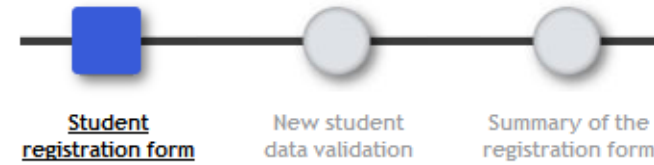


**“REGÍSTRAME”**  
**NEW USER: CREATE YOUR**  
**ACCOUNT**  
**EDITION 2019/2020**

**STEP 1**

**Student registration form**

This guide helps you to obtain your **user number** and a **password** to be able to apply for admission to official university master's degree studies at the uc3m.



**i** Please enter your nationality and your ID national number.  
 If you have Spanish nationality please enter your NIF/DNI as document of identification.  
 If you have another nationality please enter your passport or Spanish residence card number. If you do not have any ID number, the university will provide you with a provisional ID number.

Country of origin

Do you have any personal identification document?  Yes  No

Document number  Type of Document

**i** All fields are compulsory except the second family name.

Name

Surname

Second Surname

Date of Birth  (dd/mm/yyyy) \*

Gender  Male  Female

**i** Please enter your contact details. All e-mails concerning your online application will be sent to this address.

Personal e-mail  \*\*

Confirm your personal e-mail  \*\*

Contact Telephone Number

**ID Number**

- Spanish: DNI – include zeros and letter at the end (no dashes or spaces)
- Other nationality: preferably passport or Spanish residence card number (no dashes or spaces)

*If you have no personal identify document, request a provisional number by clicking "No". If you have been accepted, you should change the provisional number during the registration process.*

Include your **Personal details** (first name and first Surname fields must not be left blank).

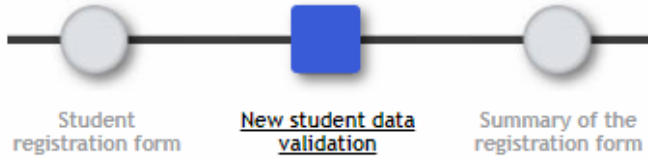
- Name and Surname: use capitals letters
- Email (your **user number** and your **password** will be sent to this address).
- Contact telephone number



When you have finished click on "Continue"

**STEP 2**

New student data validation



Check the information entered.

Once checked, click on these 2 boxes. Read before the legal conditions.

If the information displayed is correct, click "**Register**". If it is not, you may return to the previous screen by clicking on "**Back**".

Information

**i** Please, verify that your personal data are correct.

Country of origin	Alemana
Document number	██████████
Type of Document	Identity document in other countries
Name	NOMBREPRUEBA
Surname	APELLIDOPRUEBA
Second Surname	APELLIDOPRUEBA
Date of Birth	21/05/1999 (dd/mm/yyyy)
Gender	Female
Personal e-mail	██████████@yahoo.es
Contact Telephone Number	██████████

Legal and Privacy Information

**i** Please, read carefully the Privacy and legal information of personal data.: [Privacy and Legal Information for UCIII](#)

I verify that my personal details are correct

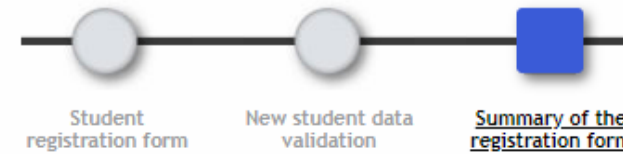
I understand and accept the legal conditions established in the section Privacy and Legal Information

Register

**i** If the information submitted is correct, please continue with the registration process by clicking on "Register"; if you wish to make any changes, please click on "Back" to access the previous screen and change any of your data.

**STEP 3**

Summary of the registration form



Please write down the **USER** (which is your ID) and the **password** you will receive by email to your personal address (the email given in Step 1)

*Record your user number and check the inbox of your email (including spam).*

Write down the password. You can continue the application process by clicking on "**Continue**".

*If you wish, you can print the user keys and password that were assigned to you by the system, and the reference number of the application by clicking on "**Print**".*

Information

**i** You should take note of the indicated user code or print the page

**Your user code (DNI) is:** [REDACTED]

Reference number (this is not a password): 00078886

Name and surnames	NOMBREPRUEBA APELLIDOPRUEBA APELLIDOPRUEBA		
Document number	[REDACTED]	Type of Document	Identity document in other countries
Date of Birth	21/05/1999 (dd/mm/yyyy)	Gender	Female
Personal e-mail	[REDACTED]@yahoo.es	Contact Telephone Number	[REDACTED]

Remarks

**i** You will receive your password by email shortly

Once successfully registered and username and password provided, please go to the inscription of Official Masters: [Here](#)

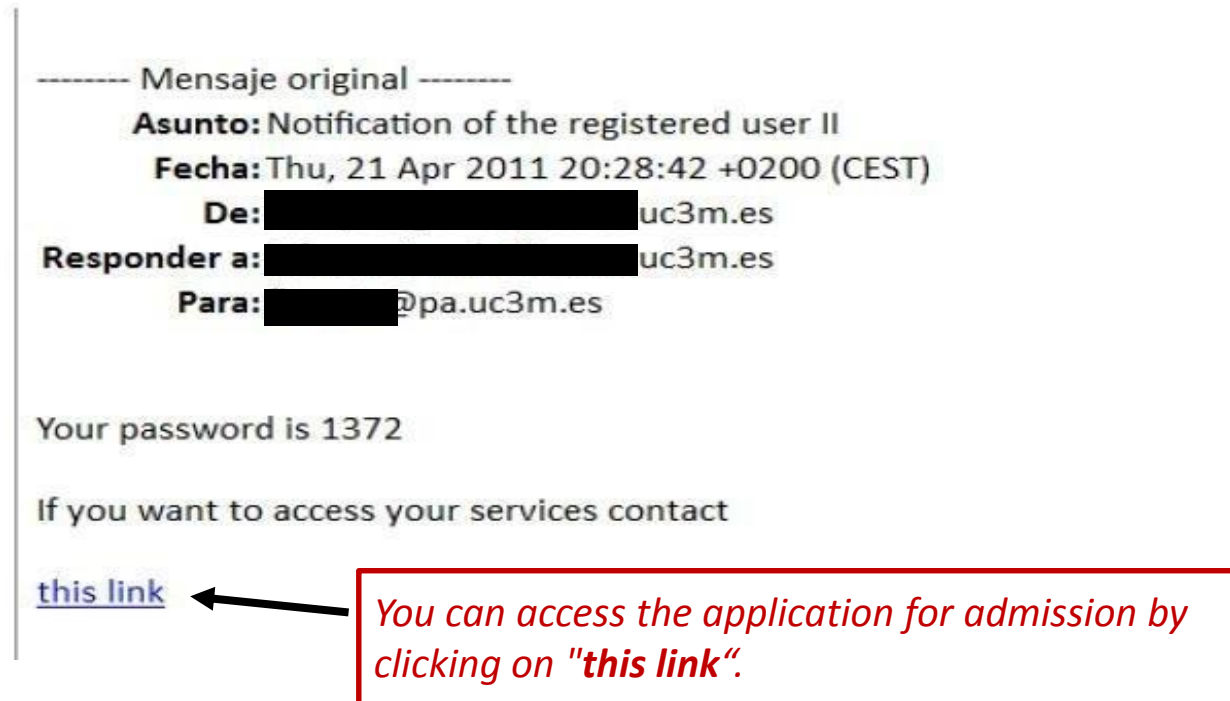
If there has been any problem during your registration process or you do not receive an e-mail with your password within 24 hours, please contact the secretary's office of Official Masters personally or go to: [admission@postgrado.uc3m.es](mailto:admission@postgrado.uc3m.es)

Print Continue

If you have any doubts please contact us at [admission@postgrado.uc3m.es](mailto:admission@postgrado.uc3m.es)

## EMAIL RECEPTION: KEY - PASSWORD

You will receive an email like the following with your password. Then you can access the application, if you want in that moment, by clicking "*this link*" (the sender is ***admision@postgrado.uc3m.es***).



**YOU HAVE NOW CREATED YOUR ACCOUNT PLEASE  
CONTINUE WITH THE ADMISSION PROCESS**