

Abstract:

Universidad Carlos III de Madrid Master and Degrees enrollment: Academic policies per Consejo de Gobierno, adopted on February 7, 2008 and modified on June 30, 2016 and April 12, 2018.

General enrollment requirements

Enrollment will be effective within the periods, terms and in the appropriate manner determined by the University, which will be duly communicated to the prospective students. Enrollment in the different courses will include the calls (exam sittings) provided for in the applicable regulations for each academic year.

Enrollment cancellation**Full enrollment cancellation**

The cancellation of the entire enrollment due to the resignation of the student will not entail a refund of the fees paid for it.

Exceptionally, when the student communicates his resignation before the start of the course and has paid the full tuition, he or she will be entitled to a refund of 50% of the amount of the tuition. Fees for administrative services (including reservation fee) and school insurance will not be refunded in any case.

Partial enrollment cancellation

Students may partially cancel their enrollment up to two months after the start of each academic semester, without refund of the fees paid for tuition.

Requirements of academic performance for enrolled students

Students enrolled in any degree at Universidad Carlos III de Madrid must obtain the following academic results in order to continue their studies in the degree they have started:

1. In the first academic year they must pass at least twelve of the assigned ECTS credits by the study plan to the first year of the degree in which they were enrolled.
2. Students will have two consecutive academic years to pass the first full year, with the exception of degrees in the School of Engineering, in that they will have three consecutive academic years to pass the first year in full.

Students enrolled in any degree at Universidad Carlos III de Madrid, will have four opportunities per academic course (exam sittings) for passing the course, with the exception of students of degrees in the School of Engineering that will have six opportunities to pass.

Students who do not pass an optional course in the opportunities established previously, may take a different one among the alternatives offered by the university, providing they pass each new course within the number of opportunities indicated in the previous section.

Free academic courses call (exam sitting) waiver

Students of a Bachelor's Degree may freely exempt a maximum of two calls per course, with the exception of the courses assigned to the first year, which may not be dispensed freely in any case.

Academic courses call (exam sitting) waiver for justified reasons

Exemption from the call (exam sitting) for enrolled course may be granted when there are duly justified exceptional circumstances that make impossible for the student to take the exam. Students must request a waiver for this reason and present the documents base for the justification in which it is accredited the cause that prevented him or her from attending the exam on the scheduled day and time.

The person responsible of each study degree will allow or deny the exemption after assessing the circumstances alleged by the student as well as the supporting documents provided.

This abstract was last updated January 11, 2022 and has an informative role.

Please note that it cannot be guaranteed that this document exactly reproduces the officially adopted text. The detailed legal rules of these announcement are in Spanish and can be found [here](#).