID-19 pandemic and the current regulations in Germany on our website: https://www.hs-duesseldorf.de/prospectivestudents/exchangestudents/corona