

## PARTNER INFORMATION SHEET 2023/24

Full legal name of the institution	<b>Hochschule Bremen, City University of Applied Sciences (HSB)</b>	
Erasmus Code	D Bremen04	
Address	Neustadtswall 30, 28199 Bremen, Germany	
Institution's Website  English German	HSB: <a href="http://www.hs-bremen.de">www.hs-bremen.de</a> Information for INCOMING Exchange Students: <a href="http://www.hs-bremen.de/internet/de/international/office/incomings/austausch">www.hs-bremen.de/internet/de/international/office/incomings/austausch</a> <a href="http://www.hs-bremen.de/internet/en/international/office/incomings/austausch">www.hs-bremen.de/internet/en/international/office/incomings/austausch</a>	
International Office	International Office AB-Building, Rooms AB 104-108 Neustadtswall 30, 28199 Bremen, Germany  <b>Institutional Coordinators for INCOMING Students:</b> Christiane Sgonina T +49 (0) 421 5905-2160 E <a href="mailto:International-office@hs-bremen.de">International-office@hs-bremen.de</a>  <b>ERASMUS+ Institutional Coordinator &amp; Deputy Institutional Coordinator:</b> Ilka Knippel & Antje Nantcho T +49 (0) 421 5905-4135, -2440 F +49 (0) 421 5905-4109 E <a href="mailto:erasmus@hs-bremen.de">erasmus@hs-bremen.de</a>	
<b>Your contact persons:</b> Departmental Coordinators INCOMING and OUTGOING Students	Claudia Kuhlmann T +49 (0) 421 5905-4230 E <a href="mailto:claudia.kuhlmann@hs-bremen.de">claudia.kuhlmann@hs-bremen.de</a>  F +49 (0) 421 5905 4815 W <a href="http://www.zibp-sib.hs-bremen.de">www.zibp-sib.hs-bremen.de</a>	Stefanie Gösling T +49 (0) 421 5905 -4814 E <a href="mailto:stefanie.goesling@hs-bremen.de">stefanie.goesling@hs-bremen.de</a>
Courses offered for Incoming Students	School of International Business: <a href="http://www.zibp-sib.hs-bremen.de/courses">www.zibp-sib.hs-bremen.de/courses</a>	
Language of Instruction	English and German	

Semester Schedule	Spring / Summer Semester 2023	Autumn / Winter Semester 2023/2024
Nomination Deadlines and Application Deadlines	31 December 1 November to 31 January	31 May 1 March to 30 June
Orientation Week (OW)* Lecture Dates Exam Dates <b>*Compulsory attendance, students should arrive a few days before the Orientation week, ONLY if POSSIBLE</b>	03 to 06 April 2023 (morning) 11 April to 14 July 2023 15 July to 28 July 2023	09 to 14 October 2023 (morning) 16 October 2023 – 02 February 2024 03 to 17 February 2024
German Intensive Language Course for Incoming Students for free	To be announce	To be announce
German Language Courses during the Semester	60-hrs-course for EUR 160, - (6 ECTS) <a href="#">Click here for more information</a> on German as a Foreign Language classes	
<u>Approximate costs (in Euro) for:</u>  Onetime payment: - Visa fees (BSU) for non-European - Study material/ books - City and regional transportation  Monthly: - Accommodation - Health insurance - Food and Beverage  Overall for about <b>five months</b> Overall <b>per month</b>	~ 100,00 ~ 55,00 ~ 343,26 contribution per semester (semester ticket, German student services association)  ~ 300,00 - 350,00 ~ 100,00 ~ 200,00 -300,00  ~ 4200,00 (including Visa costs) ~ 860,00	
Other useful Information or Websites for Incoming Students	<a href="http://www.bremen.de">www.bremen.de</a> <a href="http://www.bremen-tourism.de">www.bremen-tourism.de</a> <a href="http://www.stw-bremen.de">www.stw-bremen.de</a> <a href="http://www.meinestadt.de/Bremen">www.meinestadt.de/Bremen</a>	

#### **Application to our Exchange Programme:**

- 1) The student contacts the person in charge of the cooperation at his/her home institution in order to plan his/her studies at HSB in Bremen.
- 2) The coordinators at the home institution and HSB will inform the applicant about the application details.
- 3) The coordinator at the home institution sends a list with the names of nominated students to HSB. The nominations should include:
  - full name of student: name and last name
  - email address
  - field of study at the home institution
  - subject area at HSB
  - exchange period at HSB: winter semester XX / summer semester XX / full year XX
- 4) HSB will send an email to the coordinator at the home institution and/or the student with a link to HSB's online application form (open for 3 months):
- 5) The students will receive an acceptance letter and admittance information after they have submitted their complete online application and have been accepted by HSB.

→→ **Please note: We do not require any postal sent original documents. Online registration and/or email nomination is perfectly fine.**