

CREDIT AGRICOLE CIB

Puesto: TRAINEE OIS

Nº Plazas: 1

Localidad: Madrid Jornada completa

Fecha prevista de inicio: Octubre 2021

TO ASSIST THE HEAD OF ORGANIZATION AND INFORMATION SECURITY TO UPDATE THE BUSINESS IMPACT ANALYSIS CAMPAIGN (BIA) AS WELL AS IN THE BUSINESS CONTINUITY PLAN AS CONSEQUENCE OF THE BIA RESULTS AND PARTICIPATE IN MYSIGN PROJECT TO INPUT THE NEW SUB-DELEGATIONS OF POWERS. PARTICIPATE IN AWARENESS SESSIONS AND INFORMATION SECURITY CONTROLS DEFINED BY PARIS AND ORGANIZATION ISSUES WITH HO.

KEY RESPONSIBILITIES

ATTEND THE INTERVIEWS WITH THE RELEVANT BUSINESS LINES AND SUPPORT FUNCTIONS TO UPDATE BIA FORMS, UPDATE BCP PROCEDURES FORMS; WRITE DOWN BIA CONSOLIDATED REPORT AND BCP TEST CONSOLIDATED REPORT. REVIEW OF THE PROCEDURES AND PERFORM MONTHLY CONTROLS RELATED TO CONFIDENTIALITY AND DATA INPUT IN MYSIGN ACCORDING TO THE DEFINITION OF POWERS GIVEN BY THE COO AND SCO. PERFORM AND MONITOR INFORMATION SYSTEMS SECURITY CONTROLS AS PER CLSI ROADMAP AND LOCAL CONTROLS, AS WELL AS TO FOLLOW UP GLOBAL PICTURE OF PROJECTS WITH ORG HO.

KNOWLEDGE NEEDED

LAW DEGREE TO DEAL WITH POWERS OF ATTORNEY AND PERSONAL DATA INFORMATION, WITH GOOD ORGANIZATIONAL SKILLS, HIGH LEVEL OF SPANISH, ENGLISH AND FRENCH SUITABLE, AND HIGH KNOWLEDGE OF MICROSOFT OFFICE TOOLS (EXCEL, WORD AND POWER POINT)

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