

<KASA Recruitment> Application Guidelines for Fixed-term Public Official Candidates

The Ministry of Science and ICT (MSIT) is looking for talented individuals to work for the Korea AeroSpace Administration (KASA), the national space agency that represents the Republic of Korea. We are seeking qualified candidates who will work with us at the Mission Directorates of KASA. We welcome candidates with excellent skills, knowledge and various experiences. Detailed information regarding the job opening is provided below.

March 14, 2024

Minister of Science and ICT

1. Position and Duties

Directorate	Duties	Position
Mission Directorates	<ul style="list-style-type: none"> Mission coordination as the Head of the Mission Directorates 	Deputy Administrator
Mission Support Directorate	<ul style="list-style-type: none"> Establish, coordinate, and manage comprehensive mid- and long-term plans and annual plans for the promotion of R&D projects under the Mission Directorate Manage budget execution and settlement of R&D projects under the Mission Directorate Establish and promote systems related to R&D projects under the Mission Directorate Plan, evaluate, and manage R&D projects under the Mission Directorate Oversee research ethics of R&D projects under the Mission Directorate Establish, coordinate, and manage research facilities and equipment for R&D projects under the Mission Directorate Manage matters related to the utilization and commercialization of technological achievements by KASA. Collection and allocation of technology royalties. Establish and implement policies for the designation, operation, and fostering of R&D mission centers in the aerospace field Identify and coordinate improvements to regulations related to the development, acquisition, and utilization of technologies in the aerospace field 	Director General of Mission Support Senior Researcher Researcher (Grade 6) Researcher (Grade 7)
Space Transportation	<ul style="list-style-type: none"> Establish and promote plans for space transportation system development including 	Director General of Space

<p>Directorate</p>	<p>space launch vehicles</p> <ul style="list-style-type: none"> • Plan, promote and support industry, academia, research and international joint programs in the field of space transportation • Prepare approval standards for space launch vehicles and support evaluation. • Establish and promote space launch vehicle development projects and improvement plans • Establish and operate test facilities for space launch vehicle development and verification • Manage business units in the space transportation field and operate related committees and evaluation groups • Establish and implement mission assurance strategies in the space transportation field • Establish and operate certification system related to technical supervision and performance and quality inspection in the space transportation field • Plan, promote and manage projects for the development of reusable launch vehicles • Develop core technologies for reusable launch vehicle prototypes 	<p>Transportation</p> <p>Director of Space Transportation Mission Assurance</p> <p>Director of Reusable Launch Vehicle</p> <p>Senior Researcher</p> <p>Researcher (Grade 6)</p> <p>Researcher (Grade 7)</p>
<p>Satellite Directorate</p>	<ul style="list-style-type: none"> • Establish and promote satellite development plan • Plan, promote and support industry-academia and international joint programs in the field of satellites • Manage business groups in the satellite field and operation of related committees and evaluation groups • Establish and implement mission assurance strategies in the satellite field • Establish and operate a certification system related to technical supervision and performance and quality inspection in the satellite field • Establish, implement and supervise plans for the development and operation of the Korea Positioning System (KPS) • Establish and implement service certification system related to the Korea Positioning System (KPS) 	<p>Director General of Satellite</p> <p>Director of Satellite Mission Design</p> <p>Director of Satellite Mission Assurance</p> <p>Director of KPS</p> <p>Senior Researcher</p> <p>Researcher (Grade 6)</p> <p>Researcher (Grade 7)</p>
<p>Space Science Exploration Directorate</p>	<ul style="list-style-type: none"> • Plan, promote and manage R&D projects in the field of space science & exploration • Manage matters related to observation and utilization of space objects and space environment • Establish space exploration promotion plans such as lunar exploration and development and support for core technologies • Plan, promote and support industry, academia, research, and international joint projects in the field of space science and exploration 	<p>Director General of Space Science Exploration</p> <p>Director of Space Science Exploration</p> <p>Director of Space Science Exploration Mission Assurance</p>

	<ul style="list-style-type: none"> • Manage business units in the field of space science and exploration and operation of related committees and evaluation groups • Establish and implement mission assurance strategies in the field of space exploration • Establish and operate certification system related to technical supervision and performance/quality inspection in the field of space exploration • Plan, promote, and manage program for lunar lander development • Manage matters related to lunar lander body, payload and ground system development 	<p>Director of Lunar Lander</p> <p>Senior Researcher</p> <p>Researcher (Grade 6)</p> <p>Researcher (Grade 7)</p>
<p>Aeronautics Innovation Directorate</p>	<ul style="list-style-type: none"> • Plan, promote, and manage projects to develop future manned and unmanned aircraft, eco-friendly aircraft, innovative aviation services, and major parts and material technologies for aircraft • Plan, promote and support joint industry-academia-research and international programs in the field of aviation innovation • Manage business units in the field of aviation innovation and operating related committees and evaluation groups • Establish and implement mission assurance strategies in the field of aviation innovation • Establish and operate certification system related to technical supervision and performance and quality inspection in the field of aviation innovation • Plan, promote and manage projects for the development of foundational and original technologies and aircraft related to urban air transportation services 	<p>Director General of Aeronautics Innovation</p> <p>Director of Aeronautics Innovation Mission Design</p> <p>Director of Aeronautics Innovation Mission Assurance</p> <p>Director of Future Aircraft</p> <p>Senior Researcher</p> <p>Researcher (Grade 6)</p> <p>Researcher (Grade 7)</p>

2. Qualifications

○ You can apply if you meet any of the following Qualifications.

Title	Qualification	
Deputy Administrator (Grade 1) Director General (Grade 2) Director General of Mission Support Directorate (Grade 3)	Degree	<ul style="list-style-type: none"> - 7+ years of relevant work experience after obtaining Ph.D. degree in relevant field - 10+ years of relevant work experience after obtaining Master's degree in relevant field - 12+ years of relevant work experience after obtaining Bachelor's degree in relevant field
	Career	<ul style="list-style-type: none"> - 17+ years of relevant work experience - 2+ years relevant work experience as a public official at Director (or equivalent) level or above - 14+ years of relevant work experience after obtaining Bachelor's degree
Director (Grade 4)	Degree	<ul style="list-style-type: none"> - 2+ years relevant work experience after obtaining Ph.D. degree in relevant field - 5+ years relevant work experience after 7+ years relevant work experience after obtaining Bachelor's degree in relevant field
	Career	<ul style="list-style-type: none"> - 17+ years of relevant work experience - 2+ years relevant work experience as a public official at Deputy Director level (or equivalent level, including senior researcher) or above, - After Bachelor degree, 9+ years relevant work experience
Senior Researcher (Grade 5)	Degree	<ul style="list-style-type: none"> - Ph.D. degree (relevant field) - 1+ years of relevant work experience after obtaining Master's degree in relevant field - 3+ years of relevant work experience after obtaining Bachelor's degree in relevant field
	Career	<ul style="list-style-type: none"> - 8+ years of relevant work experience - 2+ years of relevant work experience as a public official at Assistant Director level (or equivalent level, including Grade 6 Researcher) or above, - 5+ years of relevant work experience after obtaining Bachelor's degree in relevant field
Researcher (Grade 6)	Degree	<ul style="list-style-type: none"> - Master's degree (relevant field) - 1+ years of relevant work experience after obtaining Bachelor's degree in relevant field - College graduation and 3+ years of relevant work experience
	Career	<ul style="list-style-type: none"> - 5+ years of relevant work experience - 2+ years of relevant work experience as a public official at Assistant Director level (or equivalent level, including Grade 7 Researcher) or above - 3+ years relevant work experience after obtaining Bachelor's degree in relevant field
Researcher (Grade 7)	Degree	<ul style="list-style-type: none"> - Bachelor's degree in relevant field - 1+ year of relevant work experience after college graduation
	Career	<ul style="list-style-type: none"> - 3+ years of relevant work experience - 2+ years of relevant work experience as a public official at Assistant Director level (or equivalent level, including Grade 8 Researcher) or above - 1+ year of relevant work experience after obtaining Bachelor degree

※ Degrees and work experiences for qualification are evaluated as of May 27, 2024

3. Common Requirements

- Candidates must be eligible under the State Public Officials Act, the Decree on Public Officials Appointment Examinations and etc.
- Age: 18 years or older (born before December 31, 2006)
- Candidates may be denied if there are any potential adverse implications for national security or interest.

4. Terms of Employment

- Annual Income(approx.)

(1 USD = 1,300 KRW)

Deputy Administrator		Director General		Director General (Mission Support Directorate)	
USD 192,300		USD 107,600		USD 92,300 ~ USD 107,600	
Director	Senior Researcher	Researcher (Grade 6)		Researcher (Grade 7)	
USD 84,600 ~ USD 100,000	USD 61,500 ~ USD 84,600	USD 53,800 ~ USD 76,900		USD 46,100 ~ USD 69,200	

※ The annual income is subject to salary negotiation, foreign currency exchange rates and other factors. .

- Contract period
 - Director and above: 3 years & extendable (up to 10 years)
 - Senior Researcher and below: 5 years & extendable (up to 10 years)
- ※ Under the relevant laws, the contract period can be extended up to 10 years in case of demonstrating excellent work performance.

5. How to Apply and Required Documents

- Application period: March 14, 14:00 - April 15, 17:00 (KST)
- Required Documents

Documents	Remarks
Form 1 - Application Form (Resume)	<ul style="list-style-type: none"> • Signature required
Form 2 - Cover Letter	<ul style="list-style-type: none"> • Two pages or less
Form 3 - Research (Performance) Plan	<ul style="list-style-type: none"> • Summary: One page • Full Version: Five pages or less • Total: Six pages or less
Form 4 - Consent to the Processing of Personal Information	<ul style="list-style-type: none"> • Signature required

※ Complete and submit as a single file (PDF format)

※ File name: Target Directorate and Position + applicant's name

(E.g. Space Transportation Directorate_Senior Researcher_James Dean)

○ How to apply: Online (e-mail) submission only

※ In-person or mail submission not accepted.

- See information on recruitment at KASA website www.kasa.go.kr
- Download and fill out the required documents from the webpage and submit your application to kasarecruit@korea.kr

6. Note

- Candidates may be required to submit original documents such as degree certificates and work experience certificates at a later date (to be notified individually).
- Candidates are responsible for any disadvantages caused by false information or errors (including miscalculation of work experience), failure to submit or lack of required documents, etc.

7. How You Will Be Evaluated

- Document Screening (1st Selection) → Interview (2nd Selection)

※ All evaluations will be conducted during June 2024.

※ After document screening (1st Selection), interview (2nd Selection) candidates will be notified individually. (If you are not selected as interview candidates, we will not contact you individually)

8. Appointment Date

○ Appointment scheduled for after June 2024

※ Appointment date may be subject to change.

9. Notes for the Qualifications

○ Candidates must meet at least one of the qualification requirements (degree or career) for each position.

※ Select only one (either degree or career) from the qualification requirements.

※ Please do not select both degree and career.

○ Candidates' period of work experience and degrees will be reviewed as of May 27, 2024.

※ If you are currently working, May 27, 2024 is the end date of your employment period. However, if you fail to meet the work experience requirements due to resignation or a change of employment status after submitting the documents, your application may not be reviewed for final selection.

10. Recognition of Relevant Career (work experience)

○ 'Career' means work experience in the job field specified in the qualification requirements and will be deemed valid only upon submitting a career certificate. The career certificate must state the work period and the duties the candidate performed. Candidates' work experience may be deemed invalid if the description of the work experience is unclear.

○ If you are applying under the 'Career' qualification, the work experience that meets the application requirements is recognized separately for public and private careers.

- If you are applying under the 'Career' qualification, your final work experience must not be more than 3 years after your resignation (10 years if you have 2 or more minor children) as of the date of the application. (This does not apply if you are applying under the 'Degree' qualification).
- The work experience period is calculated on the basis of full-time work, 8 hours being 1 day. In the case of part-time work, the period is calculated in proportion to full-time work. (E.g. 2 Months of half-day work being equivalent to 1 month of full-time work.)
- In case of overlapping work experiences during the same period, only the more favorable work experience (the longer one) will be recognized.

11. Recognition of Degree

- The relevant field of the 'Degree' qualification is based on the thesis or major of research.

12. Inquiry

- If you have any inquiry about the application, please send email to kasarecruit@korea.kr