

7. ONLINE LOAN SERVICES

- Interlibrary loan.
- Holds: from the document record in the OPAC.
- From the OPAC / Users Services, you may:
 - Check your loans in your account.
 - Renew your loans.
 - Request items to other University libraries.
 - Cancel your reservations.

REMEMBER: ID-NIP: In order to use these services, users may log in with their ID (University membership number, barcode of the University card) and their NIP (=PIN Personal Identification Number), which is last 4 numbers of the ID. For your security, we recommend you to change your NIP.

8. INTERLIBRARY LOAN

Users may obtain on loan original works or copies of documents which are not within the University Library holdings.

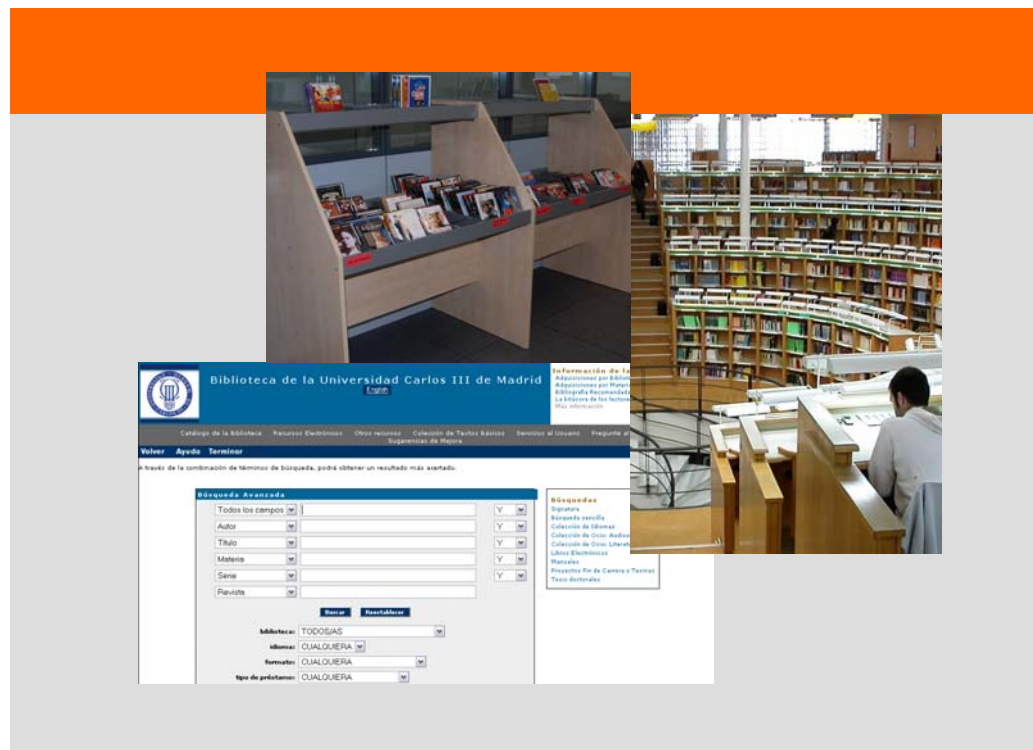
You have access to the electronic form by first logging in Campus Global, where you click on Library and, then, on Services and on Interlibrary Loan.

9. HOW TO BOOK LAPTOPS

Laptops are exclusively loaned to the students.

It is necessary to produce the University card and a valid personal identification such as a passport.

Maximum period of loan: 3 hours.



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LIBRARIES AND INFORMATION DESKS

* Colmenarejo Campus Library. Menéndez Pidal Building.

Tel. 91.856.12.32

aucolmena@listserv.uc3m.es

* Social Sciences and Law Library, María Moliner Building. Getafe Campus.

Tel. 91 624.97.20

aucssjj@listserv.uc3m.es

* Polytechnic School Library, Rey Pastor Building. Leganés Campus.

Tel. 91.624.94.53

aupolitec@listserv.uc3m.es

* Humanities, Communication and Information Science Library, Concepción Arenal Building. Getafe Campus.

Tel. 91 624.92.72

auhuman@listserv.uc3m.es



Loan services guide

Vicerrectorado de Infraestructuras,
Medio Ambiente y Calidad

Servicio de Biblioteca

<http://biblioteca.uc3m.es>

