

# Institutional release for C3IS partners regarding COVID-19

Dear Partner:

Attached you have three documents with detailed information from UC3M related to the actions taken and the recommendations given by three Vice-Rectors dealing with COVID-19. However, please be aware that despite these protective measures, no case has been reported yet in the university and that the total number of cases in the city and region of Madrid remains at 0.1% of the population. At UC3M we will do our best to guarantee that all international students will be able to get the evaluation of all the courses they are registered after the decision taken by the regional Government of closing Universities for 15 days.

Below you have a selection of basic information relevant for your students:

As a result of the suspension of face-to-face educational activities from 11 to 25 March at the universities of Madrid, adopted by the Regional Ministry of Health on COVID-19. At UC3M several alternatives are in order to establish a flexible framework that allows teachers to adopt the measures they consider most appropriate for the development of learning and assessment activities, taking into account the specific characteristics of their subjects.

## 1. Teaching activities:

Students must be guaranteed with access through Aula Global to the teaching materials and all resources related to the planned contents in this period in order to facilitate autonomous study. In addition, it is recommended to use the means available at the University for online class participation.

In addition, it is recommended to use the means available at the University for online class participation. In the next few days, instructions will be provided on the tools available and procedures to be followed, and from March 12 to 17, training sessions will be held on these tools for those teachers who require them. Tutorials will be held in the Aula Global, which can be done interactively through the visual communication resources available or by e-mail. The laboratory practices of the experimental subjects may be replaced by other types of training activities that allow the acquisition of the expected knowledge, or if necessary they will be carried out in an intensive way when the teaching activities are resumed.

It is important to realize that international students take courses from different Departments, on different campuses and the teaching characteristics of each course are heterogeneous, by topic and Degree. Therefore the possibility of moving to on-line instruction vary and we all have to be flexible, collaborative and supportive, given the difficult situation we are all involved.

## **2. Evaluation:**

Wherever possible, evaluation tests that are currently carried out in person will be replaced by others that do not require this presence: works, projects, etc. The final exam in the ordinary period may be worth 100% if this is more beneficial to the student because of the impossibility of carrying out the continuous assessment process.

## **3. General recommendations for international students:**

The university has recommended that incoming international students stay in Spain for the entire academic year. However, for those students who return to their countries of origin and do not rejoin the UC3M for justified reasons once the activity has resumed, non-attendance evaluation tests will be provided as far as possible. In the event that these remote assessment activities cannot be carried out, it will be guaranteed that the final exam will be taken remotely with the support of the corresponding services of the university of origin.

## **4. General digital education measures:**

It is recommended to continue educational activities through distance and online modalities. For detail on the on-line options offered at UC3M see the attached file (Vice-Rector of Strategy and Digital Education\_UC3M).

The UC3M is focused on the health and safety of its students and staff and monitors the evolution of the situation in close contact with international, national and regional health authorities. Furthermore, basic protective measures have been adopted and informed to all the University community.

We will continue to provide support and assessment to international students through the Carlos III International School (C3IS) email:

[carlos3is@uc3m.es](mailto:carlos3is@uc3m.es)

We will keep you promptly informed on any changes that may arise. We are strongly pursuing to minimize the impact of this unexpected situation on our international activities, particularly on all the international students that are with us over this semester, so we thank all international partners for their support and understanding over this period.

Best regards,  
Alvaro Escribano